

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, February 26, 2020
Cafe – 6PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the president called the meeting to order at 6:04PM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Jennifer Vinski, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Melisa Stiles, School Business Administrator; Dr. Angela Austin, Director of PPS/ENL; Tammy A Cavanaugh, District Clerk.

Excused: Doug DeGroot

Counsel: Michael Vigliotta, Esq. and Josh Shteierman, Esq.

Staff: Carl Johnson, Cheryl Nordt, JohnAnn Credle, Aleaze Hodgens

Guests: John M. Grillo and Ryan Thomas of JAG Architects; Chuck Quinn & Robert Caliendo of School Construction Consultants; Helen Atkinson-Barnes, The Retreat

Press: Christine Sampson, *The Sag Harbor Express*; Rachel Valdespino, *The Southampton Press*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated February 26, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 22, 2020 Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

***6:05PM – Markanthony Verzosa arrived**

D) SPECIAL PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD grants tenure to Joseph Pluta as a Special Education Teacher, effective March 6, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

E) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

F) Invitation to visitors to address the Board of Education on agenda items

G) Communications (in Board folders)

- a) ES BOCES – Highlights Newsletter – 2019/2020 – Issue 2
- b) The Madoo Conservancy “The Chat” Newsletter – Winter 2020
- c) Invitation to NYSSBA’s Networking Event – March 12, 2020

H) Board of Education Discussion Items

- 1) John Grillo – JAG Architect & Chuck Quinn of SCC
- 2) Strategic Planning Committee Meeting (1/23)
- 3) Curriculum Committee Meeting (1/27)
- 4) Policy Review Committee Meeting (2/5)
- 5) Wellness Committee Meeting (2/6)
- 6) Safety Committee Meeting (2/10)
- 7) Facilities & Grounds Committee Meeting (2/10)
- 8) Budget Advisory Committee Meeting (2/15)
- 9) Curriculum Committee Meeting (2/24)

I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- (a) March 1 Field Trip: Robotics Team Practice – Bethpage High School
- (b) March 1-4 8th Grade Washington, DC Trip
- (c) March 7 SCMEA All Cty Music Festival – S Country-Bellport HS 9-2pm (Rehearsal)
- (d) March 7 SCMEA All Cty Music Festival Div. III – WHB HS 9-2pm (Rehearsal)
- (e) March 9 Field Trip: “Macbeth” – Tilles Center – Grades 11& 12
- (f) March 10-15 Field Trip: Robotics Competition – Orlando
- (g) March 11 Bridgehampton Community Forum – 7pm – Gym
- (h) March 13 SCMEA All Cty Music Fest Div I –S Country/Bellport HS 1-6pm(Rehearsal)
- (i) March 13 SCMEA All Cty Music Fest Div III – WHB – 1-6pm (Rehearsal)
- (j) March 13 Field Trip – Jurassic Park Live Tour – Nassau Coliseum – Grades 3&4
- (k) March 14 SCMEA All Cty Music Fest Div I S Country/Bellport 9-2pm (Rehearsal)
- (l) March 14 SCMEA All Cty Music Fest Div III Comsewogue HS 9-2pm (Rehearsal)
- (m) March 15 SCMEA All Cty Music Fest Div I Concert – Comsewogue HS 12:30pm
- (n) March 15 SCMEA All Cty Music Fest Div III Concert – Comsewogue HS 2-8pm
- (o) March 18 Field Trip: Sports Career Education Day – Barclay Ctr – Grades 10-11
- (p) March 20 Inclement Weather Day – District Closed (if no snow days are used)
- (q) March 22-25 Field Trip: Robotics Competition – Hofstra
- (r) March 23 SCOPE 19th Annual Awards Dinner
- (s) March 24 Field Trip: Marimba Performance NYS Legislature Empire State Plaza
- (t) March 25 NYS ELA Exams – Grades 3-8
- (u) March 25 BOE Meeting – 6pm – Café
- (v) March 26-28 Field Trip: World Food Prize – NY Youth Institute – Cornell University

III. REPORTS

A) Superintendent Report

- Scope Awards March 23
 - Board - Jen Vinski
 - Community - Julie Burmeister
 - Support Staff - Tammy Cavanaugh
 - Teacher - Laura Keenan
 - Administrator - Melisa Stiles
- 16th Regional Legislative Breakfast
 - State Aid - inequity in Foundation Formula
 - Districts doing more with less as student demographics and population change
 - ENL and special education financial
- Coronavirus
 - Issue has gone from overseas, National, regional, to local (Nassau)
 - Our school nurse continues to monitor & communicate our protocol (just like we do with the flu)
- Census
 - US Census Bureau
 - March 2-6 Participate in SIS (Statistics In School) Week
 - March 12-20 Census count
- Robotics Team - Working diligently to prepare for Florida and Hofstra competitions

B) Principal Report

- Congressional Award Banquet- Max Tiska- Patchogue- Nomination to the naval academy
- Hampton Library Meeting- Library Cards- District wide
- Elementary Math- we anticipate providing Mr. Hauser with the new program we would like to utilize in the elementary school in March.
- Southampton Police Department- Three officers visited school to present to the 9th-11th grade in regards to the Explorer Program.
- Milton Creagh/Chief of Police- Speaking to students.
- Lock Down- completed all 4 lockdowns. We need to complete four more fire drills in the spring.
- Shelter Island Administrative Team Visit- Wanted to tour our pre k building and curriculum. Lucky to have Ms. Lemon.
- Elementary Student Council- Twister Party- Front Page of the Southampton Press.
- Senior Meeting- Finalizing the numbers for the NYC trip.
- Mama Mia's Pizza- 1st Grade
- Emergency Room- 4th Grade
- SAT Pre Test-DATA Evaluation

C) Director of PPS & ENL Report

- Transitioning of special classes and students brought back or cross contracted with Bridgehampton.
 - Elementary Special Classes: Transitioning nicely and providing mainstreaming opportunities when appropriate. Discussion and planning currently taking place for enhancements for September.

- Secondary Special Classes: transitioning nicely and continual embedding of functional and transition skills into the curriculum. (Further developing work based learning partnerships and opportunities)
- 12:1:1 secondary classes organized a coffee fundraiser and work based learning experience during spirit week. (Happy Honey Hive Café)
- Work based learning for HS 12:1:1 Class: Weekly museum visits caring for the fish/tanks. (Generalization opportunity)
- Paid student worker experiences for HS ESY students (Summer 2020)
- ESY program planning is underway (Internal posting went out to staff)
- Looking at some possible cross-contracts from neighboring districts
- Annual Review meetings started this month
- ELL field testing to be taking place on March 10th (3rd & 4th Grade)
- ELL professional development taking place March 18th
- ELL class overage due to a student moving into the district (noted on the agenda)
- Certification specialist from BOCES came to speak with staff about extending certifications. (Director will be working with teachers on paperwork and verification needed.)
- Planning has commenced to develop and provide instructional professional development opportunities during superintendent's conference **day** (Day 2)

D) School Business Administrator Report

- Presentation of Second Draft of the Preliminary Budget
- I was accepted into the SBO Leadership Academy Program. This program is through ASBO (Association of School Business Officials). The SBO Leadership Academy is targeted to recently hired Business Officials. These courses are offered over a 12-month period which consists of 10 classes either half or full days. This Academy will provide participants with the skills and knowledge needed to be a successful school leader taught by experienced school business officials, specialized experts and consultants in particular fields.
- Audit Committee meeting scheduled for 3/25/20.
- Pre-audit scheduled for 4/27/20-5/1/20.
- Audit scheduled for 7/27/20-7/30/20.
- 20-21 Property Tax Cap form due 3/1/20.

IV. NEW BUSINESS

***CONSENT AGENDA, ITEMS 1-5**

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #1500 Public Use of School Facilities; #1500-E Public Use of School Facilities Application; #5130 Compulsory Attendance Ages; #5140 Entrance Age; #5162 Student Dismissal Precautions; #5162-R Student Dismissal Precautions Regulations.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #4531 Field Trips & Excursions; #5020.3 Students with Disabilities Pursuant to Section 504; #5030 Student Complaints; #5200 Cocurricular & Extracurricular Programs; #5205 Eligibility for Cocurricular & Extracurricular Programs; #5205-R Eligibility for Cocurricular & Extracurricular Programs Regulation; #5210 Student Organizations; #9646 Supporting Breastfeeding Employees.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policy after one reading due to being outdated and/or addressed within other policies: Policy #5181 Open Campus Privileges/Senior Privileges.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised 2020-2021 Budget Vote and Election Calendar.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CSEA 2020 Summer Hours as per the Memorandum of Agreement and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Central Air Corporation in the amount of \$2,000.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Palace Electrical Cont., Inc. in the amount of \$1,500.00 earmarked for the 2019-2020 Robotics club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from JAG Architects in the amount of \$2,000.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Michael B Kapon and Leslie Kapon in the amount of \$1,500.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation on behalf of Kathleen King in the amount of \$5,000.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation in the amount of \$5,000.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation on behalf of the Donovan Grants in the amount of \$5,000.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2020 Senior Scholarship donation from McCoy Bus Co., in the amount of \$100.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

***CONSENT AGENDA, ITEMS A6 – A29**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Quizlet.com for the 2019-2020 school year and authorizes the Superintendent to execute the contract on behalf of the District, upon review by Counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Donald Kast to provide driver education services at an amount not to exceed \$3,120.00 for the period of May 5 – June 1, 2020 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton USFD approves the consultant services agreement with Defensive Driving School SJL Family, Inc. at a rate of \$2,000.00 for the period of May 5 through June 1, 2020 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for January 31, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/19- 01/31/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/19 – 01/31/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/19 – 01/31/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund A with 39 Claims in the amount of \$654,316.97.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund H with 2 Claims in the amount of \$530,690.75.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 1 Claim in the amount of \$2,035.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund F with 3 Claims in the amount of \$882.11.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund C with 10 Claims in the amount of \$6,215.60.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund TE with 1 Claim in the amount of \$500.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund T with 15 Claims in the amount of \$124,663.52.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$56,776.00 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$22,078.70 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$4,602.40 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

23) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$15,585.00 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

24) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$13,706.96 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

25) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corporation in the amount of \$133,362.06 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

26) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corporation in the amount of \$330,945.36 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

27) Resolved that the Board of Education of the Bridgehampton UFSD approves an award to Advantage Sport & Fitness in the amount of \$155,014.95 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

28) Resolved that the Board of Education hereby approves the Easement Agreement dated February 26, 2020 between the Bridgehampton UFSD and KeySpan Gas East Corporation d/b/a National Grid and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

29) Resolved that the Board of Education accepts the donation of “Flu Packs” (tissues and hand sanitizers) from Staples as a result of donations from customers.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1 – B6**

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach and “extra class period” as per the BTA Memorandum of Agreement, dated July 23, 2019, prorated to the start date as applicable:

- Rosanna Maione – 1 class every day – ENL – January 20, 2020

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Maxwell Spooner as a Teacher Aide Substitute for the 2019/2020 school year at the daily rate of \$100.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the maternity/child rearing leave of Alyssa Peterson on or about April 3, 2020 with the intent of returning to work on or about May 27, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD reactivates Joan Cohen-Gold as a Substitute Teacher for the 2019-2020 school year at the daily rate of \$150.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves a Family and Medical Leave Act (FMLA) for Dorothy White beginning on or about March 2, 2020 through May 22, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

6) Resolved that the Board of Education of the Bridgehampton UFSD approves Dorothy White utilizing up to 10 days from the CSEA Sick Day Bank for the remainder of the school year, per the CSEA Contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10602, #10532 #10482 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

D) BUILDING USE REQUEST

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use request from John Reilly on behalf of the Student Government for use of the gym from 2:45-4:30pm on March 2 – 6, 2020 for sports activities.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 8:04PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VIII. MOTION TO RETURN TO REGULAR SESSION at 11:20PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

IX. MOTION TO ADJOURN at 11:21PM

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk