

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, August 29, 2018
Café – 6PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:02PM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Doug DeGroot, Kathleen McClelland and Michael Gomberg; Robert Hauser, Superintendent; Melisa Stiles, School Business Administrator; Michael Miller, Principal; Tammy A. Cavanaugh, District Clerk

Excused: Jennifer Vinski, Mark Verzosa

Guests: Fred Thiele, Assemblyman; Randall Davis, community member and Julie Waller, teacher

Counsel: Michael Vigliotta

Press: Jon Winkler, *The Southampton Press*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated August 29, 2018

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 25, 2018 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 7, 2018 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 20, 2018 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items

H) Communications

I) Board of Education Discussion Items

(a) Assemblyman Fred Thiele to discuss the South Fork Commuter Connection

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

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| (a) August 29 & 30 | Superintendent Conference Days |
| (b) August 30 | 6 th Grade Orientation Night |
| (c) September 3 | Labor Day – District Closed |
| (d) September 5 | First Day of School |
| (e) September 6 | Community Forum – Construction Update – Gym – 6PM |
| (f) September 10 & 11 | Rosh Hashanah – No classes; District Office open |
| (g) September 13 | Bond Expansion Special District Meeting (Vote) 2-8pm – Gym |
| (h) September 13 | Back to School Night – Grades PreK-5 th – 6:00PM |
| | Back to School Night – Grades 6 th – 12 th – 6:30PM |
| (i) September 19 | Yom Kippur – No classes; District Office open |
| (j) September 21 | Back to School BBQ – 5:30PM – Back lawn |
| (k) September 26 | Board of Education Meeting – 6:00PM – Café |

III. REPORTS

A) Superintendent Report

- 1st of two Supt Conf Days - successful start to the new year and nice to have BOE members present this morning. Thank you to Tammy, Mike, and Melisa for all of their efforts.
- New NYS Sexual Harassment Policy & Training law anticipated to be in effect mid October. We will work with Counsel to adopt a policy and train all staff members.
- Community Forum next Thursday, Sept 6 at 6pm.
- The newsletter was mailed with two different start times (6pm and 7pm).
- Architect, Construction Manager, and LEED consultant will be here from 6pm until at least 8pm or whenever last community member leaves.
- Too late for revised mailing with Post Office.
- We will post 6pm time on electronic sign and do Rapid Notify.

Facilities

- We are in compliance with the new NYS Feminine Hygiene Product law.
- All buildings ready to go for start of school. A few classrooms still being organized by teachers. As always, the custodial staff did an amazing job working together to schedule all tasks (and take vacations).
- NYS DOT removed one tree from state property along east sidewalk.
- Per Town of Southampton Traffic Safety Plan presentation, the School crosswalk is scheduled to be modified with curb protrusions and new 5' sidewalks to the west of the existing sidewalk.

B) Principal Report

- First Conference Day Completed- Michelle Whitman Training, discussed IEP's with the teachers, discussed goals with the teachers, and provided time at the end of the day to complete classrooms.
- Bonnie Cannon Phone Conference- Discussed Manny Scott a professional motivational speaker that we could use as a shared service.
- As of today, enrollment is at 222.
- Currently waiting on the civil service list to hire a candidate for the front desk.
- I completed my annual recertification training to ensure I am up to date with the best practices in observing staff.
- We met with Dr. Favre to discuss the Middle States Accreditation packet. We will be meeting in September to discuss what our focus for the five year plan will be.
- Five year baseball plan.
- Interviewed candidates for 2nd grade TA position.
- Fish Tank is complete, we will have a total of 11 fish. Name the fish next.
- Basketball Games- Away Games For Cheerleaders
- Middle School Orientation- Tomorrow Night
- Kat- Check from the Foundation

C) School Business Administrator Report

This morning at our Superintendent's Conference Day I advised our faculty and staff this morning about the Community Eligibility Provision program which allows us to serve breakfast and lunch to all students at no cost to them.

We had a TAN sale yesterday. The TAN is the Tax Anticipation Note we take out every year to hold us over until we start receiving payments from the Town of Southampton which usually starts in December. We took out a TAN in the amount of \$4,800,000 and the interest rate on the TAN is 3%. The TAN closing is on 9/6/18 so we should be receiving the money then.

The auditors were here August 6th through August 9th conducting their yearly audit. At this point I haven't heard any feedback yet. Jill Saunders from Cullen and Danowski is scheduled to report to our Audit Committee on September 26th at 4:30pm and then she will stay to report to the Board at 6pm.

IV. NEW BUSINESS

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the CSEA concerning a modified work week and work days during certain holiday breaks and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund F with 3 Claims in the amount of \$6,547.13.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund H with 6 Claims in the amount of \$25,314.46.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 1 Claim in the amount of \$750.00.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund H with 2 Claims in the amount of \$5,232.61

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund H with 4 Claims in the amount of \$75,596.22.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund T with 7 Claims in the amount of \$23,609.38.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund A with 38 Claims in the amount \$210,378.72.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund F with 1 Claim in the amount of \$520.00.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund H with 2 Claims in the amount of \$5,390.91.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

15) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund H with 2 Claims in the amount of \$4,920.00.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund H with 2 Claims in the amount of \$1,154.65.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund T with 12 Claims in the amount of \$21,268.15.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for July 31, 2018.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18-07/31/18.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 07/31/18.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 07/31/18.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

22) Resolved by the Board of Education of the Bridgehampton Union Free School District, in the County of Suffolk, New York as follows:

Section 1. Tax Anticipation Notes (herein called "Notes") of Bridgehampton Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$5,200,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 9.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes levied or to be levied for school purposes for the fiscal year commencing July 1, 2018 and ending June 30, 2019, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

23) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2018-2020 Agreement/Contract between the Labor Education & Community Services Agency, Inc. and the Bridgehampton UFSD and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

24) Resolved that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the July 25, 2018 Board of Education meeting regarding the registration of the following non-resident student and authorizing the Superintendent to advise families of acceptance and set up billing as per Board Policy.

Student	Grade	Fee
10527	11 th	\$8,000

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

25) Resolved that the Board of Education of the Bridgehampton UFSD, approves the registration of the following non-resident student and authorizes the Superintendent to advise families of acceptance, and set up billing as per Board policy.

Sarah Forst – Grade 11 (Springs Student) (\$17,500 per Agreement dated between Bridgehampton and Springs school districts)

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1-B14**

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 1. Resolved** that the Board of Education of the Bridgehampton UFSD approves student worker, Maile Ann Buccigross from Monday, August 20 through Monday, September 3, 2018 at \$11 per hour, not to exceed 17.5 hours per week.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 2. Resolved** that the Board of Education of the Bridgehampton UFSD abolishes the 11-month position of Office Assistant-Principal Secretary position, effective end of day, September 4, 2018.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 3. Resolved** that the Board of Education of the Bridgehampton UFSD approves Nini Yesenia Gil Pinto as a Teacher Aide substitute and a Teacher substitute, pending certification, for the 2018-2019 school year at the respective daily rates of \$100 and \$150.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 4. Resolved** that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach an “extra class period” as per the BTA Memorandum of Agreement, dated August 20, 2018:

- Judiann Carmack-Fayyaz – 2 classes per week
- Christopher Jackimowicz – 1 class every other day
- Nancy Bagshaw – 1 class per week
- Laura Keenan – 1 class every other day
- Joseph Pluta – 1 class every other day
- Steve Meyers – 1 class per week

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 5. Resolved** that the Board of Education of the Bridgehampton UFSD approves Caitlin E. Hansen as a Certified Teacher Substitute for the 2018-2019 school year at the daily rate of \$150.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Caitlin E. Hansen for ASPIRE for the 2018-2019 school year at the daily rate \$47.00, per the BTA contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

7. **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Alyssa Hauser, who maintains an Early Childhood Education (Birth-Grade 2) and a Students with Disabilities Certificate (Birth-Grade 2), to serve as a .4 Special Education Teacher and a .6 Teaching Assistant, whose Special Education Teacher service shall be in the Special Education (Birth-Grade 2)tenure area with a probationary term that shall commence on August 29, 2018 and expire on August 28, 2022, and whose teaching assistant service shall continue in the probationary position which commenced September 1, 2015. In order to be granted tenure in a classroom teacher position, Ms. Hauser shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Ms. Hauser receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Annual salary shall be prorated for each position with the base salaries being \$32,155.00 for the Teacher Assistant position and \$62,804.00 for the Special Education Teacher at MA, Step 1, per the BTA contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

8. **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Adrian Drake, who maintains a Teaching Certification in Childhood Education (Grades1-6) to serve as a teaching assistant in the teaching assistant tenure area, whose probationary term shall commence on August 29, 2018 and expire on August 28, 2022 at an annual salary of \$29,555.00 per the BTA contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

9. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan to provide nursing coverage, effective Monday, September 17, 2018 for the 2018-2019 ASPIRE program from 2:45 – 4:30pm (105 minutes) at her hourly rate per the BTA contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

10. **Resolved** that the Board of Education of the Bridgehampton UFSD approves staff for clubs and advisory positions (Stipends as indicated on the attached list) as per BTA contract, for the 2018-2019 school year.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

11. Resolved that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the July 11, 2018 Reorganization Meeting pursuant to the requirements of Policy #0110, Sexual Harassment, designates the following individuals as responsible employees to coordinate the District's effort to comply with and carry out its responsibilities under this policy, at no additional compensation.

Mike Miller and Aleta Parker

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

12. Resolved that the Board of Education of the Bridgehampton UFSD, pursuant to the requirements of Policy #0110, Sexual Harassment, designates the following individuals as responsible employees to coordinate the District's effort to comply with and carry out its responsibilities under this policy, at no additional compensation.

Mike Miller and Melisa Stiles

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

13. Resolved that the Board of Education of the Bridgehampton UFSD approves the BTA Memorandum of Agreement concerning Judiann Carmack-Fayyaz serving as a .6 Agriculture Teacher and a .4 Career & Technical Education Program Work Based Learning Coordinator for the 2018-2019 school year and authorizes the Board president to sign the agreement, subject to review by counsel.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

14. Resolved that the Board of Education of the Bridgehampton UFSD approves the BTA Memorandum of Agreement concerning Aleta Parker serving as School and Community Relations Advocate Stipend for the 2018-2019 school year and authorizes the Board President to sign the agreement, subject to review by counsel.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

C) COMMITTEE ON SPECIAL EDUCATION

1. Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10103, #10341, #10016, #501, #10114, #10115, #10334, #10501, #10011, #10078, #5, #10495, #10297, #1090, #10019, #10182, #716, #10322, #844, #10485 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 6:51PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

VIII. MOTION TO RETURN TO REGULAR SESSION at 7:30PM.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

IX. MOTION TO ADJOURN at 7:31PM.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk