

**Bridgehampton School District
Special Meeting of the Board of Education
Friday, April 3, 2020
10AM – Via: Teleconference
MINUTES**

I. ROUTINE MATTERS

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 10:16AM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Doug DeGroot, Jennifer Vinski, Kathleen McClelland, Mark Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Melisa Stiles, School Business Administrator; Dr. Angela Austin, Director of PPS/ENL; Michael Cox, Assistant Principal; Tammy A. Cavanaugh, District Clerk

Staff: Julie Waller, David Elliott, Teachers/BTA Union Reps; Sean Sharp, Director of Technology

Counsel: Michael Vigliotta, Esq.

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves suspending Policy #1230 Public Participation at Board Meetings for the purposes of the April 3, 2020 Special Meeting and adopts the Proposed Special Meeting of the Board of Education Agenda, dated April 3, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- C)** Board of Discussion Items:

- 1) New Design for Parking Lot from John Grillo

II. REPORTS

- A)** Superintendent Report

1. Review of 4 points issued by the Governor
 - a. School closing – latest directive is to close and reopen on April 29, 2020
 - b. Provision of meals for students update
 - c. Childcare options for essential workers: Eleanor Whitmore or onsite
 - d. Distance Learning update

- B)** Principal Report

1. The school was open all week, we had staff & parents coming to pick up supplies and chromebooks. To my knowledge, everyone has a device at their house. Whether it is their personal one or the districts, the most important part, all students have one.

2. Two faculty meetings on Friday to discuss the Distance Learning Plan. The document was sent to staff Thursday evening, so they could see this prior to the meeting.
3. The vision of the document is to provide rich and engaging instruction while also understanding the challenges of learning outside of the physical classroom.
4. The goal of the document is to ensure new instruction is taking place, while being mindful, many of our students have additional barriers to overcome from home such as, WIFI concerns, parent support is different in each house, babysitting siblings, etc.
5. Additionally, we wanted to ensure parents/students understand the counseling center is continuing to provide support as needed and appointments will continue to take place. A myriad of resources are available on our enhanced learning page and counselors have provided a direct number to their cell phones.
6. When completing a document of such magnitude, you want to be mindful of unintended consequences. We do not want to place additional burdens or overwhelm students and staff, but also ensure students are progressing forward. There is a fine line, we need to continue to reassess and make updates as needed.
7. This is relatively a new process and with anything new, there will be a learning curve and an uneasiness. As you know, changes or anything new provides opportunity for differing opinions and multiple ideas for direction. This is a time we all need to be on same team and need to continue to put the students first.
8. Document was shared with the BOE on Monday and the community on Tuesday evening. I have received feedback from a few parents, we will continue to improve and reassess to ensure that we are meeting the needs of all students and staff.
9. We would like to thank the entire staff, they have really gone above and beyond, for example:
 - a) Care Packages- we would thank the First Baptist Church, White Family, Lillie Family, Ms. Parker, Ms. Kotz, Ms. Sooklall, and everyone else who has helped to ensure all students are fed each day.
 - b) Child Care- we have Ms. Suarez and Ms. Kirwan donating their time. This is unheard of and absolutely amazing. Ms. Harry just started and she has been great, we are extremely lucky.
 - c) The teachers have been amazing- they jumped right in and have been helping wherever needed. The communication has been timely and great. Speaking to other districts, I believe we are leading the way. A myriad of districts are not even allowed to provide live instruction because of union issues. Again, we would truly like to thank the teachers for leading the way with the distance learning, we should be extremely thankful for all they have done and will continue to do.

C) Director of PPS & ENL Report

- Special Education program update (virtual learning)
- Related services are being provided through teletherapy
- Annual review meetings are continuing through virtual means.
- ENL staff is working to provide support for both students and families

***Kathleen McClelland left the meeting**

D) School Business Administrator Report

- We have two employees currently on a leave of absence; Sylvia Fridie, has been in and is ensuring that everyone’s benefits remain intact and makes any changes as needed
- Accounts Payable – vendors are still submitted invoices and the following staff have been coming in on separate days to ensure all is processed and each of our vendors is paid as quickly as possible:
- Simone Sooklall, Treasurer, Michelle Reyes, purchasing, Jen Cunningham and of course Melisa Stiles
- Jen Cunningham is running payroll and is ensuring as per the Governor’s orders that people who work for the school district are paid. We are being a little proactive and generating them a little in advance to make sure all are done on time.
- All in all, the District Office is operating remotely along with the teachers and admin staff; with adjustments as needed; but are doing it and all is in good working order.

III. SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers:

2019/2020				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2630.490 Computer Instruction BOCES Services	\$60,356.00	A1680.490 Data Processing BOCES Services	\$90,994.73	To reallocate account codes to process the ES BOCES monthly invoice
A5581.490 BOCES Transportation Amount	\$30,635.73			

Motion: L. Tyree-Johnson Second: J. Vlnski Vote: 6-0

B) PERSONNEL

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Jen Suarez and Molly Harry as childcare workers during the COVID-19 crisis at the daily teacher aide substitute rate of \$100, effective March 30, 2020.

Motion: L. Tyree-Johnson Second: J. Vlnski Vote: 6-0

IV. MOTION TO ADJOURN at 12:06PM into Executive Session to discuss personnel issues with Counsel.

Motion: L. Tyree-Johnson Second: J. Vlnski Vote: 6-0

V. MOTION TO RETURN to Regular Session at 12:52PM.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

VI. MOTION TO ADJOURN at 12:53PM.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

Respectfully submitted,

A handwritten signature in black ink, reading "Tammy A. Cavanaugh". The signature is written in a cursive, flowing style.

Tammy A. Cavanaugh
District Clerk