

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, July 24, 2019  
Cafe – 6PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the Vice President called the meeting to order at 6:06PM, followed by the Pledge.

**Present:** Lillian, Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Mark Verzosa and Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Dr. Angela Austin, Director of PPS/ENL; Melisa Stiles, School Business Administrator; Tammy A. Cavanaugh, District Clerk.

**Excused:** Ronald White, President; Jennifer Vinski, Trustee

**Press:** Margaret Osborne, Sag Harbor Express; Christine Sampson, The East Hampton Star

**Counsel:** Michael Vigliotta

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated July 24, 2019.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 9, 2019 Reorganization Meeting.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 9, 2019 Business Meeting.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 26, 2019 Business Meeting.

Motion: K. McClelland      Second: M. Verzosa      Vote: 4-0

**F) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**G)** Invitation to visitors to address the Board of Education on agenda items

**H)** Communications

a) Thank you from The Hive Summer Campers

**I)** Board of Education Discussion Items

**J)** Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |                    |                                                           |
|--------------------|-----------------------------------------------------------|
| (a) July 1-Aug 9   | Extended School Year Program 8:30am – 11:30am             |
| (b) July 2 – Aug 8 | Bridgehampton Youth Tennis Clinic; Tues & Thurs 10am-12pm |
| (c) July 8-Aug 3   | Summer Camp at the Hive - Mon-Thurs; 8:30-2:00pm          |
| (d) Aug 5-9        | Rock Camp & Dance Incentive, Mon-Fri - 9:00am – 4:00pm    |
| (e) Aug 12 & 14    | Regents Exams                                             |
| (f) August 28 &29  | Superintendent Conference Days                            |
| (g) August 28      | Board of Education Meeting – 6PM – Café                   |
| (h) August 29      | Middle School Orientation 6-6:45pm                        |

## III. REPORTS

### \*6:11PM – Doug DeGroot arrived.

#### A) Superintendent Report

- Drama/Theatre, Farm to Table, Robotics, and Arts & Literacy summer camps are operating through August 2.  
Rock & Dance camps are operating week of August 5  
Extended School Year program operates through August 9
- Superintendent's Conference Day are August 28 and 29
- Technology Upgrades
  - Phone system upgrade
  - Server 2008
  - Windows 10
  - Email migration
  - Software procurement changes
  - Classlink program
  - School Messenger program
  - Document Cameras
  - Canon Cameras
  - New Secretary and Administrators PCs
- Facilities:
  - New Construction Project update
  - Vestibule Project Update
  - Locker Room Project Update
  - Playground signage request from insurance company
  - Music/Science building a/c repair

#### B) Principal Report

- Update on UBD Consultant
- Psychologist Interviews
- PreK Interviews
- Special Education .6 Interviews

#### C) Director of PPS & ENL Report

- Update on ESY program
- Update on Special Education and Psychologist hiring

D) School Business Administrator Report

- Per NYSIR we needed to purchase a sign for the existing playground that lists the rules of the playground. The sign has been placed on the fence of the ball field facing the playground.
- There is a resolution for the approval of the RFP for Beanstalk Behavior Consultants.
- There are resolutions for the transportation contracts with McCoy Bus Co. and Sag Harbor UFSD for the regular 19-20 school year. There will be 2 additional McCoy Bus Co. contracts on the 8/28/19 meeting.
- The accountants are done closing the books and our auditors are coming next week.
- We are in the process of working on the TAN for the 19-20 school year.

**IV. NEW BUSINESS**

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 4<sup>th</sup> & 5<sup>th</sup> Grade trip to Frost Valley, NY, November 13-15, 2019, chaperoned by Lou Liberatore, Annette Rivera, Mike Byrne, Meredith McArdle, Allison Mentuck and Ryan Barker.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #4321 Programs for Students w/Disabilities Under the Idea and New York's Education Law Article 89; #4321.2 School-Wide Pre-Referral Approaches & Interventions; #4325 Academic Intervention Services.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**V. SUPERINTENDENT'S RECOMMENDATIONS**

**A) FINANCIAL MATTERS**

**\*CONSENT AGENDA, ITEMS A1-A38; PULLING 17 & 21**

**Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Richard Sperber Landscaping Associates, Inc. for snow removal for the 2019/2020 school year.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Premier Pest Control for the 2019/2020 school year and authorizes the Superintendent to execute the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with CBIZ Valuation Group, LLC for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Gaggle.Net, Inc. for the 2019/2020 school year and authorizes the Superintendent to execute the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Seesaw Learning, Inc. for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Woot Math, Inc. for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Cengage Learning, Inc. for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Read Live for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Go Guardian for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with PaySchools for the 2019-2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**11)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Study.com for the 2019-2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**12)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Discovery Education for the 2019-2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**13)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with PlanbookEDU.com for the 2019-2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**14)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Education.com for the 2019-2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**15)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with n2y.com for the 2019-2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Living Art Aquariums for the 2019/2020 school year and authorizes the Superintendent to execute the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD appoints Donald Kast to provide driver education services at an amount not to exceed \$4,320.00 for the period of September 9 through December 31, 2019 and authorizes the Superintendent to sign the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**18)Resolved** that the Board of Education of the Bridgehampton UFSD approves the consultant services agreement with Defensive Driving School SJL Family, Inc. at a rate of \$3,600 for the period of September 9, 2019 through December 31, 2019 and authorizes the Superintendent to sign the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD awards the 2019-2020 Special Services Contracts in accordance with Request for Proposal #R19-03 issued on July 11, 2019 to the following:

Beanstalk Behavior Solutions

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**20) Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2019-20 registration of the following non-resident students and authorizes the Superintendent to advise families of acceptance, and set up billing as per Board policy.

<u>Student's Id</u>	<u>Gr(19-20)</u>	<u>Fee (19-20)</u>
10574	PK-3	\$5,000
10565	PK-3	\$5,000
10576	9th	\$8,000

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**21) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following 2019-2020 Transportation Contracts with McCoy Bus Co., Inc. in accordance with the Request for Proposal issued on May 24, 2018 and awarded to McCoy at the July 11, 2018 Board of Education meeting, with such increases as authorized by Education Law §305 and authorizes the Board President and Superintendent to execute the contracts:

Alternative High School	\$67,751.25
Athletics	\$96,425.00
Extra-Curricular	\$37,555.00
Ross	\$67,751.25
Ross (Late Run)	\$33,875.63
HB Ward	\$86,782.50
Bus Monitors	\$65,772.00
ASPIRE	\$41,615.00
BH Regular Day Route 1 (including afternoon late runs)	\$83,230.00

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**22) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following transportation contract with Sag Harbor UFSD and authorizes the Board President and Superintendent to execute the contract:

Our Lady of the Hamptons (OLH)	\$22,348.99
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Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**23)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for June 30, 2019.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**24)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18- 6/30/19.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**25)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 6/30/19.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**26)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 6/30/19.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**27)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund A with 61 Claims in the amount of \$518,581.82.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**28)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund C with 9 Claims in the amount of \$3,726.52.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**29)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund F with 3 Claims in the amount of \$1,776.71.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**30)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #40 Fund H with 3 Claims in the amount of \$465,372.00.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**31)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #41 Fund H with 1 Claim in the amount of \$13,909.65.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**32)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #30 Fund T with 18 Claims in the amount of \$355,298.88.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0



**33) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund TE with 3 Claims in the amount of \$1,947.67.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**34) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund A with 56 Claims in the amount of \$409,016.16.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**35) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund C with 2 Claims in the amount of \$772.08.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**36) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 2 Claims in the amount of \$60.82.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**37) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund H with 2 Claims in the amount of \$213,493.28.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**38) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 6 Claims in the amount of \$21,903.00.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**39) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund T with 7 Claims in the amount of \$27,813.51.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation letter submitted before the start of business day on July 15, 2019 from Fazida Hassan-Lofgren as a Senior Office Assistant for the Special Education department.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the updated Summer Curriculum Writing for 2019 as per the attached list and paid per the BTA contract.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves Dan Pacella and Beatrice Gholson for 50 additional hours each before September 3, 2019 to prepare the Café for the 2019/2020 school year at their respective hourly rates.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0



4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association concerning the assignment of extra class periods dated July 23, 2019 and authorizes the Superintendent to sign the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN at 6:27PM** to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

VIII. **MOTION TO RETURN TO REGULAR SESSION at 7:25PM.**

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

IX. **MOTION TO ADJOURN at 7:25PM.**

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk