

**Bridgehampton Union Free School District  
Board of Education Business Meeting  
Tuesday, February 13, 2024  
6:00PM – VIA ZOOM  
Due to Weather State of Emergency  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:16PM, followed by the Pledge of Allegiance.

**Present:** Jennifer Vinski, President; Trustees: Kathleen McClelland, Markanthony Verzosa, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal, Dr. Peter R. Daly, Interim School Business Administrator; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk

**Excused:** Jo Ann Comfort, Vice President; Carla Lille, Trustee

**Counsel:** Michael Vigliotta, Esq., Volz & Vigliotta, LLC

**Guest:** Ryan L. Sgammato, Systems Administrator, LANRover Network Services, Inc.

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated February 13, 2024.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 17, 2024 Business Meeting of the Board of Education.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**D)** Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**E)** Invitation to visitors to address the Board of Education on agenda items.

**F)** Communications

**G)** Board of Education Discussion Items

(a) 2024/2025 Budget Presentation – Peter Daly, Interim School Business Administrator

**II. ANNOUNCEMENTS**

- a) February 14-16      8<sup>th</sup> Grade Washington, DC Field Trip
- b) February 18      Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- c) February 19      Presidents' Day – District Closed
- d) February 20 – 23      Mid-Winter Recess. No classes; District is Open

- e) February 25 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- f) March 2 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
- Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
- Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM
- g) March 2 Little Bees Basketball Clinics – 11:00AM
- h) March 3 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- i) March 10 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- j) March 16 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
- Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
- Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM
- k) March 16 Little Bees Basketball Clinics – 11:00AM
- l) March 16 Field Trip - SCMEA – Day of Records Festival – Brentwood High School – Grade 3
- m) March 17 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- n) March 20 Field Trip – Brookhaven National Lab Annual Maglev Competition – STEAM – Grades 3-6
- o) March 20 Board of Education Meeting – 6PM - Auditorium

### III. REPORT

#### A) Superintendent of Schools

### IV. NEW BUSINESS

#### \*CONSENT AGENDA, ITEMS 1-3

**Motion: K. McClelland**

**Second: M. Verzosa**

**Vote: 4-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 4327 – Homebound Instruction; 6700 Purchasing; 6700-R Purchasing Regulation; 8520 Free & Reduced Price Meal Services; 9260 Conditional Appointment & Emergency Conditional Appointment – Student Safety.

Motion: K. McClelland

Second: M. Verzosa

Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2024-2025 Budget Vote and Election Calendar.

Motion: K. McClelland

Second: M. Verzosa

Vote: 4-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2024 Summer Camp program, Monday-Friday, beginning Monday, July 8, 2024 through Friday, August 16, 2024, from 8:00AM – 2:00PM.

Motion: K. McClelland

Second: M. Verzosa

Vote: 4-0

### V. SUPERINTENDENT'S RECOMMENDATIONS

**A. FINANCIAL MATTERS**

**\*CONSENT AGENDA, ITEMS A1 – A16**

**Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for January 2024.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2023 – 01/31/2024.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2023 – 01/31/2024.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2023 – 01/31/2024.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund A with 63 Claims in the amount of \$469,706.55.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 6) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 5 Claims in the amount of \$1,762.66.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 7) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund F with 1 Claim in the amount of \$1,980.00.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 8) Resolved** that the Board of Education of the Bridgehampton UFSD approves the 8<sup>th</sup> Grade trip to Washington, DC, February 14-16, 2024, chaperoned by Lou Liberatore and Annette Rivera.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

- 9) Resolved** that the Board of Education of the Bridgehampton UFSD approves the field trip to the New York Youth Institute World Prize event at Cornell University in Ithaca, NY, March 21-23, 2024 chaperoned by Alexandra deSouza and Judiann Carmack- Fayyaz.

Motion: K. McClelland                      Second: M. Verzosa                      Vote: 4-0

**10)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Dr. Dianne B. Youngblood in the amount of \$3,000 to fund the annual \$500 Dr. Dianne B. Youngblood scholarship to be awarded each year from 2025 through 2030.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**11)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a grant in the amount of \$6,000 from Davis Charitable Giving Fund on behalf of Mrs. Phyllis Davis towards the 8<sup>th</sup> Grade Washington DC Field Trip.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**12)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Syosset Home Tutoring for the 2023-2024 school year and authorizes the Superintendent of Schools to execute the contract on behalf of the District, subject to review by Counsel.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**13)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Family Service League for the 2023-2024 school year and authorizes the Superintendent of Schools to execute the contract on behalf of the District, subject to review by Counsel.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**14)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Defensive Driving School for the rental of the drivers' education vehicle at a rate of \$3,200 for the period of May 6, 2024 through June 30, 2024 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District, subject to review by Counsel.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**15)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Always Compassionate Health for the 2023/2024 school year and authorizes the Superintendent of Schools to execute the agreement on behalf of the District, subject to review by Counsel.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers:

From Acct.	Amount	To Acct.	Amount	Reason
A2110.120 Teacher Salaries	\$100,000.00	A2250.400 Contractual Expense	\$100,000.00	To cover the budget code shortfall in 2250.400 needed to pay Behavioral Strategies

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

## B. PERSONNEL

### \*CONSENT AGENDA, ITEMS B1 – B10

**Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement between the Bridgehampton Teachers Association and the Civil Service Employee Association authorizing the transfer of sick time from BTA members to CSEA Member, and authorizes the Superintendent of Schools to execute the agreement, subject to review by Counsel.

Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby accepts the letter of resignation from Jessica Treco as an Office Assistant, Spanish Speaking, effective the close of business on Friday, February 23, 2024.

Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated as substitutes for the 21<sup>st</sup> Century Community Learning Center Grant After School Program for the 2023/2024 school year to be paid as per the Grant:

BTA – Substitute Teachers - \$62.83/hr: Allison Schaefer

Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to cover the stipend position of Homework Club supervisor as needed for the 2023/2024 school year, to be paid at the approved stipend rate of \$62.83 per day:

Allison Schaefer

Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to be paid to teach an “extra class period” and to be paid as per the BTA contract for the 2023/2024 school year:

L. Penelope Boerum    1 Class Every Week    Elementary Foreign Language

Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel as overnight field trip chaperones for the 2023/2024 school year, to be paid as per the BTA contract:

Alexandra deSouza    Judiann Carmack-Fayyaz

Motion: K. McClelland    Second: A Chmielewski    Vote: 4-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Meg Tarshish as a Certified Teacher Substitute for the 2023/2024 school year at the daily rate of \$175.

Motion: K. McClelland      Second: A Chmielewski      Vote: 4-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the employment agreement with Michael Davies as a driver education classroom instructor effective February 1, 2024 through June 30, 2024 as per the terms and conditions of his employment agreement and authorizes the Board President to execute the contract.

Motion: K. McClelland      Second: A Chmielewski      Vote: 4-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the employment agreement with Donald Kast as a driver education in-car instructor effective May 6, 2024 through June 30, 2024, as per the terms and conditions of his employment agreement and authorizes the Board President to execute the contract.

Motion: K. McClelland      Second: A Chmielewski      Vote: 4-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby establishes the Marimba Ensemble Club as part of the District's Band/Music Program and designates Mr. David Elliott as the Faculty Advisor for the 2023/2024 school year, to be paid the teacher's hourly rate per salary in accordance with the CBA.

Motion: K. McClelland      Second: A Chmielewski      Vote: 4-0

#### C. COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Pre-School Special Education for Student #10790 and authorizes the District to arrange for appropriate services.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students #10491, #10358 and authorizes the District to arrange for appropriate services.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

#### D. BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ninfa Boyd on behalf of the Parent Teacher Organization (PTO) for use of the gymnasium, cafeteria and kitchen for a "Multicultural Celebration" on Friday, March 15, 2024 from 4PM – 9PM (includes prep/cleanup time).

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Caitlin Hansen on behalf of the Destination Imagination team for use of Classrooms 103 and 104 from 9am – 12pm on Tuesday and Wednesday, February 20 and 21, 2024 to prepare for the DI Challenge Response Event.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**VI. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**VII. MOTION TO ADJOURN at 6:30PM** to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland      Second: A Chmielewski      Vote: 4-0

**VIII. MOTION TO RETURN TO Public Session at 7:36PM.**

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**IX. MOTION TO ADJOURN at 7:42PM.**

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

Respectfully submitted,



Tammy A Cavanaugh  
District Clerk