

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, October 17, 2018
Café – 6:30PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:33PM, followed by the Pledge.

Present: Ronald White, President; Trustees: Doug DeGroot, Jennifer Vinski, Michael Gomberg, Mark Verzosa; Robert Hauser, Superintendent; Melisa Stiles, School Business Administrator; Michael Miller, Principal; Tammy A. Cavanaugh, District Clerk.

Excused: Lillian Tyree-Johnson, Vice President

Staff: Lou Liberatore, Marie Bouzos-Reilly

Students: Scott & Kristopher Vinski; Constantine Reilly

Guests: John M. Grillo, JAG Architect and Bob Caliendo, School Construction Consultants

Counsel: Michael Vigliotta

Press: Jon Winkler, *The Southampton Press*; Christine Sampson, *The Sag Harbor Express*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated October 17, 2018

Motion: J. Vinski

Second: M. Gomberg

Vote: 5-0

II. MOTION TO ADJOURN at 6:32PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski

Second: M. Gomberg

Vote: 5-0

***Kathleen McClelland arrived at 6:40PM.**

III. MOTION TO RETURN TO Regular Session at 7:05PM.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 26, 2018 Meeting of the Board of Education.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

G) Board of Education Discussion Items

- (a) Lou Liberatore – Baseball at Bridgehampton
- (b) John M. Grillo – JAG Architects
Bob Caliendo -- School Construction Consultants
- (c) District Wellness Committee Meeting Minutes (October 4, 2018)
- (d) Policy Review Committee Meeting Minutes (October 10, 2018)
- (e) Budget Advisory Committee Meeting Minutes (October 17, 2018)

H) Consideration of additional items for the Agenda

IV. ANNOUNCEMENTS

- (a) October 17-20 Field Trip -World Food Prize Global Youth Institute-Iowa
- (b) October 17 Field Trip to Theatre Three, Port Jefferson, Grades 6-12
- (c) October 18 Field Trip to Gabrielsen’s Country Farm – Grades K-1
- (d) October 19 Field Trip to LIU Brookville – VEI Class
- (e) October 24 Field Trip “The Green School” – Grades 10-12
- (f) October 24 Field Trip to Hampton Bays Middle School – Bullying Prevention Leadership Summit
- (g) October 26 Walking Field Trip to The Hampton Library
- (h) October 27 Halloween Dance – Grades 6-12 – Gym – 6-10pm
- (i) October 31 Field Trip “The Green School” – Grades 10-12
- (j) November 6 Election Day/Superintendent’s Conference Day – No Students
- (k) November 6 Marimba Band to perform at Music Conference, Commack Middle School
- (l) November 9 Walking Field Trip to Hampton Library
- (m) November 11 Marimba Band at Parrish Art Museum 12:30-2:00pm
- (n) November 12 Veterans Day – District Closed
- (o) November 14 Field Trip to Bay Street Theatre, Grades 9-12
- (p) November 14 Board of Education Meeting – 6PM - Cafe

V. REPORTS

A) Superintendent Report

- I will be attending the 3rd Annual East End Wellness Conference along with three staff members and one Board member on October 18.
- Strategic Planning Committee (SPC) – We need one BOE member and first monthly meeting is tentatively scheduled for next week.
- In the process of renewing our Middle States Accreditation – We have been meeting with Dr. Favre to compile surveys and organize committees.
- McCoy Bus - Route #2 will be changed to allow students on the Turnpike to be picked and dropped on the same side of the residences without having to cross the street.
- Nov 6 Superintendent Conference Day - Staff professional development

B) Principal Report

- East End Retirement Association Donation- \$125 To The Student Government- needy family
- Fire Drills Are Complete: Different This Year Than Last
- Observations Have Started For All Staff Members
- ENL Parent Night
- Wellness Committee First Meeting
- Meeting With Ms. Maione- Part 154 Regulations
- Faculty Meeting- Stony Brook Trauma Center- Stop The Bleeding Campaign
- State Test Scores Will Be Sent Out
- Presentation Next BOE meeting
- Interviews today, office assistant position at the front desk.

C) School Business Administrator Report

- I wanted to update you on the Community Eligibility Provision. In the month of September the cafeteria served 289 more breakfasts this year compared to September of 2017 and the cafeteria served 308 more lunches this year compared to September of 2017.
- You will find a copy of the Financials from Cullen and Danowski in your folders. I have submitted the Audited Financials Statements to the State. They were just approved today.
- I have been working on the State Aid Reports making any adjustments necessary.
- You will see a resolution on the agenda for the approval of the 2018-19 Tax Levy to be submitted to the Town of Southampton on page 3.

To recap on the 2018-19 Budget:

- The Budget increased 13.52% from 17-18 to 18-19.
- The Tax Levy increase 13.72% from 17-18 to 18-19.
- The Tax Rate increased 5.82% from 17-18 to 18-19.
This was in within the Tax Cap.

- On page 3 you will see a resolution for the bond for the new construction project.

VI. NEW BUSINESS

***Consent Agenda, Items 1-3**

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies and regulations: #0110 Sexual Harassment; #0110-R Sexual Harassment Regulation; #1400 Complaints from the Public; #2340 Notice of Meetings; #4311.1 Display of the Flag; #4311.1-R Display of the Flag Regulation..

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policies after one reading due to being outdated and/or addressed within other policies: #8332 Use of District-Owned Cell Phones and #9180 Staff Use of Personal Electronic Devices for Work-Related Duties.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2019-2020 Budget Vote and Election Calendar.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

VII. SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

***CONSENT AGENDA, ITEMS A1 – A23; PULLING ITEM A22**

Motion: J. Vinski Second: K. McClelland Vote: 6-0

- 1) **Whereas** the voters of the Bridgehampton UFSD approved the proposed General Fund budget of \$16,297,465 for the fiscal year 2018/2019 at the Annual District meeting held on May 15, 2018;

Therefore, be it resolved that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$8,122,692,490 in the amount of \$14,355,231 for school purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$819,300 to be raised for the Hampton Library Operating fund.

And be it further resolved that the total amount of taxes for these purposes be \$15,174,531.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

- 2) **Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2018/2019 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2110.130 7-12 Teacher Salaries	\$23,822.75	A2110.160 Teacher Aides	\$23,822.75	Hired a new Teacher Aide

A9711.700 Serial Bonds Interest	\$158,010.00	A2250.490 Programs/Services for Handicapped	\$158,010.00	To allocate funds for the 18-19 school year for the Programs/Services for Handicapped Students – ES BOCES
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Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

3) WHEREAS, at the Special District Meeting duly called and held on December 13, 2016, in the Bridgehampton Union Free School District, in the County of Suffolk, New York (the “District”), a majority of the qualified voters present and voting approved a Bond Proposition authorizing the construction of an addition, alterations and improvements at the Bridgehampton School (the “Project”), at the estimated total cost of not to exceed \$24,734,568; and further authorized the Board of Education to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the not to exceed \$24,734,568 bonds authorized to be issued; and

WHEREAS, on January 18, 2017, the Board of Education of the District adopted a Bond Resolution authorizing the Project and the issuance of bonds in the principal amount of not to exceed \$24,734,568 to finance the cost thereof; and

WHEREAS, following an increase in the cost of the Project, the Board of Education of the District duly called and held a Special District Meeting on September 13, 2018 in the District for the purposes of submitting a bond proposition to the voters to authorize the District to expend for the Project not to exceed \$4,740,000 in addition to the \$24,734,568 heretofore approved by the voters on December 13, 2016; and

WHEREAS, said bond proposition was approved by a majority of the qualified voters present and voting thereon at said Special District Meeting.

Now, therefore, THE BOARD OF EDUCATION OF THE BRIDGEHAMPTON UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Bridgehampton Union Free School District, in the County of Suffolk, New York, hereby appropriates not to exceed \$4,740,000 in addition to the \$24,734,568 heretofore appropriated pursuant to the bond resolution adopted by the Board of Education on January 18, 2017 (the “Prior Bond Resolution”), for the facilities improvement project (the “Project”) substantially as described in a plan prepared for the District with the assistance of John A. Grillo, Architects, including (i) the construction of an addition to the Bridgehampton School to provide new gymnasium, locker rooms, fitness center, cafeteria, music suite, technology room and other space; and (ii) the partial reconstruction of the existing school building to provide new auditorium, media center, classrooms and other space; improvements to the heating, ventilation and air conditioning systems, and other building improvements and alterations; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, paving, demolition and other work required in connection therewith. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is not to exceed \$29,474,568.

The plan of financing includes the issuance of the bonds of the District in the aggregate principal amount of not to exceed \$29,474,568 to finance said estimated total cost, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the District in the principal amount of not to exceed \$4,740,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance said additional appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the purpose for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 97 of the Law, is thirty (30) years, commencing April 18, 2017.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law, in one of the official newspapers of the District, having general circulation within the District.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund A with 70 Claims in the amount of \$239,851.08.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund C with 10 Claims in the amount of \$6,806.06.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 2 Claims in the amount of \$405.00.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund H with 2 Claims in the amount of \$22,756.88.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund H with 2 Claims in the amount of \$8,150.50.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund T with 19 Claims in the amount of \$107,688.14.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund A with 58 Claims in the amount of \$256,860.42.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund C with 9 Claims in the amount of \$5,117.96.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund F with 5 Claims in the amount of \$10,393.62.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund H with 3 Claims in the amount of \$3,378.87.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund H with 2 Claims in the amount of \$75,033.01.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund H with 1 Claim in the amount of \$281.94.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund T with 14 Claims in the amount of \$104,739.22.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for August 31, 2018.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18-09/30/18.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 09/30/18.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 09/30/18.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD approves the contract with Wainscott School district regarding the provision of special education services to students parentally placed at nonpublic schools located in the District for the 2018-2019 school year and authorizes the Board President to execute the contract.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from the East End New York State Retired Teachers Association in the amount of \$125.00 on behalf of the Student Council.

Motion: J. Vinski

Second: M. Gomberg

Vote: 6-0

23) WHEREAS, the Bridgehampton Union Free School District Board of Education advertised for rebids for the following scopes of work: General Construction; Plumbing Reconstruction; Heating, Ventilating and Air Conditioning (“HVAC”) Reconstruction; and Electrical Reconstruction on the District’s Bond Issue Related Capital Improvement Program (“Capital Project”)

WHEREAS, bids on these scopes of work on the Capital Project were received and opened on October 9, 2018; and

WHEREAS, all bids have been reviewed and analyzed by the District’s Architect and Construction Manager; and

NOW, THEREFORE, BE IT RESOLVED, based upon the review and analysis of all bids by the District’s Architect and Construction Manager, and recommendation by the Superintendent, the Board of Education awards construction contracts on the following Capital Project scopes of work as follows:

1. Stalco Construction, Inc. for General Construction in the total amount of \$18,540,300 inclusive of the base bid and alternate nos. 1,2, 3A, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, and 17A;
2. Ambrosio & Company, Inc. for Plumbing Reconstruction in the total amount of \$1,160,000 inclusive of the base bid and alternate no. 17;
3. Central Air Heating & Cooling for HVAC Reconstruction in the total amount of \$3,398,995 inclusive of the base bid and alternate no. 17;
4. Palace Electrical Contractors for Electrical Reconstruction in the total amount of \$1,974,000 inclusive of base bid and alternate nos. 17, 18 and 19.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1-B6**

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach an “extra class period” as per the revised BTA Memorandum of Agreement, dated September 14, 2018, effective October 1, 2018:

- Joseph Pluta – 1 class every other day (in addition to prior BOE approved overages on September 26, 2018)
- Jeff Neubauer – 1 class every other day

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Joseph Pluta for 15 hours of Summer Curriculum Writing to work on PBIS to be paid as per the BTA contract, utilizing funds from the Paddlers Grant.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the Bridgehampton Teachers Association and Michael DeRosa concerning the performance of athletic director duties and authorizes the Superintendent of Schools to sign the agreement.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the Bridgehampton Teachers Association and Jessica Rodgers concerning the position of Elementary (Grades K-5) Instructional Support (IST) Facilitator and Secondary (Grades 6-12) Instructional Support (IST) Facilitator for the 2018-2019 school year and authorizes the Board President to sign the agreement.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the Bridgehampton Teachers Association and Danielle Doscher concerning the performance of Director of Guidance duties and authorizes the Board President to sign the agreement.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the revised contract for Tammy A Cavanaugh for the 2018-2019 school year, effective July 1, 2018, and authorizes the Board President to sign the agreement.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

C) BUILDING USE REQUEST

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Henry Meyer to hold a car wash fund raiser for the 8th Grade Class on the following Fridays: October 12, 19, 26 and Saturdays: October 20 & 27, 2018 from 3PM until 5PM.

Motion: J. Vinski

Second: M. Gomberg

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Dave Elliott on behalf of the Junior Class to run a school store in the upstairs hallway by the west stairs from 2:45PM -3:15PM every day.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Jenna Pluta to have a Movie Night Fund Raiser for the Yearbook Club on Friday, October 26, 2018 from 6pm until 10pm in the Music Room.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

VIII. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

IX. MOTION TO ADJOURN at 8:16PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

X. MOTION TO RETURN TO REGULAR SESSION at 10:04PM.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

XI. MOTION TO ADJOURN at 10:05PM.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk