

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, October 18, 2017
Gymnasium – 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the Vice President called the meeting to order at 7:00PM, followed by the Pledge.

Present: Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Mark Verzosa; Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk

Counsel: Michael Vigliotta

Press: Christine Sampson

Staff: Michael Miller, Assistant Principal; Aleta Parker, Director of Curriculum & Assessment; Jessica Rodgers, AIS Teacher; Lauren Sebor, School Psychologist

Excused: Ronald White, President; Trustees: Michael Gomberg, Doug DeGroot

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated October 18, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 20, 2017 Meeting of the Board of Education.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

- (i) Halloween festivities flier in Board folders
- (ii) ES BOCES – Highlights Newsletter – 2017/18 Special Edition

G) Board of Education Discussion Items

- 1) Date change for Superintendent's Conference Day from Nov 7, 2017 to Jan 12, 2018
- 2) Test Scores/AIS

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

(a) October 24	Capital Reserve Expenditure Vote 2pm-8pm
(b) October 27	Field Trip to LIU Brookville – VEI
(c) October 31	Halloween Parade – 12:00pm – Flier in Board folders
(d) November 3	SCMEA Low Brass Festival
(e) November 7	Election Day
(f) November 8	Veterans Day Assembly 8:30-9:00am
(g) November 8	Field Trip to Bay Street Theatre – “Death of a Salesman”
(h) November 9	End of First Quarter
(i) November 10	Veterans Day – District Closed
(j) November 15	Board of Education Meeting

III. REPORTS

Superintendent

- October is the month for filing state reports – we have completed one portion of the Basic Education Data System report – also called BEDS – which provides data on student and teacher numbers, discipline referrals, library book counts, career inventories, and the like – the second part of the report is completed later, regarding counts of disruptive incidents, generally in the later spring.
- We are almost completed with submitting teacher evaluation data for last year to the state. This requires information based on student performance as well as teacher evaluation- we anticipate that will be completed by Friday.
- Bob and Ken have also been busy with state reporting on finances and special education.
- The TESOL team has met and are preparing a parent evening for later in October.
- Elementary teachers and AIS teachers have one of several meetings with parents tomorrow evening – working on how parents can support learners at home
- We had a student teacher/observer in our secondary math classes – from Stonybrook- something our teachers are very generous about doing –in terms of opening their classrooms- as many programs for teacher certification require observation hours.
- I continue my work on organizing for Middle states Accreditation =- we are hoping to engage new players for the next round
- Our newsletter (first one in two years) is ready for prime time, and we anticipate it being ready to mail in the next few days – Patrick Aiello has taken that on, and it is well done. Though a bit of a delayed start on the first one, he already has the next one ready to put together.
- The transition team has been meeting regularly- and it appears that things are running very well- hard to believe we have posted progress report grades.
- Enrollment is up to 212 students – we are always happy welcome new students.
- All in all – so far a terrific school year once again.
- Attended the Opioid Task Force meeting for Southampton Town coordinated/chaired by Jay Schneiderman and Drew Scott – yesterday – this was the first meeting, and was organizational in nature. The committee is tasked with putting together a set of best

practices for education, enforcement, and treatment, and a timeline for putting them together – the next meeting is Nov. 1, preparing for a town hall meeting in Hampton Bays- it would be great to have a showing of our parents/students. I will continue to attend and update the board on next steps – this is a huge problem.

Principal's Report

- We met with all the new aides, assistants, and teachers- welcomed and feel comfortable- want to make sure they know the door is always open.
- Observations have started- goal to be finished with formal observations by mid-December
- Marc Mero Presentation- Powerful- substance abuse- peer pressure- bullying- gave people the emotional support to come forward with issues.
- We completed our first bus drill- another one in November- First Drills- completed all 8 in one day- surveyed the staff at a faculty meeting, they were in favor of doing this again. It was a stressful day for some students- discussion going forward.
- Senior class has started to meet with the advisors- discussing fundraising ideas and discussed senior trip- once completed- they will come to the BOE
- We had meetings about potentially adding more Power School Support for Staff.
- Teacher mentor training has started- All new teachers and assistants are working with Jessica Rodgers in order to have a collegial circle- training and bounce ideas. Professional learning community.
- School pictures were taken- makeup date in the second week of November.
- Robotics, Mandarin, Elementary Student Council, Girls on the Run, Outdoor, and the communication clubs have started. Golf intramurals have been participating at Poxabogue as well. The rest of the clubs will be starting next week.
- Right to Know Training
- Progress reports have been updated on Power School
- Criminal Law class visited the correctional facility for a day in the life of an inmate. 2nd grade visited pumpkin town, some 9-12th grade students visited botanical gardens, Kindergarten and first grade visited the milk pail, and 12 high school schools visited guild hall for a discussion on immigration and to watch a collection of short films.
- New Elected Officials in the elementary school. Elementary Student Government elected their 4th-5th- and 6th representatives. I was able to view some of the speeches and you could tell there was a lot of time put into this.

School Business Administrator Report

Financial

- Reminder: October 24 Geothermal & Five Year Plan Capital Reserve Vote.
- Review 2017/18 final Tax Levy and estimated Tax Rate.

Facilities

- October 23 Facilities Meeting with School Construction Consultants to discuss:
- PPS portable building
- Removal of Tree in middle of Parking Lot

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the September 28, 2017 Surplus List submitted by John Daniels.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of Policy #5100 Student Attendance and #5100-R Student Attendance Regulation and after the Public Hearing on Wednesday, October 18, 2017, approves the revised Policy #5300, the Code of Conduct.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Safety Plan for the 2017-2018 school year.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, Items A1-A15

Motion: J. Vinski Second: K. McClelland Vote: 4-0

- 1) **Whereas** the voters of the Bridgehampton UFSD approved the proposed General Fund budget of \$14,356,463 for the fiscal year 2017/2018 at the Annual District meeting held on May 16, 2017;

Therefore, be it resolved that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$7,556,962,214 in the amount of \$12,623,558 for school purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$769,100 to be raised for the Hampton Library Operating fund.

And be it further resolved that the total amount of taxes for these purposes be \$13,392,658.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised contract with Sag Harbor UFSD regarding the provision of special education services to students parentally placed at nonpublic schools located in the District for the 2017-2018 school year and authorizes the Board President to execute the contract.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund A with 69 Claims in the amount of \$217,120.10.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund C with 12 Claims in the amount of \$3,523.71.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund F with 2 Claims in the amount of \$4,014.18.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund H with 8 Claims in the amount of \$44,571.38.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund H with 1 Claim in the amount of \$8,687.50.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund T with 19 Claims in the amount of \$116,230.59.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for September 30, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/17 – 09/30/17.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period 07/01/17 – 09/30/17.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period 07/01/17 – 09/30/17.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

13) Resolved that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the 2017/2018 school year with Bartky HealthCare Center, LLC and authorizes the Superintendent to execute the contract.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the termination of the Student Activity Fund Account for the Athletics/Bee Club, effective October 18, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves the termination of the Edible School Garden and Nutrition Clubs, including their Student Activity Fund Accounts and the transfer of the remaining balances to the Environmental Club.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves rescinding the previously approved resolution of the August 23, 2017 Board agenda approving Judiann Carmack-Fayyaz to teach one extra period every other day for the 2017-2018 school year per the BTA Contractual rate.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Judiann Carmack-Fayyaz to teach one extra period daily for the 2017-2018 school year per the BTA Contractual rate, retroactive to August 29, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the BTA Memorandum of Agreement concerning Danielle Doscher serving as the Guidance Director and authorizes the Board President to sign the agreement.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

4) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the CSEA concerning a benefits modification for Barbara Palermo for the 2017/2018 school year and authorizes the Superintendent to sign the agreement.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves Jessica Rodgers for the National Honor Society Advisor Stipend for the 2017-2018 school year.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves John Reilly for the Secondary Student Government Facilitator Stipend for the 2017-2018 school year.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

6) Resolved that the Board of Education of the Bridgehampton UFSD appoints Elena Fedorova as a Teacher Aide Substitute for the 2017-2018 school year at the daily rate of \$100, pending fingerprint clearance.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

7) Resolved that the Board of Education of the Bridgehampton UFSD appoints Judith Berger as a Certified Substitute Teacher and Teacher Aide Substitute for the 2017-2018 school year at the respective daily rates of \$150.00 and \$100.00.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

8) Resolved that the Board of Education of the Bridgehampton UFSD approves Natalia Nichols to teach Living Environment Lab, one extra period every other day, per the BTA contractual rate, effective Friday, October 20, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

9) Resolved that the Board of Education of the Bridgehampton UFSD approves Adriana Ghiano as a Substitute Clerical for the 2017-2018 school year at the rate of \$15.00 per hour, pending fingerprint clearance.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10367, #5, #10433, #10485, #10075, #10078 and authorizes the Superintendent to arrange for appropriate services.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

D) BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from David Holmes on behalf of the Senior Grade Class for car wash fundraisers on the following Saturdays: October 21, 28; November 4, 11 & 18, 2017 from 8:00am – 11:00am.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Carl Johnson for basketball workouts for grade school age Bridgehampton students on weekdays and weekends from October 19, 2017 through June 17, 2018, based upon availability of the gym.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. ADJOURN at 8:00PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

VIII. MOTION to Return to Regular Session at 9:10PM.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the modification to the 2017/2018 school calendar to reflect the date change of the Superintendent's Conference Day from November 7, 2017 to January 12, 2018.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the BTA Memorandum of Agreement extending the Collective Bargaining Agreement through 2018-19 school year and authorizes the Superintendent to sign the agreement.

Motion: J. Vinski Second: K. McClelland Vote: 4-0

IX. MOTION to ADJOURN at 9:12PM

Motion: J. Vinski Second: K. McClelland Vote: 4-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk