

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, January 27, 2021
6PM – Virtual Meeting via: Google Meet
AGENDA**

I. ROUTINE MATTERS

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:09PM, followed by the Pledge of Allegiance.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Markanthony Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Carlos Bermudez, Director of PPS/ENL; Jennifer Coggin, School Business Administrator; Tammy Cavanaugh, District Clerk

Excused: Kathleen McClelland, Trustee

Absent: Doug DeGroot, Trustee

Guests: Robert Caliendo & Chuck Quinn of School Construction Consultants;

Staff: Kameron Kaiser, Michael DeRosa

Students: David Simmons and Jordan Gant

Counsel: Michael Vigliotta, Esq.

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated January 27, 2021.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 20, 2021 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 13, 2021 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 30, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

- F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 16, 2020 Meeting of the Board.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

G) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

H) Invitation to visitors to address the Board of Education on agenda items.

I) Communications (As needed, copies will be provided via email to Board members)

J) Board of Education Discussion Items

- 1) Student Presentation – VEI – Kam Kaiser with Jordan Gant & David Simmons
- 2) Chuck Quinn & Bob Caliendo – Project Update
- 3) Michael DeRosa – Returning to High Risk Sports
- 4) Curriculum Committee Meeting (12/21 & 1/25)
- 5) Policy Review Committee Meeting (1/11)
- 6) Safety Committee Meeting (1/12)
- 7) Facilities & Grounds Committee Meeting (1/12)
- 8) Budget Advisory Committee (1/13)
- 9) Strategic Planning Committee (1/14)
- 10) District Wellness Committee Meeting (1/20)

K) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

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|--------------------------|--|
| (a) February 11, 2021 | 2 nd National Online Trade Show - VEI |
| (b) February 15, 2021 | President's Day – District Closed |
| (c) February 16-19, 2021 | Mid-Winter Recess – No Classes; District Open |
| (d) February 24, 2021 | Board of Education Meeting – 6PM |

III. REPORTS

A) Superintendent Report

I want to thank our students David Simmons and Jordan Gant as well as their Virtual Enterprise mentor Mr. Kam Kaiser for the technologically innovative presentation. Who would have thought this time last year we could have successfully arranged a virtual presentation with each of the three in different locations.

I want to also extend a thank you to students David Simmons and Zoe Lucas for their willingness to join our Strategic Planning Counsel which is also know as our Shared Decision Making Team. It will be great to continue having input from students.

Tonight, Jenn Coggin, our School Business Administrator and I will be presenting the first draft of the 2021/22 school year proposed budget. The proposed budget will factor in operating the district under the current COVID environment as well as a non-COVID budget scenario should we be able to operate under more relaxed guidelines. As Jenn will explain, there are a few unknowns such as the amount of state aid in the Governor's proposed executive budget versus the amount the state legislature actually approves in March. We are also finalizing the new construction project and a few related maintenance costs associated with the new addition. I want to acknowledge the effort Jenn put into this budget especially as her first being a School Business Administrator.

As for the new construction project, we heard from the Construction Management team of Mr. Caliendo and Mr. Quinn. The administrative team is also working diligently to review all available classrooms and offices areas to plan for the return of our secondary 7-12 grade students full time in March.

Our most recent enrollment figures indicated approximately 24% of our Kindergarten to sixth grade students elected remote instruction and approximately 75% elected to in-person instruction. Those figures have remained relatively stable since September.

For the secondary 7-12 grade students, approximately 49% elected to remain 100% remote even as we offered a hybrid schedule in the Fall. Approximately 51% elected in-person instruction and that number continues to increase on a weekly basis.

I would be remiss if I did not recognize the daily efforts of the staff in the Principal's Office (Mrs. White, Mrs. Banados, Mr. Cox, and Mr. Miller) who continuously manage the daily quarantine and self isolation procedures of staff and students due to the pandemic to ensure a safe and healthy school environment.

I also want to thank our custodial staff who do an incredibly thorough job each day to keep the school facilities clean and disinfected.

We have drafted the 2021/22 school calendar which closely aligns with the Eastern Suffolk BOCES calendar. Some of the highlights are as follows. Our school year begins July 1 and we have tentatively scheduled our six week summer special education extended school year program to begin on July 6 and continue until August 13. We are discussing summer camps and Mr. Miller will speak more about that in his report. School will officially begin on September 2 for teachers and on Thursday, September 9 for students. We will present the final calendar for approval at the February 24 board meeting.

As we heard from our Athletic Director, Mr. DeRosa, the Governor approved high risk winter sports however he left it up to the local county governments to implement the guidelines. We will be approving a MOA tonight with the County to allow us to coordinate the weekly testing of our athletes and coaches at our school on or before February 8. Eastern Suffolk BOCES will be arranging for the delivery of the test kits directly to our school.

June is only four months away and that brings up graduation dates which Mr. Miller will also discuss in his report.

We received guidance from the State on the new law related to single use bathrooms being gender neutral and district's having policies in place to appropriately reflect the intent of the new law.

We have also received updated guidance on the NYS Paid COVID Leave as it relates to employees who have to quarantine. This new guidance is helpful in determining how our staff are to be compensated in the event they have to quarantine.

I would like to acknowledge the generous donation of congas and bongos from Mr. Elliott Shriftman for our renowned Marimba Band.

B) Principal Report

- Bus evacuation drills/Fire Drills
- School Psychologist
- Trailers
- Drive-In Movie Night
- Update from Suffolk County Department of Health
- Travel Advisory
- Town of Southampton Survey
- Community Forum/Survey Numbers

C) Director of PPS & ENL Report

- Annuals & Re-evaluations
- NYSAA March 2021
- Related Services - COVID-19
- State Data Reporting
- VR - 2.1.21
- State Testing
- Awaiting NYSED guidance on 3-8 and June Regents
- ENL
- Awaiting NYSED decisions on testing

D) School Business Administrator Report

- The business office has been busy since the last board meeting. There are a lot of HR changes, such as the ending of FFCRA pay, changes in quarantine, NYS COVID leave changes, and keeping track of who is working on premises and who is working virtually. With these changes coming almost daily, we are working our best to keep up with the state mandates.
- We had a budget committee meeting on January 13. I will speak more about that in the budget presentation later in the meeting.
- There are two budget transfers on the agenda, one to transfer money to pay a Palace Electric bill, and another to transfer money to increase a purchase order to Complete Rehab.
- BUDGET PRESENTATION

IV. NEW BUSINESS

***CONSENT AGENDA, ITEMS 1-5**

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 6000 Fiscal Management; 6110 Budget Planning; 6120 Budget Hearing; 6130 Budget Adoption; 6215 Senior Citizens' Exemption; 1900 Parent & Family Engagement; 5152 Admission of Non-Resident Students; 2210 Board Organizational Meeting; 6410 Authorized Signatures; 6600 Fiscal Accounting & Reporting.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policies after one reading due to being outdated and/or addressed within other policies: 6112 Determination of Budget Priorities; 6113 Dissemination of Budget Recommendations; 6135 Contingency Budget; 6140 Budget Implementation; 6200 Revenue; 6210 Local Tax Levy; 6231 Chapter Title I/PSEN Programs & Services; 6252 Gate Receipts & Admissions; 6254 Nonresident Tuition; 6300 Bonds & Tax Anticipation Notes; 6400 Depositories of Funds; 6500 Bonded Employees & Officers; 6610 Accounting System; 6630 Accounting System.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby accepts the donation of the following items from Mr. Elliott Shriftman on behalf of the Marimba Band:

Congas – valued at \$470.00
Bongos – valued at \$120.00

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 4) **WHEREAS**, Section 409-m of the Education Law requires school districts to develop policies and procedures requiring that all single-occupancy bathroom facilities are designated as gender neutral for use by no more than one occupant at a time or for family or assisted use and that such bathroom facilities be clearly designated by the posting of such on or near the entry door of each facility.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education of the Bridgehampton UFSD hereby directs the Superintendent of Schools to ensure the District's current and future bathroom facilities comply with the requirements of Section 409-m of the Education Law.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby adopts the Memorandum of Agreement between the County of Suffolk and the Bridgehampton UFSD and authorizes the Superintendent to execute the agreement, subject to counsel's review.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1-A23

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for December 31, 2020.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/20- 12/31/2020.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/20 – 12/31/2020.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/20 – 12/31/2020.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund A with 36 Claims in the amount of \$128,910.23.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund H with 1 Claim in the amount of \$8,345.00.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund F with 1 Claim in the amount of \$410.00.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund C with 10 Claims in the amount of \$4,282.24.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund A with 63 Claims in the amount of \$1,024,466.80.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund C with 7 Claims in the amount of \$1,888.03.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund F with 1 Claim in the amount of \$10,092.50.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund H with 2 Claims in the amount of \$28,338.73.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund H with 5 Claims in the amount of \$551,860.35.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13, Fund T with 17 Claims in the amount of \$129,577.05.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #14, Fund T with 13 Claims in the amount of \$127,246.37.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

16)Resolved that the Board of Education of the Bridgehampton UFSD accepts the following budget transfer:

2020/2021 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2250.471 Tuition Paid to Other Public School Districts	\$21,000.00	A2250.420 Contractual Non- Public	\$21,000.00	To increase the Complete Rehab Purchase Order based on the costs for special education teacher and services at Hayground for PPSWD students.
H2110.201-00-1016 Superintendent of Construction	\$26,654.06	H1620.296-00-1016	\$26,654.05	To cover Palace Electric PO due to Change Order previously approved by the BOE on December 16, 2020

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

17)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the Revised Change Order No. 1 submitted by Stalco, Inc. in the amount of \$19,541.00 concerning SED Project No. 580909020001016 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

18)WHEREAS, the District maintains Policy #6741 which contemplates that the district will prepare a written request for proposals where a contract for professional services involves an estimated annual expenditure exceeding \$7,500; and

WHEREAS, the District previously issued a request for proposals for related services on or about June 2019; and

WHEREAS, the District has determined that it requires additional contracts for related services but lacks the requisite time to issue a written request for proposals.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby suspends Board Policy #6741 for the purposes set forth herein, and

BE IT FURTHER RESOLVED that the Board of Education hereby contracts with NY Speaks, PLLC for the purpose of providing related services and authorizes the Superintendent to execute the agreement.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

19) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the agreement between the Bridgehampton UFSD and SILO (Suffolk Independent Living Organization) for the 2020/2021 school year and authorizes the Superintendent to sign the agreement, pending Counsel's review.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

20) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the agreement between the Bridgehampton UFSD and Global Compliance Network for internet-based staff training and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

21) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves an award to AT Equipment Sales in the amount of \$4,325.00 and authorizes Jennifer Coggin, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

22) Resolved that the Board of Education of the Bridgehampton UFSD approves the following 2020-2021 Transportation Contract with Montauk Bus, LLC in accordance with the Request for Proposal issued on August 27, 2020 and awarded to Montauk Bus, LLC at the August 31, 2020 Special Meeting of the Board, and authorizes the Board President and Superintendent to execute the contract:

Athletics	\$24,000.00
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Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

23) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with David Skretch as an EMT on premises during basketball games for the 2020/2021 school year and authorizes the Superintendent to execute the contract on behalf of the District, subject to review by Counsel.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD, pursuant to the requirements of Title IX Final Rule, effective August 14, 2020 of the Education Amendments of 1972, designates the following individuals as responsible to coordinate the District's efforts to comply with and carry out its responsibilities under this law, at no additional compensation:

Coordinator/Investigator:	Jennifer Coggin
Facilitator:	Michael Cox
Decision-Maker:	Robert Hauser
Appellate Decision Maker:	Michael Miller

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD, pursuant to the requirements of Policy#0110, Sexual Harassment, designates the following individuals as responsible employees to coordinate the District's effort to comply with and carry out its responsibilities under this policy, at no additional compensation.

Michael Miller and Jennifer Coggin

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves Tom House and Kelly Sharp as instructors of the Spring SAT prep course at the curriculum writing rate of \$62.83 per hour not to exceed 15 hours each which includes prep time as well.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the temporary appointment of Elena Urbano Morales as a full-time Custodial Worker I, retroactive to January 4, 2021 and through September 8, 2021.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Brianna Miller for additional hours, not to exceed 25 in the 2020/2021 school year, as needed beyond the contractual day for Committee on Special Education Assignments to be paid per the BTA contractual rate.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

6) Resolved that the Board of Education of the Bridgehampton UFSD approves a Memorandum of Agreement with the Bridgehampton Teachers' Association, dated January 27, 2021 regarding donation of sick days to the sick leave bank of Ms. Aleta Parker, subject to Counsel and BTA Union and Labor Relations Specialist review and approval.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

7) Resolved that the Board of Education of the Bridgehampton UFSD approves Zoe Lucas and David Simmons as Student Representatives to serve on the Strategic Planning Council for the 2020/2021 school year.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

8) Resolved that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan to provide three (3) additional hours per week of nursing coverage for athletics COVID testing with additional hours for game supervision as needed to be paid at her individual hourly rate.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee on Special Education for Students #10662, #10661, #10433, #10532, #10620, #10618 and authorizes the Superintendent to arrange for services.

Motion made to table this resolution to be discussed in Executive Session.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 8:11PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

VIII. MOTION TO RETURN TO Public Session at 9:46PM.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 5-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee on Special Education for Students #10662, #10661, #10433, #10532, #10620, #10618 and authorizes the Superintendent to arrange for services.

Motion: R. White Second: J. Vinski Vote: 5-0

2) BE IT RESOLVED that the Board of Education of the Bridgehampton UFSD hereby elects to utilize Eastern Suffolk BOCES Superintendency search services and authorizes the District to pay all costs and fees associated herewith.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 5-0

IX. MOTION TO ADJOURN at 9:49PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk

ADDENDUM

The following statement was read at the January 27th meeting of the Board of Education of the Bridgehampton UFSD during public session:

The Board of Education and Robert Hauser, Superintendent, have mutually agreed not to seek a contract extension beyond June 30, 2021. Accordingly, the Board of Education will begin the process of searching for a new Superintendent to start July 1, 2021. Mr. Hauser would like to express his sincere appreciation to the Bridgehampton Board of Education and to the Bridgehampton community, staff, students, and parents for the ten plus years he has been fortunate to be with the district.