

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, June 24, 2020
6PM – Virtual via: Google Meet
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:12PM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Markanthony Verzosa, Carla Lillie; Robert Hauser, Superintendent, Michael Miller, Principal; Dr. Angela Austin, Director of PPS & ENL; Melisa Stiles, School Business Administrator; Sean Sharp, Director of Technology; Tammy A. Cavanaugh, District Clerk

Excused: Doug DeGroot, Trustee; Michael Cox, Assistant Principal

Counsel: Michael Vigliotta, Esq.

Guests: John M. Grillo and Ryan Thomas, JAG Architects; Sal Barbera, AT Equipment Sales; Brian Graham, Facilities Director at Islip UFSD

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated June 24, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 15, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 3, 2020 Special Meeting of the Board.

Motion: J. Vinski Second: J. Vinski Vote: 6-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 20, 2020 Meeting of the Board.

Motion: J. Vinski Second: J. Vinski Vote: 6-0

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- Email from Kelley Davis re: 7 & 8 Grade Boys Basketball

G) Invitation to visitors to address the Board of Education on agenda items.

H) Communications (in Board packet)

- 1) Letter from ES BOCES – thank you for participating in 2020/2021 Budget Vote & Trustee Election
- 2) June 1, 2020 BOE Response letter to the April 1, 2020 BTA letter

I) Board of Education Discussion Items

- 1) John Grillo – JAG Architects – Project Update
- 2) Sal Barbera – AT Equipment – Finalize Divider Curtain & Scoreboard Clock
- 3) Brian Graham – Facilities Director @ Islip UFSD – re: School Health & Safety
- 4) Wellness Committee Meeting – June 4, 2020
- 5) Safety Committee Meeting Minutes – June 8, 2020
- 6) Facilities & Grounds Meeting Minutes – June 8, 2020
- 7) Curriculum Committee – June 15, 2020

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

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|----------------------|--|
| (a) July 1-August 12 | Extended School Year (ESY) 8:30AM – 11:30AM Mon-Fri (no ESY on Friday, July 3 in observance of July 4 holiday) |
| (b) July 1 | Reorganization Meeting – 6PM – Virtual through Google Meet |
| (c) July 1 | Business Meeting of the Board of Education – Immediately following Reorganization Meeting, if necessary |
| (d) July 3 (Friday) | District Closed in Observance of July 4, 2020 holiday |
| (e) July 29 | Board of Education Meeting – 6PM Virtual through Google Meet |

III. REPORTS

A) Superintendent Report

Thank you to the Bridgehampton community for their overwhelming support of our school district for the first ever district wide 100% absentee ballot budget/trustee vote...72% pass rate. A special thank you to Tammy Cavanaugh as well.

Welcome to the students and parents of the Sagaponack school district. The resident voters formally approved a proposition to allow their 4th through 12th grade students to choose to attend our school district whereby the Sagaponack school district will pay the respective \$17,500 annual tuition.

Thank you to our students, their parents and families, the staff, the BOE, and the Bridgehampton Community for their effort since Monday, March 16.

Congratulations to our Seniors for enduring a unique educational experience minus the prom and infamous walk down the hallways with their younger classmates recognizing their accomplishment.

A special thank you to Melisa Stiles, our School Business Official, who is attending her last Bridgehampton Board meeting.

B) Principal Report

1. July 17th, last day of school- bittersweet, looking forward to September and a myriad of questions as to how it will look.
2. APPR- Scores are not required for the 2019-2020 school year.
3. East End Valedictorian/Salutatorian Awards- Zoom meeting with Assemblymen Thiele, and the Hampton Bays Superintendent.
4. Schedules were provided to all teachers, assistants, and aides.
5. Chromebooks for the summer- applications and programs are still available.
6. Honor Society Induction Ceremony- Congratulations to the 8 students, thank you to the committee, and thank you Ms. Reilly for all of your work putting this together.
7. PLC Meetings and new committee.
8. Day of Achievement Video
9. Moving up ceremonies for pre k & 5th are scheduled for 9:00AM and 10:30AM Friday
 - a. Pre-K cap and gowns
10. Senior Graduation- Saturday at 4:00PM
11. Senior Parade- Meeting at the Frist Baptist Church
12. Thank all of the staff for their transformation to educating our students- above and beyond. Morning Show

C) Director of PPS & ENL Report

- Extended School Year will begin on July 1, 2020 through August 12, 2020.
 - ESY will be conducted virtually for Summer 2020.
- Update on cross contract students
 - Southampton SD
 - 11th grade student
 - Riverhead SD
 - 10th grade student
 - Sag Harbor SD
 - 10th grade student
 - Elementary TBD/considered
 - Tuckahoe SD
 - 2 - 5th grade students
 - 1 - 7th grade student
- Resolution on agenda for summer hours for the school psychologist. These hours will be used for testing, report generation and/or sitting committee.
- Update regarding district wide professional development for superintendent conference day. (This will also include ongoing coaching and PD throughout the year.)
 - Area of focus: Enhancing instruction for diverse learners, informed/data driven instruction and reflective practices.

D) School Business Administrator Report

- Our accountants are scheduled to do their audit prep from 7/20/20-7/23/20. Our auditors are scheduled to perform the audit 7/27/20-7/30/20. CBIZ-our asset inventory company came yesterday to the district to gather information for their report on the district.

- The business office is working on rolling over the 20/21 budget into nVision so that requisitions can be processed for the upcoming school year. The TAN is scheduled to be paid tomorrow. As a follow up to the previous TAN/RAN resolution that was passed a couple of months ago, the Town of Southampton has issued timely tax payments to the district. We do not have to go out for an additional borrowing to cover the district's expenses.
- We had a transportation RFP opening on 6/10/20 and we received zero responses to the RFP.

IV. NEW BUSINESS

CONSENT AGENDA, ITEMS 1 & 2

Motion: L. Tyree-Johnson

Second: M. Verzosa

Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second and final reading of the following policies, regulations and exhibits: #0110, 0110.1, 010.1-R, 0110.2, 0110.2-R, 0110.2-E Sexual Harassment of Students & Employees; #0115-E – Student Bullying and Harassment Complaint form; #2520 Board Member Training; #5500 & 5500-R Student Records; #8635, 8635-R & 8635-E Information & Data Privacy Security Breach and Notification; #5100 Student Attendance; #8130 School Safety Plans & Teams; #8131 Pandemic Planning.

Motion: L. Tyree-Johnson

Second: M. Verzosa

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Michael Miller on June 5, 2020.

Motion: L. Tyree-Johnson

Second: M. Verzosa

Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

CONSENT AGENDA, ITEMS A 1 – 33, PULLING ITEM #A10

MOTION: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 1) **Resolved** that the results of the school district election held on June 9, 2020 (extended to June 16, 2020), for Proposition 1, School District Budget for 2020-2021, which reads: To adopt the annual budget of the School District for the 2020-2021 school year, in the amount of \$18,986,122 and to authorize the requisite portion thereof to be raised by taxation on the taxable property in the District has attained the majority vote and is declared adopted by a vote of 262 – Yes; 102 – No.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 2) **Resolved** that the results of the school district election held on June 9, 2020 (extended to June 16, 2020), for members of the Board of Education listed below in the positions in which their names appeared on the ballot, resulted in their receiving the certified number of votes in the balloting as follows with the top two (2) Kathleen McClelland and Markanthony Verzosa being elected to three (3) year terms commencing July 1, 2020 and ending June 30, 2023:

Michael C. Gomberg: 121 Kathleen G. McClelland: 328 Markanthony C. Verzosa: 248

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the education services contract with the Sagaponack Common School District for the provision of education services to Sagaponack students in grades 4 through 6 for the period of July 1, 2020 through June 30, 2025 and authorizes the Board President and Superintendent to execute the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the education services contract with the Sagaponack Common School District for the provision of education services to Sagaponack students in grades 7 through 12 for the period of July 1, 2020 through June 30, 2025 and authorizes the Board President and Superintendent to execute the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the settlement agreement with regard to Student #10075 and authorizes the Board President to execute the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the mutually written contract extension agreements for 2020-2021 in accordance with Request for Proposal #19-01 issued on May 23, 2019 to the following, pending counsel's review:

Beyond Boundaries (formerly Marra & Glick)
Sharyn Lawall, Psy.D, ABSNP
Taylor Consulting
Comprehensive Therapy Services
Metro Therapy, Inc.
Complete Rehabilitation PT OT SLP of the Hamptons PLLC

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the mutually written contract extension agreements for 2020-2021 in accordance with Request for Proposal #19-03 issued on July 23, 2019 to the following:

Beanstalk Behavior Solutions

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

8) Resolved that the Board of Education of the Bridgehampton UFSD contracts with Complete Rehabilitation PT OT SLP of the Hamptons PLLC for services during the 2020 summer pursuant to an amendment agreement and authorizes the Superintendent to sign the agreement, pending counsel's review.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD approves the contract between Out East Therapy of New York for nurse substitutes for the 2020-2021 school year and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with PBIS Rewards Service for the 2020-2021 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with St. James Tutoring for the 2020-2021 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreements with the following software programs for the 2020-2021 school year and authorizes the Superintendent to execute the individual agreements on behalf of the District, pending Counsel's review:

GoGuardian
Khan Academy
Read Naturally
Polleverywhere.com
Seesaw Learning, Inc.
Edpuzzle.com

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Gregory Electrical Shop of Bridgehampton, Inc. for the 2020-2021 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Mickey's Lawnscares, Inc. for the 2020-2021 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Richard Schuler Home Improvements, Inc. for the 2020-2021 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Modern Italian Bakery for the following items/categories of items for the 2020-2021 school year:

- Bagels, Whole Wheat sliced 1/12 ct
- Bread French Loaf
- Bread, French Whole Wheat Loaf
- Bread, Whole Wheat Club Roll 1/12 ct
- Buns, Hamburger Whole Wheat 1/12
- Rolls, Kaiser Whole Wheat Sliced 1/12
- English Muffins 1/12 ct
- Muffin, Blueberry
- Muffin, Chocolate Chip 1/12 ct
- Rolls, Club 6" sliced, 1/12 Whole Wheat

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for May 31, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/19- 05/31/2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/19 – 05/31/2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund A with 32 Claims in the amount of \$72,424.53.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 30 Claims in the amount of \$34,236.30.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #39 Fund H with 1 Claim in the amount of \$13,061.50.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

23) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #38 Fund H with 1 Claim in the amount of \$110,653.66.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

24) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund F with 3 Claims in the amount of \$840.86.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

25) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 5 Claims in the amount of \$1,730.85.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

26) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund T with 17 Claims in the amount of \$163,967.24.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

27) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 52 Claims in the amount of \$488,511.08.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

28) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund C with 5 Claims in the amount of \$5,201.42.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

29) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund F with 4 Claims in the amount of \$7,318.79.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

30) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #40 Fund H with 6 Claims in the amount of \$411,149.25.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

31) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund T with 13 Claims in the amount of \$255,529.61.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

32) WHEREAS, the Board of Education of the Bridgehampton Union Free School District (Board of Education) is considering improvements at the Bridgehampton ES/HS located at 2685 Montauk Highway, Bridgehampton, NY 11932; and

WHEREAS, the proposed project includes

- BOILER REPLACEMENT

WHEREAS, pursuant to 6 NYCRR §617.5(a), “Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Consideration Law, Article 8. The actions identified in subdivision (c) of this section apply to all agencies”; and

WHEREAS, pursuant to 6 NYCRR §§617.5 (c) (1), (2), the “*maintenance or repair involving no substantial changes in an existing structure or facility*”, *replacement, rehabilitation or reconstruction of a structure of facility, in kind, on the same site, including upgrading buildings or meet building or fire codes...*”, are Type II actions.

THEREFORE, BE IT RESOLVED, that the Board of Education, after review of the proposed action, 6 NYCRR §617.5, and the opinion provided by John A Grillo Architect PC, hereby determines that the proposed projects are Type II Actions pursuant to 6 NYCRR §§617.5 (c) (1), (2) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

33) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves a change order in the amount of \$63,003.88 in order to authorize Palace Electrical Contractors, Inc. to relocate a data closet, extend wiring, and perform related electrical services.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

B) PERSONNEL

CONSENT AGENDA, ITEMS B1 – B11

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Ryan Barker for summer hours from June 22 through September 4, 2020, not to exceed 14 hours at his individual hourly rate.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Dan Pacella and Fay Gholson for 100 additional hours each to cover both the summer food service program and the 4-5 full days of café preparation prior to the start of the 2020/2021 school at their individual hourly rate.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement for Melisa Stiles and authorizes the Board President to sign on behalf of the District.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves Alyssa Ruggiero for summer hours from June 22 through September 4, 2020, not to exceed 20 hours at her individual hourly rate.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Maxwell Chin as a Teacher Aide, effective August 22, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

6) Resolved that the Board of Education of the Bridgehampton UFSD approves Milena White for the Bilingual Assistant to the Registrar stipend position for the 2020-2021 school year per the CSEA Memorandum Agreement dated June 12, 2019.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

7) Resolved that the Board of Education of the Bridgehampton UFSD approves Ninfa Boyd for the Bilingual Assistant to the Pupil Personnel Services Liaison stipend position for the 2020-2021 school year per the CSEA Memorandum of Agreement dated September 6, 2019.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

8) Resolved that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher for the Director of Guidance stipend position for the 2020-2021 school year per the BTA Memorandum of Agreement dated October 17, 2018.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD approves Aleta Parker for the Pupil Personnel Services Liaison stipend position for the 2020-2021 school year per the BTA Memorandum of Agreement dated August 30, 2019.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD approves Michael DeRosa for the Athletic Director stipend position for the 2020-2021 school year per the BTA Memorandum of Agreement dated October 11, 2018.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD approves Judiann Carmack-Fayyaz as a part-time, seasonal Horticultural Worker II, not to exceed 17.5 hours per week, at \$19.45/hr. from July 1 to August 31, 2020, pending Civil Service approval.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Preschool Special Education Committee for Students #10508, #10521, #10607, #10610 and authorizes the Superintendent to arrange for services.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students #10491, #10607, #000000976, #10009, #10116, #10521, #10375, #10122, #10515, #10610, #10500 and authorizes the Superintendent to arrange for services.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 7:56PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

VIII. MOTION TO RETURN TO Public Session at 10:27PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

IX. MOTION TO ADJOURN at 10:28PM.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk