

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, October 28, 2020
6PM – Virtual Meeting via: Google Meet
MINUTES**

I. ROUTINE MATTERS

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:09PM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Markanthony Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Jennifer Coggin, School Business Administrator; Sean Sharp, Director of Technology; Tammy A. Cavanaugh, District Clerk

Absent: Doug DeGroot, Trustee

Counsel: Michael Vigliotta, Esq.; Josh Shteierman, Esq.

Guests: John Grillo, JAG Architects; Tom Capps, Syntax; Dr. Angela Austin, Special Education Consultant

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated October 28, 2020.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 5-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 23, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 5-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 16, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 5-0

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 23, 2020 Meeting of the Board.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 5-0

***6:03PM – Jenn Vinski arrived**

- F)** Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- G)** Invitation to visitors to address the Board of Education on agenda items.

- H)** Communications – Letters from Parents - included in Board packet

I) Board of Education Discussion Items

- 1) John M Grillo – JAG Architect – Project Update – Gym’s west wall/padding & old gym floor logo removal/placement
- 2) Tom Capps – Syntax – Documentary Video
- 3) Audit Committee Meeting (9/23)
- 4) Wellness Committee Meeting (10/1)
- 5) Facilities & Grounds Committee Meeting (10/6)
- 6) Safety Committee Meeting (10/6)
- 7) Policy Review Committee (10/7)
- 8) Strategic Planning Committee (10/8)
- 9) Budget Advisory Committee (10/14)
- 10) Curriculum Committee (10/19)

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|--------------------------|---|
| (a) November 5, 2020 | Financial Aid Night – 6PM |
| (b) November 10, 2020 | Drive-In Movie Night 6-8PM “Coco” |
| (c) November 11, 2020 | Veterans’ Day – District Closed |
| (d) November 13, 2020 | End of Quarter I |
| (e) November 18, 2020 | BOE Meeting – 6PM |
| (f) November 20, 2020 | 1 st Long Island VEI Trade Show |
| (g) November 23, 2020 | Parent/Teacher Conferences |
| (h) November 25, 2020 | Thanksgiving Recess; No Classes – District Open |
| (i) November 26-27, 2020 | Thanksgiving Recess; District Closed |

III. REPORTS

A) Superintendent Report

- We are in the 7th week of school with our Pre K and 7-12th grades on remote instruction and our K-6 grades have been at the school for in person instruction since September 14.
- I want to commend our staff, students, parents, and administrative team for doing an great job with yesterday’s situation involving an elementary student who tested positive approximately after leaving our school on Monday.
- The Suffolk County Department of Health conducted contact tracing with information provided by our school nurse and advised us to quarantine ten students and ten staff members or related service providers for 14 days.
- We are preparing for the reopening of school for our 7th - 12 grade students with a hybrid schedule and have met with staff, students, and parents to present the tentative plan, answer questions and listen to comments, concerns, and suggestions.
- I want to acknowledge that these are very emotional times and the reopening of school for our 7-12th grade students and staff is understandably a sensitive topic. However, we have always kept the health and safety of our entire community at the forefront of everything we do.
- As we move forward we will continue to keep the health and safety of all students, staff, and community members as a top priority.

- I would like to introduce our new school psychologist, Brianna Miller, who was appointed at a special board meeting this past Friday. Welcome Brianna.
- I would like to extend a thank you to our NYS Assemblyman, Fred Thiele, for his assistance with the Suffolk County Water Authority and in particular expediting the installation of the water main tap which is critical to the next phase of our reopening plan.

B) Principal Report

- Psychologist and Director of ENL/Special Education interviews.
- New Teacher Mentor Meeting
- Continue to meet with PLC & Associates to complete our Improvement Plan and 5 priorities.
- Back-To-School Night
- Reopening Faculty Meeting
- Reopening Community Forum
- Fire Drills- 8 by December 1st
- Department meetings
- Morning Announcements Acknowledgement – Ryan Barker

C) Director of PPS & ENL Report

- Processing special education referrals and amendment requests as they are submitted.
- Supported the hiring of the new school psychologist. Providing support prior to start date.
- Consulting with families, staff and the State Education Department as needed.
- Maintaining current timelines and providing support as needed

D) School Business Administrator Report

- The state tax forms are finished and filed, along with the School Transparency report.
- We had our first budget committee meeting on October 14. At the time, we could not approve the budget calendar because we did not have the legal guidance needed, so it will be approved at the next committee meeting on November 4.
- One the agenda resolution # 23 You will also see a budget transfers to allocate funds for extra classes, new staff and the 1% raise.
- Also on the agenda is resolution #24 to increase an existing purchase order for AT Equipment for changes made to the scoreboard. The changes are the addition of Point Player Foul Panels, a Team Names Panel, and Additional Shot Clocks.

IV. NEW BUSINESS

CONSENT AGENDA, ITEMS 1-3

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Jack Vicari on October 23, 2020.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 0115-R – Student Harassment & Bullying Prevention & Intervention Regulation; 1120 – School District Records; 5500 & 5500-R – Student Records Policy & Regulation; 5100 Student Attendance; 5151 & 5151-R Homeless Children Policy & Regulation; 5405 Student Wellness; 5420 & 5420-R Student Health Services Policy & Regulation; 6150 Budget Transfers; 8181 Pandemic Planning; 9700 Professional Learning & Staff Development.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following, per the recommendation of NYSSBA: “Due to the threat to public health caused by the Covid-19 pandemic, while the district is complying with Executive Orders from the Governor and directives from the state Departments of Health and Education, some district policies and administrative regulations will be superseded by these Orders and directives. During this time, the district will be operating under those Orders and directives, as well as its own required reopening plan. Where any provisions of district policies and administrative regulations conflict with the Orders, directives and reopening plan, they are temporarily suspended to the extent necessary to comply with the Orders, directives, and reopening plan.”

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

CONSENT AGENDA, ITEMS A1-A26

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for September 30, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/20- 09/30/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/20 – 09/30/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer’s Report for the period of 07/01/20 – 08/31/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/20 – 09/30/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund A with 30 Claims in the amount of \$294,098.42.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund C with 5 Claims in the amount of \$2,301.95.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund H with 1 Claim in the amount of \$6,673.73.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund H with 4 Claims in the amount of \$1561.68.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund TE with 2 Claims in the amount of \$(2,192.26).

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund A with 53 Claims in the amount of \$84,540.11.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund C with 8 Claims in the amount of \$1,712.68.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 1 Claim in the amount of \$190.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund H with 8 Claims in the amount of \$775,714.32.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund H with 1 Claim in the amount of \$4,500.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

16)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund T with 13 Claims in the amount of \$125,477.34.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

17)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund A with 51 Claims in the amount of \$454,279.05.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

18)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund F with 3 Claims in the amount of \$6,359.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

19)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 8 Claims in the amount of \$6,009.67.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

20)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund H with 6 Claims in the amount of \$744,385.33.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

21)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund H with 1 Claim in the amount of \$1,350.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

22)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund T with 13 Claims in the amount of \$125,220.39.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

23)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves a budget adjustment for the 2020/2021 school year in the amount of \$157,851.24 from the unreserved-undesignated fund balance to be allotted as follows:

A2110.120	K-6 Teacher Salaries	\$89,566.43
A2110-160	Teacher Aides	\$25,909.82
A2250-150	Instructional Salaries	\$42,374.99

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

24) Resolved that the Board of Education of the Bridgehampton UFSD approves an increase to Purchase Order #19869, created 2/24/2019, to AT Equipment Sales in the amount of \$7,097.30, for additions to the original scoreboard.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

25) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2020-2022 Agreement/Contract between the Labor Education & Community Services Agency, Inc. and the Bridgehampton UFSD and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

26) Resolved that the Board of Education of the Bridgehampton UFSD upon the recommendation of the Superintendent of Schools, hereby awards the RFP #20-03 for Health & Safety Consultant Services to Brian Graham in accordance with the response to the Request for Proposal dated October 22, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1-6**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the following teacher to be paid to teach an “extra class period” as per the BTA contract, prorated to the start date of October 21, 2020:

- Kelly Sharp – 1 class every day – Algebra IA

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the following stipends for the 2020/2021 school year to be paid per the BTA Contract or BTA MOA:

- J Neubauer/P Aiello/Joe Pluta Alternative High School

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel to serve as our Professional Learning Team for the 2020/2021 school year at no additional compensation:

- Michael Cox
- Michael Miller
- Jeff Neubauer
- Jessica Rodgers
- Kelly Sharp
- Julie Waller

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association, dated October 26, 2020 regarding additional Aflac benefits effective January 1, 2021.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the CSEA, dated October 26, 2020 regarding additional Aflac benefits effective January 1, 2021.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby designates Michael Miller to serve as the District's McKinney-Vento liaison through November 30, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN at 7:23PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

VIII. **MOTION TO RETURN TO Public Session at 10:12PM.**

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 6-0

1. **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Carlos A. Bermúdez, who maintains Professional Certification as a School District Leader; Initial Certification as a School Building Leader; Professional Certification Generalist in Middle Childhood Education (Grades 5-9); Generalist Professional Certificate in Students with Disabilities (Grades 5-9) to serve as a 1.0 FTE Director of Pupil Personnel Services whose probationary term shall commence on Monday, November 2, 2020 and expire on November 1, 2024, at an annual salary of \$125,000, in accordance with the terms and conditions set forth in the agreement dated November 2, 2020, and authorizes the Board President to sign the agreement, subject to review by counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

IX. **MOTION TO ADJOURN at 10:16PM.**

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk