

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, April 17, 2019
Café – 6:00PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:08PM, followed by the Pledge.

Present: Ronald White, President; Trustees: Jennifer Vinski, Kathleen McClelland, Michael Gomberg, Mark Verzosa; Robert Hauser, Superintendent; Michael Miller, Principal; Melisa Stiles, School Business Official; Dr. Angela Austin, Director of PPS & ENL; Michael Cox, Assistant Principal; Tammy A. Cavanaugh, District Clerk

Excused: Lillian Tyree-Johnson, Vice President; Doug DeGroot, Trustee

Counsel: Michael Vigliotta

Staff: Marie Bouzos-Reilly, Kameron Kaiser, Alyssa Hauser and Jen Suarez – Tenure Candidates

Guests: Simone Sooklall, Kristy Kaiser, Susan Hauser, Carla Lillie and Angela Chmielewski

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated April 17, 2019.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 16, 2019 Special Meeting of the Board of Education.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 2, 2019 Special Meeting of the Board of Education.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 27, 2019 Meeting of the Board of Education.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items

H) Communications

- (1) Thank you letter from Senior Class
- (2) ES BOCES Dialogue Newsletter – 2018/19 – Issue 2
- (3) Audit Planning Meeting Report for the Year Ending June 30, 2019

I) Board of Education Discussion Items

- (a) Audit Committee Meeting Minutes – April 2, 2019
- (b) Safety Committee Meeting Minutes – April 8, 2019
- (c) Facilities & Grounds Meeting Minutes – April 8, 2019
- (d) Policy Committee Meeting Minutes – April 10, 2019

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

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|-----------------|--|
| (a) April 17 | Field Trip – Brooklyn Cruise Terminal |
| (b) April 17 | Field Trip – Theatre Three – “The Miracle Worker” |
| (c) April 18 | Inclement Weather Day – School District Closed |
| (d) April 19 | Inclement Weather Day – School District Closed |
| (e) April 20 | 8 th Grade Class DC Trip – Car Wash Fundraiser 12pm-3pm |
| (f) April 22-26 | Spring Break – no classes; District open |
| (g) April 27 | 8 th Grade Class DC Trip – Car Wash Fundraiser 12pm-3pm |
| (h) May 1 | Field Trip to Southampton High School – College Athletics
“Recruiting” Presentation for Parents & Students 6:30pm |
| (i) May 2 | High School Career Day – Grades 9-12 – Gym |
| (j) May 3 | Day of Percussion – Mt Sinai |
| (k) May 4 | 8 th Grade Class DC Trip – Car Wash Fundraiser 12pm-3pm |
| (l) May 6 | Middle School Career Day – Gym |
| (m) May 8 | Budget Hearing/Meet the Candidates Night – 6pm – Gym |
| (n) May 12-15 | 8 th Grade Washington DC Trip |
| (o) May 13 | NYSSMA – Southampton |
| (p) May 14 | Personal Registration – Gym 4pm-8pm |
| (q) May 18 | Voter Registration Available for Review – Dist. Off. 10am-12pm |
| (r) May 21 | Budget Vote & Election – Gym 2pm – 8pm |
| (s) May 22 | Code of Conduct Hearing – 5:30pm – Gym |
| (t) May 22 | BOE Meeting – 6pm – Café |
| (u) May 31 | Day of Achievement/BeeHive Ball |

III. REPORTS

A) Superintendent Report

- Middle States Accreditation Team Visit March 31 - April 3
- Graduation Ceremony approaching 60 day mark
- 2019/20 Budget Preparation and Proposal Tonight
- Robotics Team Supreme - competed at Hofstra and in Quebec City Twelve students had the unique experience of waking up a 2am for bus ride to
- LaGuardia Airport, through customs, then to Montreal, and finally Quebec

B) Principal Report

- Adams Family Play Canceled- 25 Students- 9 Students
- Senior Trip
- Robotics Team/Quebec
- Middle States Team
- Checkpoint A and B Exams- New Pathway
- Day of Achievement- May 31st
- Bus Drill Completed
- PBIS Assembly- Student of the month- JLINE Crew
- Parent Teacher Conferences
- Easter Egg Hunt
- Laura Hagerman

C) Director of PPS & ENL Report

- Annual review is in progress.
- Visits/observations of out of district students have been conducted. Meetings with families of out of district students occurred during the month.

D) School Business Administrator Report

- Our auditors were here last Monday, April 8th and Tuesday, April 9th to conduct our Pre-Audit. They will be back July 29th through August 1st.
- Tonight I will be doing the last budget presentation before the Board adopts the 19-20 budget. The Property Tax Report Card is also on the agenda to be approved.

IV. PERSONNEL

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Marie Bouzos-Reilly as an English as a Second Language Teacher, effective September 1, 2019.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD grants dual tenure to Kameron Kaiser as both a General Business Education Teacher and an English as a Second Language Teacher, effective September 1, 2019.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Alyssa Hauser as a Teaching Assistant, effective September 1, 2019.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Jennifer Suarez as a Teaching Assistant, effective September 1, 2019.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

V. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #5251 – Student Fund Raising Activities; #5252 –ExtraClassroom Activity Funds.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #4600 – Counseling & Guidance Programs; #4730 – Homework; #5225 – Student Personal Expression; #5420 – Student Health Services; #5420-R Student Health Services Regulation.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CSEA Domestic Partner Benefits Memorandum of Agreement and authorizes the Board President to sign the agreement.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby adopts a four (4) day summer work week schedule (Monday through Thursday) for administrators for the period of June 28, 2019 through August 30, 2019, with Administrator coverage on Fridays to be rotated pursuant to a schedule approved by the Superintendent of Schools.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Sean Sharp on April 16, 2019.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

VI. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

***CONSENT AGENDA, ITEMS A1-A22; pulling A5**

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2018-2019 budget in the amount of \$18,689,852 and authorizes the Superintendent to certify and submit the property tax report card to the State Education Department.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement between the District and The LandTek Group, Inc. to Sealcoat the School Track and authorizes the Superintendent to sign the contract.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Southampton UFSD for 4 students residing in the Bridgehampton school district and attending Our Lady of the Hamptons RC School in the Southampton UFSD for the 2018-2019 school year at a total cost of \$5,347.35.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Hempstead UFSD for 1 student residing in the Bridgehampton school district and attending Sacred Heart Academy in the Hempstead UFSD for the 2018-19 school year at a total cost of \$888.66.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD hereby accepts the proposed bid in the amount of \$184,728.28 for the installment of Playground Equipment and a Fitness Trail and awards the contract to American Recreational Products.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for March 31, 2019.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18- 3/31/19.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 3/31/19.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 3/31/19.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 39 Claims in the amount of \$306,570.48.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund C with 1 Claim in the amount of \$45.00.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

- 12)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund C with 5 Claims in the amount of \$2,995.34.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 13)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund F with 3 Claims in the amount of \$4,981.39.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 14)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #34 Fund H with 1 Claim in the amount of \$503,357.22.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 15)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund T with 19 Claims in the amount of \$117,299.03.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 4 Claims in the amount of \$164.75.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 51 Claims in the amount of \$164,139.47.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 18)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund A with 4 Claims in the amount of \$116,849.50.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 19)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund C with 10 Claims in the amount of \$4,498.52.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 20)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund F with 5 Claims in the amount of \$3,158.21.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0
- 21)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #35 Fund H with 4 Claims in the amount of \$391,000.01.
- Motion: K. McClelland Second: M. Verzosa Vote: 5-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund 23 with 14 Claims in the amount of \$110,674.48.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

B) COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Preschool Special Education for Student #10521 and authorizes the Superintendent to arrange for appropriate services.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

C) BUILDING USE REQUESTS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ronald White for use of the gym for basketball workouts and trainings from 6:00pm – 8:30pm, Mondays, Wednesdays and Thursdays, from April 15, 2019 through July 1, 2019.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

VII. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VIII. MOTION TO ADJOURN at 7:04PM to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

IX. MOTION TO RETURN TO REGULAR SESSION at 7:55PM

Motion: K. McClelland Second: J. Vinski Vote: 5-0

X. MOTION TO ADJOURN AT 7:55PM

Motion: K. McClelland Second: J. Vinski Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk