

**Bridgehampton Union Free School District  
Board of Education Business Meeting  
Wednesday, February 24, 2021  
6PM – Virtual Meeting via: Google Meet  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:05PM, followed by the Pledge of Allegiance.

**Present:** Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Doug DeGroot (via phone); Jennifer Vinski; Kathleen McClelland; Markanthony Verzosa; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Carlos Bermudez, Director of PPS/ENL; Jennifer Coggin, School Business Administrator; Tammy A Cavanaugh, District Clerk

**Excused:** Carla Lillie, Trustee

**Guests:** John Grillo, JAG Architect; Tammy A Cunha, PW Grosser; Robert Caliendo, School Construction Consultants; Sean Sharp, LICN/IT

**Counsel:** Michael Vigliotta, Esq. and Joshua Shteierman, Esq. of the Law Offices of Thomas M Volz, PLLC

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated February 24, 2021.

Motion: L. Tyree Johnson                      Second: K. McClelland                      Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 12, 2021 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: M. Verzosa                      Vote: 6-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 27, 2021 Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**E)** Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**F)** Invitation to visitors to address the Board of Education on agenda items.

**G)** Communications (As needed, copies will be provided via email to Board members)

**H)** Board of Education Discussion Items

- 1) John Grillo – JAG Architects – Project Update on behalf of School Construction Consultants
- 2) PW Grosser – Tammy Cunha – LEED Update
- 3) Policy Review Committee Meeting (2/8)
- 4) Wellness Committee Meeting (2/9)

- 5) Safety Committee Meeting (2/9)
- 6) Facilities & Grounds Committee Meeting (2/9)
- 7) Budget Advisory Committee (2/10)
- 8) Strategic Planning Committee (2/11)
- 9) Curriculum Committee (2/22)

I) Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

- |                    |  |
|--------------------|--|
| (a) March 10, 2021 | 3 <sup>rd</sup> National Online Trade Show - VEI |
| (b) March 24, 2021 | Board of Education Meeting – 6PM                 |

**III. REPORTS**

**A) Superintendent Report**

- As we turn the corner into the second half of the school year, our Reopening Committee is proposing that all in-person secondary students in grades 7-12 return five days per week starting Monday, March 8. We are also planning for what September will look like for our elementary Pre Kindergarten through 5th grades. An important discussion will ensue with regards to the current six foot distancing guidelines/recommendations and if we should “relax” our reopening plan to reflect less than six feet. This is important because IF we are to remove the elementary cohorts then we will have more students in each classroom than currently. This will also involve a discussion on live streaming in the elementary classrooms for our remote learners which steers us away from an actual teacher dedicated to our remote learners. Mr. Miller will speak more on this in his report.
- Staff Vaccination Appointments with Suffolk County
- Fewer quarantines (77% fewer nationally)
- Congratulate to our freshman student Max Gomberg for his work at the 6th annual Code-A-Thon where his team placed first in a Level 2 competition sponsored by the BCCRC in partnership with We Connect The Dots.
- We are also nominating two students, Zoe Lucas and David Simmons, for the NYS Attorney General, Letitia James, Triple C award for commitment, character, and Courage.
- Jenn Coggin, our esteemed School Business Administrator, to present our proposed 2021/22 budget.
- Remind everyone about the upcoming Community Budget Forum on Wednesday, March 10.

**B) Principal Report**

- Graduation Date- June 19<sup>th</sup>
- Social/Emotional & Equity Committee meeting tomorrow
- Reopening Committee Updates:
  - Recommend that our district do not pursue cohorts for the 2021-2022 school. After a long and healthy discussion, we believe that we should provide in-person instruction for all students. With that said, our students will be provided a mask and barrier while in school. In order to accomplish this goal, moving forward without cohorts, we are confident we have the spacing to provide an in-person education for all students that will meet the social and emotional needs of all.
  - Recommendation that all staff return if feasible.
  - Recommending that all in-person students return on March 8<sup>th</sup>. (Approximately 42 students)

- Recommended that Extended School Year be in-person (Summer)
  - Recommending ASPIRE reopen in the fall
  - Recommending summer camp be in-person (Summer) Typically three groups of 20. Recommending three groups of 10 students from Bridgehampton only.
  - 2021-2022 School Year- streaming live if you have a medical vulnerability or disability. Providing a teacher or teacher assistant for medicals in the elementary.
    - 6 Foot Rule/cohorts/streaming
    - Need additional monies in the budget to accommodate this option.
  - Policy committee- 30 absences- reopening committee: a student may earn credit if a student is in good standing and making up all work as long as the teacher and principal approve.
  - Vaccines- committee would prefer not to make a recommendation as union members do not want to dictate sick days or not for their members.
- First floor of the expansion is completed. Waiting on cafeteria.
  - Benchmarking- Fall and Winter- Data team meeting on Thursday
  - Filming/Baseball
  - Testing

### **C) Director of PPS & ENL Report**

- PPS
  - Reopening
    - Cohort Model
    - In-person Model
  - Influx of SE student to BHS & parentally-placed students
  - Annual & Re-eval season
  - NYSAA Testing Window - March 2021-June2021
  - NYSED 3-8 Testing
    - Accommodations
  - NYSED Regents Exams
    - Accommodations
- ENL
  - Awaiting NYSED advisement on ENL Testing for 2021

### **D) School Business Administrator Report**

- One of the items on the agenda is a small change to the Budget Calendar. We needed to amend some dates, such as changing the BOE meeting date from April 28 to April 21. The budget adoption has to be done before the 28<sup>th</sup>.
- The business office is beginning to get ready for the audit season. The Audit Committee meeting is March 24, and we will be preparing for the upcoming audit.
- Also on the agenda is a contract for Athletic Transportation. The Board voted on this in the January meeting for \$24,000, but since then, more sports have opened up, and I would like to make sure we are covered, so I am having a new contract signed for the full budgeted amount.

## **IV. NEW BUSINESS**

### **\*CONSENT AGENDA – ITEMS 1-7**

**Motion: L. Tyree-Johnson**

**Second: M. Verzosa**

**Vote: 6-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 6000 Fiscal Management; 6110 Budget Planning; 6120 Budget Hearing; 6130 Budget Adoption; 6215 Senior Citizens' Exemption; 1900 Parent & Family Engagement; 5152 Admission of Non-Resident Students; 2210 Board Organizational Meeting; 6410 Authorized Signatures; 6600 Fiscal Accounting & Reporting.

Motion: L. Tyree-Johnson                      Second: M.Verzosa                      Vote: 6-0

- 2) **WHEREAS**, Section 409-m of the Education Law requires school districts to develop policies and procedures requiring that all single-occupancy bathroom facilities are designated as gender neutral for use by no more than one occupant at a time or for family or assisted use and that such bathroom facilities be clearly designated by the posting of such on or near the entry door of each facility.

**Now, therefore, be it resolved**, the Board of Education of the Bridgehampton UFSD hereby directs the Superintendent of Schools to ensure the District's current and future bathroom facilities comply with the requirements of Section 409-m of the Education Law.

Motion: L. Tyree-Johnson                      Second: M.Verzosa                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 6645 Capital Assets Accounting; 6650 Claims Auditor; 6660 Independent Auditor; 6660-E External Audit Guidance for School District Officials; 6670 Petty Cash/Petty Cash Accounts; 6670-E Petty Cash Accounts Regulation; 6685 Medicaid Compliance; 6690 Audit Committee; 6690-E Audit Committee Charter; 6710 Purchasing Authority; #6740 Purchasing Procedures; 6740-R Purchasing Procedures Regulation; 6800 Payroll Procedures; 6830 Expense Reimbursement; 6830-R Expense Reimbursement Regulation; 6830-E Expense Reimbursement Exhibit; 6900 Disposal of District Property; 0110.1 Sexual Harassment of Students; 0110.2 Sexual Harassment of Employees; 0110.2-E Sexual Harassment of Employees Exhibit; 0110.2-R Sexual Harassment of Employees Regulation; 0101 Gender Neutral Bathroom Facilities.

Motion: L. Tyree-Johnson                      Second: M.Verzosa                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policies after one reading due to being outdated and/or addressed within other policies: 6730 Cooperative Purchasing.

Motion: L. Tyree-Johnson                      Second: M.Verzosa                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised 2021-2022 Budget Vote and Election Calendar.

Motion: L. Tyree-Johnson                      Second: M.Verzosa                      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the amendment of the 2020-2021 Board of Education Meeting Dates, changing the April 28, 2021 meeting to April 21, 2021 as per the 2021-2022 Budget Vote & Election Calendar requirement.

Motion: L. Tyree-Johnson                      Second: M.Verzosa                      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the school calendar for the 2021/2022 school year.

Motion: L. Tyree-Johnson      Second: M. Verzosa      Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*CONSENT AGENDA, ITEMS A1-A20; Pulling Item #16

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for January 31, 2021.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/20- 01/31/2021.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/20 – 01/31/2021.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/20 – 01/31/2021.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund A with 28 Claims in the amount of \$91,944.79.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 8 Claims in the amount of \$4,302.15.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund F with 1 Claim in the amount of \$466.75.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund H with 1 Claim in the amount of \$6,503.06.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund T with 17 Claims in the amount of \$138,765.15.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund A with 29 Claims in the amount of \$304,985.09.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund H with 3 Claims in the amount of \$410,734.66.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund F with 1 Claim in the amount of \$39.86.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund C with 2 Claims in the amount of \$274.93.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16, Fund T with 13 Claims in the amount of \$131,328.46.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfer:

2020/2021 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
H 1620.293-00-1016 General Construction	\$130,466.00	H2110.245-00-1016	\$130,466.00	To increase the existing PO to reflect the architect fees increase in proportion to the total project cost increase.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Dr. Dianne B. Youngblood in the amount of \$2,000.00 to fund the annual \$500 Dr. Dianne B. Youngblood scholarship to be awarded each year from 2021 through 2024.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2020-2021 Municipal Cooperative Agreement for snow removal services at the Bridgehampton UFSD by the Southampton UFSD and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD approves to rescind the previously approved resolution from the January 27, 2021 Board of Education Meeting approving the following 2020-2021 Transportation Contract with Montauk Bus, LLC in accordance with the Request for Proposal issued on August 27, 2020 and awarded to Montauk Bus, LLC at the August 31, 2020 Special Meeting of the Board, and authorizes the Board President and Superintendent to execute the contract:

Athletic Transportation: \$24,000.00

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following 2020/2021 Transportation Contracts with Montauk Bus LLC in accordance with the Request for Proposal issued on August 27, 2020 and awarded to Montauk Bus LLC at the August 26, 2020 Board of Education Meeting, and authorizes the Board President and Superintendent to sign the contracts:

Athletic Transportation: \$86,516.00

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

**20) WHEREAS**, the Board of Education of the Bridgehampton UFSD desires to enter into a contract with Toshiba Financial Services to lease four photocopier/scanner/printer/fax machines for the Faculty Room and Guidance Department in the main building; the District Office and the PPS Suite;

**WHEREAS**, the Board of Education believes that such lease is in the best financial interest of the District because it is the cost effective means for instructional copying/scanning and printing; and

**WHEREAS**, the Board of Education has determined that such lease is an ordinary contingent expense.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the 36 month Toshiba Financial Services lease for four photocopier/scanner/printer machines at a total monthly cost of \$1,092.42 and authorizes the Superintendent to sign the contract, pending review by Counsel.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

## B) PERSONNEL

### \*CONSENT AGENDA, ITEMS B1 – B3

**Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD, pursuant to the requirements of Policy #6685 Medicaid Compliance, designates the following individual as the Medicaid Compliance Officer:

**Carlos Bermudez**

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves Luke Ferland to provide livestreaming of varsity basketball games for the 2020-2021 season, to be capped at 3.5 hours for each home game and 4.5 hours for each away game at the non-instructional duties hourly rate per the BTA contract.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD approves Brianna Miller for 75 hours in addition to the 25 hours previously approved at the January 27, 2021 Board meeting, in the 2020/2021 school year, as needed beyond the contractual day for Committee on Special Education Assignments to be paid per the BTA contractual rate.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

## C) COMMITTEE ON SPECIAL EDUCATION

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee on Special Education for Students #10501; #783 and authorizes the Superintendent to arrange for services.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- VI. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- VII. MOTION TO ADJOURN at 8:01PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

- VIII. MOTION TO RETURN TO Public Session at 9:40PM.**

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0



**1) Resolved** that in accordance with Article VIII, Section H of the collective bargaining agreement with the Bridgehampton Teachers Association, the Board of Education hereby denies Ms. Judiann Carmack-Fayyaz's request for a sabbatical leave of absence dated January 15, 2021, and authorizes the Board President to notify Ms. Carmack-Fayyaz of this determination in writing.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

**IX. MOTION TO ADJOURN at 9:42PM.**

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk