

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, August 21, 2024
5:00PM - Auditorium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:04PM, followed by the Pledge of Allegiance.

Present: Jennifer Vinski, President; Trustees: Carla Lillie, Angela Chmielewski, Markanthy Verzosa; Dr. Mary T. Kelly, Superintendent of Schools; Dr. Peter R. Daly, Interim School Business Administrator; Michael Cox, Principal; Tammy A Cavanaugh, District Clerk

Excused: Jo Ann Comfort, Nicole DeCatri Zabala, Kathleen McClelland, Trustees

Counsel: Michael G. Vigliotta, Esq. of Volz & Vigliotta, LLC

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated August 21, 2024.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 31, 2024 Business Meeting of the Board of Education.

Motion: C. Lillie Second: M. Verzosa Vote: 4-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

G) Board of Education Discussion Items

II. ANNOUNCEMENTS

- | | |
|-----------------|--|
| a) August 29 | Superintendent's Conference Day |
| b) August 29 | 6 th Grade Orientation 5PM |
| c) September 2 | Labor Day – District Closed |
| d) September 3 | First Day for Students |
| e) September 24 | The Hampton Library Budget Vote & Election - 2PM – 8PM |
| f) September 25 | BOE Meeting – 6PM – Auditorium |
| g) September 26 | Back to School Night 5:45PM |

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1-5

Motion: C. Lille

Second: M. Verzosa

Vote: 4-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Bridgehampton UFSD District-Wide and Building Level Safety and Crisis Response Plan for the 2024/2025 school year.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the policies, regulations and exhibits of the Code of Conduct for the 2024/2025 school year.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #1120, #1120-R, #1120-E.3 – School District Records; #1500, #1500-E – Public Use of School Facilities; #4772, #4772-R – Graduation Ceremonies; #4773 – Diploma & Credential Options for Students with Disabilities; #5500, #5500-R – Student Records; #5550 Student Privacy; #8635, #8635-R Information & Data Privacy Security Breach & Notification; #8636 Artificial Intelligence.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the Policy #4150 Valedictorian and Salutatorian.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

- 5) **Be It Resolved** that the Bridgehampton UFSD hereby approves the letter agreement with the New York State Office of the Attorney General concerning the District's updated registration procedures and requirements dated August 20, 2024, and authorizes the Superintendent of Schools to executed the agreement.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A. FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1-A27; PULLING A 25 & A26

Motion: C. Lillie

Second: A Chmielewski

Vote: 4-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report from Paul Eglevsky for July 2024.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report from Cerini & Associates, LLP for July 2024.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2024 – 07/31/2025.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

4) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2024 – 07/31/2025.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2024 – 07/31/2025.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund CM with 9 Claims in the amount of \$37,493.06.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund A with 20 Claims in the amount of \$59,768.69.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund A with 6 Claims in the amount of \$51,579.50.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund C with 1 Claim in the amount of \$805.00.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund A with 45 Claims in the amount of \$82,187.18.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 5 Claims in the amount of \$142,059.55.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

12)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 1 Claim in the amount of \$291.00.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

13)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 1 Claim in the amount of \$1,365.56.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund CM with 6 Claims in the amount of \$36,629.52.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

15)Resolved that the Board of Education of the Bridgehampton UFSD approves the retroactive Lease and Location Agreement with The Program NYC for lease of the gymnasium on August 17, 2024 from 10AM to 4PM for a fee of \$7,500 and authorizes the Superintendent of Schools to execute the agreement.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

16)Resolved that the Board of Education of the Bridgehampton UFSD, upon the recommendation of the Superintendent of Schools, the President of the Board of Education or the District Clerk is authorized to sign the final contract between the Board of Cooperative Educational Services (BOCES) and the School District for the 2023/2024 school year based on tuition and other charges in the amount of \$1,130,122.62

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

17)Resolved that the Board of Education of the Bridgehampton UFSD, upon the recommendation of the Superintendent of Schools, the President of the Board of Education or the District Clerk is authorized to sign the initial contract between the Board of Cooperative Educational Services (BOCES) and the School District for the 2024/2025 year based on tuition and other charges in the amount of \$717,984.15.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

18)Resolved that the Board of Education of the Bridgehampton UFSD approves the Special Education agreement between the Bridgehampton UFSD and the East Hampton UFSD for the 2024/2025 school year and authorizes the Board President to execute the agreement, subject to review by Counsel.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

19)Resolved that the Board of Education of the Bridgehampton UFSD approves the transportation agreement between the Bridgehampton UFSD and the East Hampton UFSD for the 2024/2025 school year and authorizes the Board President to execute the agreement, subject to review by Counsel.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

20)Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement with Hayground School for the 2024/2025 school year and authorizes the Board President to execute the agreement, subject to review by Counsel.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

21)Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement with the Ross Lower School for the 2024/2025 school year and authorizes the Board President to execute the agreement, subject to review by Counsel.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

22)Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Donald Kast to provide in-car driver education services at an hourly rate of \$175 not to exceed 90 hours for the period of September 25, 2024 through January 31, 2025 and authorizes the Superintendent of Schools to execute the agreement on behalf of the district, subject to review by Counsel.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

23)Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Michael Davies to provide classroom driver education instruction at an hourly rate of \$170 not to exceed 36 hours for the period of September 25, 2024 through January 31, 2025 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District, subject to review by Counsel.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

24)Resolved that the Board of Education of the Bridgehampton UFSD approves the consultant services agreement with Defensive Driving School for the rental drivers' education vehicle at a rate to be determined based on number of students, for the period of September 1, 2024 through January 31, 2025 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District, subject to review by Counsel.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

25)Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from Supplies for Success of 50-100 backpacks filled with school supplies for the 2024/2025 school year.

Motion: C. Lillie

Second: J. Vinski

Vote: 4-0

26)Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from the Shul House at the Jewish Center of the Hamptons of 50-100 backpacks filled with school supplies for students for the 2024/2025 school year.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

27) Resolved that the Board of Education of the Bridgehampton UFSD approves the following 2024/2025 Transportation Extension Contracts with Sag Harbor UFSD and authorizes the Board President and Superintendent of Schools to execute the agreements, subject to review by Counsel:

Our Lady of the Hamptons	\$25,308.00
Lower Ross/Hayground	\$30,740.00
Upper Ross	\$29,624.00
HB Ward	\$43,319.00

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

B. PERSONNEL

***CONSENT AGENDA, ITEMS B1-B5**

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

1) Resolved that the Board of Education of the Bridgehampton UFSD retroactively approves the FMLA leave request for Barbara Palermo, beginning on May 20, 2024 with the intent to be out through December 20, 2024.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Nicholas Dyno, Ed.D. as 21CCLC Project Director for the period of September 3, 2024 through June 30, 2025 and authorizes the Board President to sign the contract, subject to review by Counsel.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel for Curriculum Writing for the 2024/2025 school year to be paid per the BTA contract, not to exceed hours indicated:

Thomas House	Pre-AP English	10 hours
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Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel for Curriculum Writing for August 2024 with Christina Lesh, not to exceed 2.5 hours each:

Science:	Jeff Neubauer, Aaron Doroski, Joe Pluta
Math:	Jeff Neubauer, Nicole Soder, Kelly Sharp, Andrea Sullivan

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Fulbia Garcia for the 2024 Summer Camp at the Hive, 8:00AM – 2:00PM on the following dates: August 19 through August 23 to support the front desk and to be paid as per the 21st Century Community Center Learning Grant After School Program hourly teacher aide rate.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

6) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel for the 2024/2025 BTA Stipends and to be paid as per the BTA and CSEA contracts:

Position	Staff Member (TBA)
30-Second score clock operator	John Reilly Rebecca Kave
Supervisor of an Athletic Event	Caitlin Hansen Nina Merkert Jen Suarez Dave Elliott Rebecca Kave Hailee Carman John Reilly
Bee Club (Saturday Athletics) Coordinator(s)	Jen Suarez
Elementary Student Government (after school weekly)	Hamra Ozsú
Secondary Student Government	John Reilly
Environmental Club	Allie DeSouza
Outdoor Activity Club	Liz Kirwan
Robotics Club	Dilangani Dilrukshi
Foreign Language Club	Maria Reilly
Homework Club advisor Elementary (2)	Danielle Corbett Allie Federico
Drama Club	Sue Conklin
PBIS Coordination (Shared) Elementary & Secondary	Hamra Ozsú (Elementary) Kristina Minichiello (Secondary)
Culinary Club	Jenna Pluta
Art Club Advisor	Jen Suarez Robin Gianis
Oceanography Club	Allie DeSouza Mallory Dougherty
Student of the Month/Elementary Assembly Coordinator	Hamra Ozsú
Assistant Director of the Musical	Francesca Chery
Secondary Homework/Detention Advisor	John Reilly
Culture Club (2)	Francesca Chery
Communication Arts (2) shared	Hamra Ozsú
New Teacher Mentor	Francesca Chery/Karen Knight
Yearbook Advisors (2)	Julianna Pronesti
Special Education Homework Club Advisor (2)	Caitlin Hansen Jeff Neubauer

Elementary (1) and Secondary (1) ELL Homework Club	Rosanna Maione (Elementary) Ninfa Boyd (Secondary)
Jr. Class Advisor (2)	Dave Elliott
Arts in Education	Dave Elliott
IST Coordinator (Elem & Sec. Shared)	Ryan Barker (Elementary) Danielle Doscher (secondary)
CSE members if assignments go beyond the contractual day	Caitlin Hansen
Pupil Personnel Services Liaison	Aleta Parker

National Honor Society Advisor	Maria Reilly
PBIS Coordinator (Referral System)	Joe Pluta
Director of Guidance (MOA doesn't sunset unless both parties agree)	Danielle Doscher
Director of ENL (MOA doesn't sunset unless both parties agree)	Danielle Doscher
Bilingual Registrar (CSEA)	Cristina Banados
Attendance (CSEA)	Joyce Harvazinski
Records Retention	Ninfa Boyd
Fitness Center Supervisors	Julianna Pronesti Jeff Neubauer Michael DeRosa Danielle Doscher Caitlin Hansen Allie Federico Nina Merkert Kristina Miniciello Jen Suarez Natalia Nichols Steve Meyers John Reilly Aaron Doroski Maria Reilly Rebecca Kave Ryan Barker Hamra Ozsu Danielle Corbett (Evening Only)

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

***CONSENT AGENDA, ITEMS B7 – B20; PULLING B9**

Motion: C. Lillie

Second: A Chmielewski

Vote: 4-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association dated August 20, 2024 concerning the appointment of five Teacher Curricular Chairperson positions for the 2024/2025 school year and authorizes the Board President to execute the agreement.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following stipends for the 2024/2025 school year to be paid per the BTA MOA:

- E. Martin-Kirwan PreK-2nd Grade Curriculum Chairperson
- Allison Federico 3rd-5th Grade Chairperson
- Henry Meyer ELA/Social Studies/Foreign Language
- Jeff Neubauer Math/Science/Tech/Business
- Danielle Doscher Art/Music/PE

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

9) **Resolved** that the Board of Education of the Bridgehampton USFD approves the revised Memorandum of Agreement with the Bridgehampton Teachers' Association dated August 20, 2024 concerning the 2024/2025 appointment of Michael DeRosa as a Physical Education Teacher who will have a 0.6 FTE assignment to teach physical education, a 0.2 FTE assignment to perform duties as the Athletic Director, and a 0.2 FTE assignment to perform duties as the Dean of Students Administrator, and authorizes the Board President to execute the Agreement.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following stipends for the 2024/2025 school year to be paid per the CSEA contract:

- _____ Registrar
- Maria Cristina Banados Bilingual Registrar
- Joyce Harvazinski Attendance Officer
- Ninfa Boyd Bilingual Assist. to Pupil Personnel Services

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the CSEA for the stipend appointment of Maria Cristina Banados as Clerical Support for the 21st Century Community Learning Center program and as the Central Treasurer for the extraclassroom activity fund for the 2024/2025 school years and authorizes the Superintendent of Schools to execute the agreement.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Ralph Naglieri as a .6 School Psychologist for the 2024/2025 school year to be paid at M50, Step 22 as per the BTA contract, effective September 3, 2024.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

13)Resolved that the Board of Education of the Bridgehampton UFSD approves the rescission of the following previously approved June 18, 2024 resolution:

Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Lindsay Kestler who holds an initial certificate in Speech and Language Disabilities, as a .6 Speech Language Pathologist, effective August 29, 2024 at an annual salary of MA 30, Step 1 as per the BTA contract.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

14)Resolved that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the BTA regarding Lindsay Kestler and her assignment commencing with the 2024/2025 school year as a .8 FTE Speech Language Teacher in the Speech Tenure Area and in a 0.2 FTE Board Certified Behavioral Analyst and authorizes the President to execute the agreement.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

15)Resolved that the Board of Education of the Bridgehampton UFSD hereby appoints, upon the recommendation of the Superintendent of Schools, Lindsay Kestler, who maintains Professional Certification as a speech and language disabilities teacher to serve as a 0.8 FTE speech language teacher and a 0.2 FTE instructional support services teacher in the Speech Tenure Area, whose probationary term shall commence August 29, 2024 and expire on August 28, 2028, provided that in order to be granted tenure Lindsay Kestler shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Lindsay Kestler receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time, at an annual salary of MA30, Step 1 as per the BTA contract.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

16)Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Kerry A. Bannen as a Senior Office Assistant for the Principal's Office to be paid \$50,000, effective date to be determined, pending completion of HR paperwork including fingerprint clearance.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

17)Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Elizabeth Kahoud as a Senior Office Assistant for the Guidance/PPS Office to be paid \$50,000, effective date to be determined, pending completion of HR paperwork including fingerprint clearance.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

18)Resolved that the Board of Education of the Bridgehampton UFSD hereby appoints Jeannine Conte as a Provisional Business Manager I, as per the Suffolk County Civil Service, effective August 26, 2024 at the annual salary of \$83,500, prorated to the start date, pending completion of HR paperwork.

Motion: C. Lillie Second: A. Chmielewski Vote: 4-0

19) Resolved that the Board of Education of the Bridgehampton UFSD hereby appoints Diane Lizzol who maintains a Spanish 7-12 Professional Certification to serve as a 1.0 FTE Spanish Teacher whose probationary term shall commence on August 29, 2024 and shall expire on August 28, 2028 provided that in order to be granted tenure, Diane Lizzol shall have received a composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or §3012-d of either effective or highly effective in at least three of the four preceding years and if Diane Lizzol receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time, at an annual salary of M, Step 1 as per the BTA contract.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

20) Resolved that the Board of Education of the Bridgehampton UFSD approves the employment agreement with Robert Tymann, Ed. D. as an independent evaluator for the 2024/2025 school year at the hourly rate of \$100 and authorizes the Board President to execute the contract.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 4-0

C. COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10056, #10736, #972 #10845, #1104 and authorizes the District to arrange for appropriate services.

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

D. BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use request from James Kinnier on behalf of the Hamptons Adult Hardball League for use of the baseball fields from 9AM – 12PM on the following Sundays: September 8, 15, 22, 29; October 6, 13, 20, 17 and November 3, 2024.

Motion: C. Lillie

Second: M. Verzosa

Vote: Motion to Table

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 5:34PM

Motion: C. Lillie

Second: M. Verzosa

Vote: 4-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk