

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, January 17, 2024
6:00PM - Auditorium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:03PM, followed by the Pledge of Allegiance.

Present: Jennifer Vinski, President; Jo Ann Comfort, Vice President; Trustees: Kathleen McClelland, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk

Excused: Trustees: Markanthony Verzosa and Carla Lillie

Counsel: Michael Vigliotta, Esq., Volz & Vigliotta, LLC

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated January 17, 2024.

Motion: J. Comfort Second: A Chmielewski Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 13, 2023 Business Meeting of the Board of Education.

Motion: J. Comfort Second: A Chmielewski Vote: 4-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

1. ESBOCES Spotlight – 23/24 Issue 1

G) Board of Education Discussion Items

1. Promotional Video

II. ANNOUNCEMENTS

- (a) January 20 Little Bees Basketball Clinics – 11:00AM
- (b) January 20 HMEA HS Music Festival Rehearsal, Eastport-South Manor HS, 9AM – 2PM
- (c) January 20 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
- Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
- Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM

- (d) January 21 8th Grade Washington DC Field Trip Fundraiser Pickle Ball Tournament 10:00AM – 3:00PM – Gymnasium
- (e) January 26 HMEA HS Music Festival Rehearsal ESM – 1pm – 7pm
- (f) January 27 HMEA HS Music Festival Rehearsal ESM 9am – 12pm;
Concerts ESM 7:00-9:00PM
- (g) January 28 Pickle Ball Sundays – 10:30AM – 12:30 PM – Gymnasium
- (h) February 2 Marimba Band – Featured Artists at Long Island Day of Percussion 3:30 – 4:20PM – Sagamore Middle School, Holtsville
- (i) February 3 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM
- (j) February 3 Little Bees Basketball Clinics – 11:00AM
- (k) February 4 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- (l) February 11 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- (m) February 13 Board of Education Meeting – 6PM – Auditorium
- (n) February 14-16 8th Grade Washington, DC Field Trip

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1 – 5

Motion: J. Comfort

Second: K. McCleland

Vote: 4-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 2210 - Board Organizational Meeting; 4321 – Programs for Students with Disabilities Under the IDEA and New York’s Education Law Article 89; 4321.12 – Use of Time Out Rooms; 4321.12-R – Use of Time Out Rooms Regulation; 4772 – Graduation Ceremonies; 5300.55 – Corporal Punishment; 5605 – Voter Registration for Students; 6710 – Purchasing Authority; 8414.5 – Alcohol & Drug Testing of Drivers; 8414.5-R – Alcohol & Drug Testing of Drivers Regulation; 9520.6 – Nursing Mothers in the Workplace.

Motion: J. Comfort

Second: K. McCleland

Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised school calendar for the 2023-2024 school year.

Motion: J. Comfort

Second: K. McCleland

Vote: 4-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the school calendar for the 2024-2025 school year.

Motion: J. Comfort

Second: K. McCleland

Vote: 4-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following courses to be added to the curriculum for 2024/2025 school year:

AP SEMINAR (1 credit) Grade 10

A dynamic and interdisciplinary course designed to develop students' critical thinking, research, and presentation skills. This course engages students in exploring complex issues, conducting independent research, and collaboratively solving problems. Throughout the academic year, students will delve into a variety of topics, honing their ability to analyze multiple perspectives, evaluate evidence, and construct well-reasoned arguments. The course is structured around the AP Seminar Assessment, which includes individual and team-based projects, research-based essays, and a final team project and presentation. Students will refine their research and inquiry skills, learning how to conduct scholarly investigations, evaluate sources, and synthesize information from various disciplines. By the end of AP Seminar, students will be well-prepared to tackle the challenges of future AP courses and develop the skills necessary for success in higher education and beyond.

PRE-AP ENGLISH I (1 credit) Grade 9

A comprehensive course designed to provide students with a solid foundation in critical reading, writing, and analytical skills. This course aims to prepare students for the advanced challenges of later AP courses by fostering a deep understanding of literary analysis, effective communication, and mastery of language conventions. Through a diverse selection of literature, students will explore various genres and time periods, honing their ability to analyze and interpret texts. Emphasis will be placed on developing advanced writing skills, including thesis development, evidence-based argumentation, and effective use of rhetorical strategies. With a focus on building a strong academic vocabulary and refining grammar and mechanics, students will emerge from this course well-equipped for success in future English courses and beyond.

AP FRENCH LANGUAGE AND CULTURE (1 credit)

The AP French Language and Culture course is taught almost exclusively in French. The course emphasizes communication by applying interpersonal, interpretive, and presentational skills in real-life situations. Students are engaged in an exploration of culture in both contemporary and historical contexts. To best facilitate the study of the French language and culture in French, the course includes vocabulary usage, language control, communication strategies, and cultural awareness. The AP French Language and Culture course strives not to overemphasize grammatical accuracy at the expense of communication. The AP French Language and Culture course develops students' awareness and appreciation of cultural products (e.g. tools, books, music, laws, conventions, and institutions); practices (patterns of social interactions within a culture); and perspectives (values, attitudes, and assumptions).

PREREQUISITE: Successful completion of French IV

AP SPANISH LANGUAGE AND CULTURE (1 credit)

Taught exclusively in Spanish, this course requires students to improve their language proficiency across the three modes of communication (Interpretive, Interpersonal, and Presentational). The course focuses on the integration of authentic resources with the goal of providing a rich and diverse learning experience. When communicating, students in this class demonstrate an understanding of Hispanic culture(s), incorporate interdisciplinary topics (Connections), make comparisons between the native and target language and between cultures (Comparisons), and use Spanish language in real-life settings (Communities). Students can participate in the *AP with WE Service program*, a service-learning model where students identify local and global service opportunities that translate classroom learning into hands-on problem solving. In order to receive service learning recognition students must engage in 20 hours of service, which includes additional work outside of the classroom.

PREREQUISITE: Successful completion of Spanish IV

AP PSYCHOLOGY (1 credit)

AP Psychology is an introductory college-level psychology course. Students cultivate their understanding of the systematic and scientific study of human behavior and mental processes through inquiry-based investigations as they explore concepts like the biological bases of behavior, sensation and perception, learning and cognition, motivation, developmental psychology, testing and individual differences, treatment of abnormal behavior, and social psychology. Students will also learn about the ethics and methods psychologists use in their science and practice.

PRE-AP WORLD HISTORY (1 credit) Grade 9

This course represents the first half of the AP World History (with a focus on 600-1750 AD) course offered by the College Board and is taught chronologically from 8,000 BC to 1750 AD. It is designed to give students the prerequisite skills necessary to successfully complete either AP World History or AP European History in tenth grade. Students will investigate the concept of historical thinking and the five course themes of: Interaction between Humans and the Environment, Development and Interaction of Cultures, State-Building, Expansion, and Conflict, Creation, Expansion, and Interaction of Economic Systems, and Development and Transformation of Social Structures. Along with the content, the students will be introduced to the style of writing and reading that is expected in an AP course. The Pre-AP World History course develops students' capacity and ability to think and reason in a deeper, more systematic way, better preparing them for subsequent AP courses and augmenting their college and career readiness. Lastly, participation in this course will satisfy the New York State requirements for ninth grade Global History and Geography.

BHS CTE AGRICULTURE PROGRAM

Students enrolled in our agricultural CTE program develop an awareness of the scope and importance of the industry through the study of agriculture, career opportunities, and personal development. This CTE area includes topics such as general agriculture and production, environmental science, hydroponics, aquaculture and agricultural engineering. All courses will be designed for application in the unique setting of Eastern Long Island. Students' interests will help design the path each course takes. Students who complete a state endorsed exam will receive a CTE endorsement on their high school diploma and be eligible for 3 credits towards SUNY Cobleskill in Intro to Agribusiness. This track also includes a .5 credit Career and Financial Management course designed to prepare students to explore careers, learn about the workplace, and prepare them to manage money. Course structure involves hand-on learning opportunities where students apply their knowledge and problem solving skills to real life situations.

AGRICULTURE EXPLORATION (1 credit)

Students will receive an overview of careers in agriculture with a national and local focus. This includes farming the land and sea. Students will develop a foundational understanding of biological and ecological factors relevant to both types of agriculture through hand-on learning opportunities.

HYDROPONICS AND AQUACULTURE (1 credit)

Students will explore the foundational understanding and local applications of hydroponic farming and aquaculture. Experiments with hydroponics will take place in the greenhouse. A variety of crops will be grown in a hydroponics system. Students will partner with local organizations involved in oyster and kelp production. The specific activities that will make up this course will be determined by student interest within these areas.

INTRO TO ENVIRONMENTAL SCIENCE (1 credit)

In this course students apply scientific knowledge to practical current problems. Students will develop a better understanding of the relationship between humans and the world in which we live. Topics

covered include sustainability, biodiversity, and how humans are impacting the earth. Project based learning activities will be an integral component of the course.

BHS CTE MULTIMEDIA DESIGN PROGRAM

The CTE Multimedia Design track is a **three-year program** designed to prepare students for careers in film and video production. Students will learn about industry-approved Adobe products to help bring their visions to life. Each course will lead to a certification by Adobe and students will have the opportunity to receive up to 9 credits from NYIT. This track also includes a .5 credit Career and Financial Management course designed to prepare students to explore careers, learn about the workplace, and prepare them to manage money.

INTRO TO VISUAL MEDIA (1 credit)

Adobe Photoshop is the benchmark for digital imaging excellence, providing professional image editing features enhanced by machine learning and cloud integration. This course will allow students to develop their artistic and technical skills by using the computer as an artistic tool and demonstrating the results by completing projects using Adobe Photoshop CC. Students will learn how to retouch and color correct photos, combine images, and create graphics in Photoshop. This course covers the basic and intermediate features of Photoshop, such as color/contrast, photo retouching, layers, masks, filters, and saving files for web/video/print. By the end of the course, students will have the opportunity to receive the Adobe Certified Professional in Visual Design using Adobe Photoshop certification.

INTRO TO FILMING and EDITING (1 credit)

Adobe Premiere Pro is the industry-leading video editing application, utilized everywhere from major cable news networks to Academy Award-nominated films. In this course, students will discover the essential tools and techniques necessary to take a video project from planning to production. Students will create film introductions, animations, promotional videos, short films, and documentaries. By the end of the course, students will be able to take the Adobe Certified Professional in Digital Video Using Adobe Premiere Pro certification.

INTRO TO VISUAL EFFECTS (1 credit)

Adobe After Effects provides a comprehensive set of 2D and 3D tools for compositing, animation, and effects that motion graphics professionals, visual effects artists, web designers, and film and video professionals need. It is widely used for digital post-production of film, video, and the web. In this course, you will learn to composite layers in various ways, apply and combine sophisticated visual and audio effects, and animate both objects and effects for video enhancement. By the end of the course, students will be able to take the Adobe Certified Professional in Visual Effects and Motion Graphics Using Adobe After Effects certification.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves the following Club Charters for the 2023-2024 school year:

- Elementary Student Government Council
- Class of 2025 (Juniors)

Motion: J. Comfort Second: K. McClelland Vote: 4-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A. FINANCIAL MATTERS

CONSENT AGENDA, ITEMS A1 – A14

Motion: J. Comfort

Second: A. Chmielewski

Vote: 4-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for December 2023.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2023 – 12/31/2023.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2023 – 12/31/2023.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2023 – 12/31/2023.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund A with 71 Claims in the amount of \$617,037.44.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund C with 8 Claims in the amount of \$12,267.73.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund F with 3 Claims in the amount of \$15,352.00.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund CM with 12 Claims in the amount of \$123,487.40.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a HP All-In-One Printer/Scanner/Copier from Dr. Mary DeRose.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a VR Meta Quest 3 headset from NYIT.

Motion: J. Comfort

Second: A Chmielewski

Vote: 4-0

11) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Peconic Speech for the 2023-2024 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Comfort Second: A Chmielewski Vote: 4-0

12) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Presence Learning, Inc. for the 2023-2024 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Comfort Second: A Chmielewski Vote: 4-0

13) Resolved that the Board of Education of the Bridgehampton UFSD approves the amended District Audit Committee's response to the District Management Letter, based on the 2022-2023 Auditor's recommendations and authorizes the Superintendent of Schools to sign and send the District Corrective Action Plan to NYSED.

Motion: J. Comfort Second: A Chmielewski Vote: 4-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Sag Harbor UFSD for the 2023/2024 school year for parentally placed Sag Harbor resident students at non-public schools located in the Bridgehampton School District and authorizes the Superintendent of Schools to sign the contract, subject to review by Counsel.

Motion: J. Comfort Second: A Chmielewski Vote: 4-0

B. PERSONNEL

CONSENT AGENDA: ITEMS B1; B3-B11

MOTION: J. Comfort Second: K. McClelland Vote: 4-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Curriculum Writing for the 2023/2024 school year for the following personnel and to be paid per the BTA contract, not to exceed 10 hours each:

Dilangani Dilrukshi

Motion: J. Comfort Second: K. McClelland Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the following teacher to be paid to teach an "extra class period" as of January 22, 2024 and to be paid as per the BTA contract for the 2023/2024 school year:

Allison Federico 2 Classes Every Week Coding Robotics

Motion: J. Comfort Second: K. McClelland Vote: 4-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the maternity/FMLA leave request for Meredith McArdle beginning on or about March 4, 2024 with the intent to return on August 29, 2024 for Superintendent's Conference Day for the start of the 2024/2025 school year.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation for the purpose of retirement from Aleaze J. Schaap-Hodgens as a teacher, effective end of the day on January 17, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation for the purpose of retirement from Elizabeth Flanagan as school nurse, effective end of the day on March 15, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the amended letter of resignation from Kristopher Oliva as School Business Administrator, effective end of day on January 5, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised resolution from the September 27, 2023 meeting of the placement of Kimberly Sarlo as a long-term permanent substitute at a rate of \$175 per day, effective Tuesday, September 5, 2023 through Friday, January 19, 2024.

Be it Further Resolved that after working for more than 30 days in the position without any absences, effective October 19, 2023 the compensation will be at MA Step 1, pending completion of HR paperwork.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Sabrina Manglaviti as a Teacher Substitute for the 2023/2024 school year at the daily rate of \$175, not to exceed 90 days.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Edward Vinski as a Teacher Substitute for the 2023/2024 school year at the daily rate of \$175, not to exceed 90 days.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Sharon Cook as a Teacher Substitute for the 2023/2024 school year at the daily rate of \$175, not to exceed 90 days.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the donation to George Dellon 24.25 days from the CSEA sick bank.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

12) Resolved that the Board of Education of the Bridgehampton UFSD approves the revised resolution from the September 27, 2023 meeting approving teachers to be paid to teach an “extra class period” and to be paid per the BTA contract for the 2023/2024 school year:

Jen Suarez	1 Class Every Day until approx. Oct. 27, 2023	Advanced Studio Art
Jen Suarez	1 Class Every Other Day until approx. Oct. 27, 2023	Drawing & Painting
Jen Suarez	1 Class Every Day until approx. Oct. 27, 2023	Art 7
Rebecca Kave	1 Class 4 Days per Week – until approx. Oct. 27, 2023	Elementary Art (K-3)
Julianna Pronesti	1 Class Every Day	Social Studies 6
Jeff Neubauer	1 Class Every Other Day	Living Environment Lab

Motion: J. Comfort Second: K. McClelland Vote: 4-0

C. COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students #10821, #10818, #10011, #10084 and authorizes the District to arrange for appropriate services.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

D. BUILDING USE REQUESTS

CONSENT AGENDA, ITEMS D1 – D4

Motion: J. Comfort Second: K. McClelland Vote: 4-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Carl Johnson for use of the gymnasium for a Game Time podcast interview on Wednesday, January 3, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Lou Liberatore on behalf of the 8th Grade Washington, DC for use of the cafeteria for a Pizza Bingo Night fundraiser on February 9, 2024, from 6pm – 9pm.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Lindsey Sanchez on behalf of the Drama Department for use of the auditorium for rehearsals and performances of the Spring Play on the following dates: Monday-Friday, March 4 – April 5 from 3pm – 4:30pm; Monday-Friday, April 8 – May 2 from 3pm – 6pm; Friday & Saturday, May 3 & 4 from 3pm – 9pm for performances.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Lulu Keszler of iCAMP for use of 7 classrooms for their summer camp, July 1 through August 23, 2024, from 7:30AM – 3:30PM.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VI. MOTION TO ADJOURN at 6:44PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

VII. MOTION TO RETURN TO Public Session at 8:05PM.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

VIII. MOTION TO ADJOURN at 8:06PM.

Motion: J. Comfort Second: K. McClelland Vote: 4-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk