

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, November 15, 2023
6:00PM - Gymnasium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:18PM, followed by the Pledge of Allegiance.

Present: Jennifer Vinski, President; Jo Ann Comfort, Vice President; Trustees: Kathleen McClelland, Markanthy Verzosa, Carla Lillie; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal; Tammy A. Cavanaugh, District Clerk

Excused: Angela Chmielewski, Trustee; Michael Mack, Director for PPS; Kristopher Oliva, School Business Administrator

Staff: Dilangani Dilrukshi, CTE Teacher

Counsel: Michael G. Vigliotta, Esq of Volz & Vigliotta, PLLC

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated November 15, 2023.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 25, 2023 Business Meeting of the Board of Education.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

G) Board of Education Discussion Items

- 1) Board Recognition
- 2) CTE in Technology Program – Dilangani Dilrukshi
- 3) Data Presentation: 3-8 ELA & Math – Michael Cox

II. ANNOUNCEMENTS

- | | |
|--------------------|--|
| (a) November 15-17 | Field Trip: College Tour – Binghamton, Oneonta, Cornell & Cortland (Juniors & Seniors) |
| (b) November 17 | Field Trip: VEI – In-School Online Trade Show |
| (c) November 19 | Pickleball Sunday 10:30AM-12:30PM |

- (d) November 20 Early Dismissal – PK-12 – 11:05AM
- (e) November 20 Parent/Teacher Conferences
- (f) November 21 Field Trip: Bay Street Theater “The Crucible” Grades 11-12
9:00AM – 11:45AM
- (g) November 21 Thanksgiving Feast – Gymnasium – 12PM – Gymnasium
- (h) November 21 Go Home Early Drill – PreK – 12th – 2:30PM
- (i) November 22 Thanksgiving Recess; No classes; District Open
- (j) November 23-24 Thanksgiving Recess; District Closed
- (k) November 26 Pickleball Sunday 10:30AM – 12:30PM

- (l) December 2 Field Trip – 21st Century – Frozen Jr. The Musical - Gr. 2nd-5th
12:15PM–5:00PM – Smithtown Performing Arts Center
- (m) December 3 Pickleball Sunday, 10:30AM – 12:30PM
- (n) December 8 Stony Brook Southampton – Greenhouse & Hands-On
Agricultural Activities – Grades 11 & 12
- (o) December 10 Pickleball Sunday, 10:30AM – 12:30PM
- (p) December 13 BOE Meeting – Gymnasium – 6PM
- (q) December 19 Winter Concert – 5:30PM
- (r) December 22 Holiday Feast – 11:00AM - Gymnasium

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1-3

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 5225 – Student Personal Expression; 0100 – Nondiscrimination & Equal Opportunity; 0110.2 – Sexual Harassment of Employees; 0110-2-R – Sexual Harassment of Employees Regulation; 0110.2-E – Sexual Harassment of Employees Exhibit.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following regulation after one reading due to being outdated and/or addressed within other policies/regulations: 0100-R – Equal Opportunity and Non-Discrimination Regulation.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Club Charters for the 2023-2024 school year:

Culinary Club
Drama Club
Frost Valley Club

High School Student Council
Virtual Enterprise Int'l Fund Club

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1-A16

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 2023.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2023 – 10/31/2023.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2023 – 10/31/2023.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2023 – 10/31/2023.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund A with 10 Claims in the amount of (\$7,073.98).

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund A with 45 Claims in the amount of \$465,454.06.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund C with 8 Claims in the amount of \$7,013.44.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 2 Claims in the amount of \$0.00.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund F with 4 Claims in the amount of \$19,266.89.

Motion: J. Comfort

Second: K. McClelland

Vote: 5-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund CM with 27 Claims in the amount of \$272,242.78.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund C with 1 Claim in the amount of \$1,475.00.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

12) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the 2023/2024 registration of the following non-resident student and authorizes the District to advise families of acceptance and set up billing as per Board policy.

Student ID	23-24 Grade	Fee 23-24
10767	1st	\$62,000 (Wainscott)
10791	2nd	\$69,000 (Mattituck)
10804	PK3	\$5,000

Motion: J. Comfort Second: K. McClelland Vote: 5-0

13) Resolved that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the September 27, 2023 meeting to approve a contract with East West Security.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

14) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the 2023/2024 contract with American Protection Bureau – APB Security Guards, pending review by Counsel.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves the contract for shared sports services for JV and Varsity lacrosse with the Southampton UFSD, East Hampton, Sag Harbor, Bridgehampton, Hampton Bays and the Ross School for the 2023/2024 school year and authorizes the Superintendent of Schools to execute the contract.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation for the Music Department of the following items from former Bridgehampton student Graylyn Serafy at the approximate values indicated:

- Ludwig Accent CS Custom Elite Fusion 5-piece red drum set - Used \$600
- Cymbals-Zildjian-Planet Z and ZBT - Used \$200
- Assorted Hardware, sticks, brushes, stick bag - Used \$100

Motion: J. Comfort Second: K. McClelland Vote: 5-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts the \$500 donation from HZ Masonry Construction Inc. for the Little Bee’s Basketball program.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

18) Resolved that the Board of Education of the Bridgehampton UFSD approves the amended resolution approving Defensive Driving School as follows:

Resolved that the Board of Education of the Bridgehampton UFSD approves the consultant services agreement with Defensive Driving School for the rental of the drivers’ education vehicle at a rate of \$3,800 for the period of September 1, 2023 through January 31, 2024 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

B. PERSONNEL

***CONSENT AGENDA, ITEMS B2-B8**

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

1) Resolved that the Board of Education of the Bridgehampton UFSD hereby appoints Leonor Penélope Boerum who maintains a Spanish 7-12 Professional Certification; Spanish Grades 1-6 Extension, Professional Ext/Anno; English to Speakers of Other Languages, Professional Certification to serve as a 1.0 FTE Spanish Teacher whose probationary term shall commence on December 18, 2023 and shall expire on December 17, 2026 provided that in order to be granted tenure, Leonor Penélope Boerum shall have received a composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or §3012-d of either effective or highly effective in at least three of the four preceding years and if Leonor Penélope Boerum receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time, at an annual salary of M50, Step 18 as per the BTA contract.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves 2023/2024 stipends as per the attached list.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel as an overnight field trip chaperones for the 2023/2024 school year, to be paid as per the BTA contract:

- | | |
|-------------------|----------------|
| Ryan Barker | David Elliott |
| Michael Byrne | Lou Liberatore |
| Danielle Doscher | Aleta Parker |
| Mallory Dougherty | Annette Rivera |

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to cover the stipend position of Homework Club as needed for the 2023/2024 school year, to be paid at the approved stipend rate of \$62.83 per day:

Alexandra DeSouza
Elizabeth Martin-Kirwan

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Michael DeRosa to cover the stipend position of Fitness Center Supervisor as needed for the 2023/2024 school year, to be paid at the non-instructional rate, as per the BTA contract.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Deidy Olivieri, Food Service Worker, to be paid out of title pay for working as a Lead Food Service Worker for the 2023/2024 school year, as per the CSEA contract.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Anita LaGrassa as a Teacher Substitute for the 2023/2024 school year at the daily rate of \$175, not to exceed 90 days.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nicole DeCatri-Zabala as a Teacher Substitute for the 2023/2024 school year at the daily rate of \$175, not to exceed 90 days.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

C. COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students #10322 and #10781 and authorizes the District to arrange for appropriate services.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

D. BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Carl Johnson and Nicole D Zabala for use of the gymnasium for Little Bees Basketball Clinic for PreK 4 – 2nd Grade on Saturdays, from 11:00am – 12:15pm on the following dates: Nov 18; Dec 2, 26, 2023; Jan 6, 20; Feb 2; Mar 2, 16; Apr 6; May 4, 18, 2024.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 7:33PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

VIII. MOTION TO RETURN TO Public Session at 8:37PM.

Motion: J. Comfort Second: M. Verzosa Vote: 5-0

IX. MOTION TO ADJOURN at 8:37PM.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk