

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, December 19, 2018  
Café  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:04PM, followed by the Pledge.

**Present:** Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Michael Gomberg, Mark Verzosa; Robert Hauser, Superintendent; Melisa Stiles, School Business Administrator; Michael Miller, Principal; Michael DeRosa, Athletic Director; Tammy A Cavanaugh, District Clerk

**Excused:** Doug DeGroot

**Guests:** Nick Amoruso and Bob Caliendo of School Construction Consultants; Tammy Coffee of the Bridgehampton Childcare Center

**Counsel:** Michael Vigliotta

**Press:** None

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated December 19, 2018.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 12, 2018 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 29, 2018 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 14, 2018 Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**F) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**G)** Invitation to visitors to address the Board of Education on agenda items

**H) Communications**

(a) Letter from Section XI – NYS Public High School Athletic Association

## I) Board of Education Discussion Items

- (a) Update from School Construction Consultants – Bob Caliendo
- (b) Athletic Expectations 2019-2020 – Mike DeRosa
- (c) Course Offerings – Mike Miller
- (d) Policy Committee Meeting Minutes (December 5, 2018)
- (e) Wellness Committee Meeting Minutes (December 6, 2018)
- (f) Safety Committee Meeting Minutes (December 10, 2018)
- (g) Facilities & Grounds Committee Meeting Minutes (December 10, 2018)

## J) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |                         |   |
|-------------------------|---|
| (a) December 20         | Quarter 2 Progress Grades Posted                |
| (b) December 21         | Holiday Luncheon – 11:00AM                      |
| (c) December 24 & 25    | Christmas Eve & Christmas Day – District Closed |
| (d) December 26 – 28    | Winter Recess – No Classes; District Open       |
| (e) December 31 & Jan 1 | New Year's Eve & New Year's Day – Dist. Closed  |
| (f) January 9           | VE Field Trip to LIU Brookville                 |
| (g) January 12          | HMEA Middle School Concert                      |
| (h) January 16          | Music Box Theatre Field Trip "Dear Evan Hansen" |
| (i) January 21          | Martin Luther King Jr.'s Day – District Closed  |
| (j) January 22 – 24     | Regents Testing                                 |
| (k) January 23          | Board of Education Meeting – 6pm - Cafe         |

## III. REPORTS

### A) Superintendent Report

- Special thanks to Ron White for arranging and delivering 44 boxes of pizza to the cafeteria during the school day on December 18 as a result of cafe staff not able to come to work.
- Enrollment
  - holding steady at approximately 227 students
  - three new students (siblings) in elementary
  - two students just transferred out; one 7th grade and one Pre K
- 3-8 Grade CBT Testing
  - prior year 6, 7, 8grades
  - this year grades 5, 6, 7, 8
  - next year grades 4, 5, 6, 7, 8
  - 3rd year grades 3, 4, 5, 6, 7, 8 (in anticipation of possible SED guidance)
- New Bullying & Harassment Committee
  - formed as part of our District Policy
  - Incorporating PBIS into this Committee
  - student participation from 5 and 8 grade levels
  - Student Ideas

- Kid Court
- Go To Person
- Bully Button
- Robotics Team & Competitions
  - initial team meeting last week
  - First Robotics Competition entry fee and kit ordered
  - Discussion of one competition instead of two with a possible invite to First Robotics Competition in Quebec
- Graduation
  - onsite
  - tent in the middle of the track
  - rain inside in the gym

## **B) Principal Report**

- Staff Survey in November- 24 Questions in regards to areas of strength, areas of concerns, curriculum, observation process, and general feelings or moral. This week- results were handed out, teachers were asked to populate goals for me.
- Thanksgiving Feast/Go Home Early Drill-Honor/High Honor Roll and Perfect Attendance of students and teachers. Great day, thank you for the vendors who donated money for the food.
- Suffolk Zone Awards- Aziza El and James Fairchild received the award from Bridgehampton. This award goes to one male and female student who exemplifies high character and leadership qualities in the physical education.
- Elementary Student Council Elections- Three candidates campaigned for weeks prior- read a speech on November 29<sup>th</sup>, received predetermined questions from the 3<sup>rd</sup>-5<sup>th</sup> grade, and then after the questions, the audience could ask any question they wanted. Many promises made in regards to field trips, hot chocolate for all, chocolate milk, vending machines, and homework.
- November PBIS Assembly-Students on the month and AESOP fables presented-being a good and kind person.
- Fossil Presentation- David Elliott
- Hall of fame dinner- Three inductees- Thank you for the video
- Fire Drill- New Construction
- Winter Concert
- PBIS Assembly Tomorrow and Holiday Luncheon on Friday.

## **C) School Business Administrator Report**

- It is that time of the year where the business office is preparing for the end of the calendar year business office procedures and the beginning of the new calendar year procedures. They will start preparing the W-2s, 1099s, and the 1095Cs. Our Treasurer will start preparing the quarterly reports for the 4<sup>th</sup> quarter of 2018 which consist of the 941, NYS-45 and the GA-4.
- \$25 million of our BOND was sent to NYCLASS to gain interest in revenue and we will withdraw increments as needed to pay invoices for the new Capital project.
- We had a BAC meeting today to discuss the Program Component of the budget. We discussed new faculty and staff for the 19-20 school year. Our 1<sup>st</sup> Proposed Budget Presentation will be presented in January of 2019.

#### IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #4000 Student Learning Standards & Instructional Guidelines, #4326 Programs for English Language Learners, Policy and Exhibits 1 & 2; #4511 Textbook Selection & Adoption; #4513 Library Materials Selection; #4531 Field Trips & Excursions; #4750 Promotion and Retention of Students.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following regulation after one reading due to being outdated and/or addressed within the policy: #4750-R Promotion and Retention of Students.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

#### V. SUPERINTENDENT'S RECOMMENDATIONS

##### A) FINANCIAL MATTERS

##### **\*Consent Agenda, Items A1-A26, with verbal acknowledgement of Items 24, 25 & 26**

Motion: L. Tyree-Johnson   Second: K. McClelland                      Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund A with 46 Claims in the amount of \$526,093.61.

Motion: L. Tyree-Johnson   Second: K. McClelland                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund A with 26 Claims in the amount of \$27,185.70.

Motion: L. Tyree-Johnson   Second: K. McClelland                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund C with 8 Claims in the amount of \$3,337.43.

Motion: L. Tyree-Johnson   Second: K. McClelland                      Vote: 6-0

**Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund F with 4 Claims in the amount of \$5,361.40.

Motion: L. Tyree-Johnson   Second: K. McClelland                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund H with 1 Claim in the amount of \$23,572.00.

Motion: L. Tyree-Johnson   Second: K. McClelland                      Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund H with 1 Claim in the amount of \$2,052.50.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund T with 15 Claims in the amount of \$100,531.78.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund A with 53 Claims in the amount of \$61,698.17.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 12 Claims in the amount of \$6,005.56.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund F with 3 Claims in the amount of \$601.53.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund H with 3 Claims in the amount of \$5,760.10.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund T with 2 Claims in the amount of \$711.57.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for November 30, 2018.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18-11/30/18.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 11/30/18.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 10/31/18.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 11/30/18.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD approves the consultant contract with Dr. Lois R. Morrow Horgan, formerly known as Dr. Lois R. Favre for the period of July 1, 2018 through June 30, 2019.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Tap and Service Installation Contract with the Suffolk County Water Authority in the amount of \$48,366.00 and authorizes the Board President to execute the Agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Sag Harbor UFSD regarding the provision of Special Education services to students parentally placed at non-public schools located in our District for the 2018-2019 school year and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**20) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Southampton UFSD regarding the provision of Special Education services to Bridgehampton students parentally placed at non-public schools located in the Southampton UFSD for the 2018-2019 school year and authorizes the Board President and Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**21) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Donald Kast to provide driver education services at an amount not to exceed \$3,960.00 for the period of April 8, 2019 through May 10, 2019 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**22) Resolved** that the Board of Education of the Bridgehampton UFSD approves the consultant services agreement with Defensive Driving School SJL Family, Inc. at a rate of \$2,200.00 for the period of April 8, 2019 through May 10, 2019 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**23) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from School Construction Consultants, Inc. in the amount of \$500.00 earmarked for the 2018-2019 Robotics Team.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**24) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Mickey's Lawnscaapes in the amount of \$250.00 earmarked for the 2018-2019 Robotics Team.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**25) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Mickey's Carting, Inc. in the amount of \$250.00 earmarked for the 2018-2019 Robotics Team.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves Laura Barrantes as a Substitute Teacher Aide for the 2018-2019 school year at the daily rate of \$100, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

## **C) COMMITTEE ON SPECIAL EDUCATION**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Preschool Special Education Committee for Student #10480 and authorizes the Superintendent to arrange for services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Student #10515 and authorizes the Superintendent to arrange for services.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students # 10016, 10073, 10075, 10502, 1104, 10334, 10231 and authorizes the Superintendent to arrange for services.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

## **D) BUILDING USE REQUEST**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Judiann Carmack-Fayyaz for the use of the Tech Room on vacations and weekends from January 5 through February 19, 2019 from 8am until 10pm for the Robotics program.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Judiann Carmack-Fayyaz for the use of the Café on Thursday, January 17, 2019 from 6pm – 7:30pm for a Bridgehampton School Business Advisory Council Meeting.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Michael Feaster for the use of the gym on Sundays from 12:00pm – 2:00pm, starting January 1 through April 30, 2019.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN at 8:15 PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VIII. **MOTION TO RETURN TO REGULAR SESSION at 9:25PM.**

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Michael J. Cox, who maintains Initial Certification as a School Building Leader and Professional Certificate in Childhood Education (Grades 1-6) to serve as a 1.0 FTE Assistant Principal whose probationary term shall commence on January 2, 2019 and expire on January 1, 2023, at an annual salary of \$118,500.00, in accordance with the terms and conditions set forth in the agreement dated December 19, 2018, and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

IX. **MOTION TO ADJOURN AT 9:27PM.**

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk