

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, January 27, 2016
Café – 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the Vice President called the meeting to order at 7:03PM, followed by the Pledge of Allegiance.

Present: Lillian Tyree-Johnson, Doug DeGroot, Kathleen McClelland, Larry LaPointe, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Michael Vigliotta, Counsel; Tammy A. Cavanaugh, District Clerk

Excused: Ron White, Jeff Mansfield

Press: Christine Sampson, East Hampton Star

Guests: Teachers: Meredith McArdle, Nina Merkert, Jessica Rodgers, David Holmes, Mike Miller, Hamra Ozsu, Pat Aiello, Lindsey Sanchez and Senior Class Students: Dylan Breault, Aries Cooks, Harriet DeGroot, Tylik Furman, Jamari Gant, Elizabeth Hochstedler, Matthew Hostetter, Joshua Lamison, Michael Smith and Laura Uribe.

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated January 27, 2016.

Motion: K. McClelland Second: L. LaPointe Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 16, 2015 meeting of the Board of Education.

Motion: K. McClelland Second: L. LaPointe Vote: 4-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

- (a) SCOPE Education Services Newsletter – Winter 2015 Edition (in folders)
- (b) ES BOCES Highlights Newsletter – Fall 2015 (in folders)
- (c) Thank you note from Lindsey Sanchez (copy in folders)
- (d) ES BOCES Liaison Connection – January 2016 (copy in folders)
- (e) Guild Hall Student Art Festival Exhibition Flyer (copy in folders)

*7:07pm Jennifer Vinski arrived

G) Board of Education Discussion Items

- 1) Senior Class Presentation – Senior Class Trip
- 2) Jessica Rodgers, Nina Merkert & Meredith McArdle - Presentation on Reader's/Writer's Workshop
- 3) Mike Miller – Combined Sports
- 4) Budget Advisory Committee
- 5) Policy Review Committee
- 6) District Wellness Committee

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|--------------------------------|---|
| A) January 26-January 29, 2016 | Regents Testing |
| B) January 30, 2016 | Parrish Art Museum Elementary Art Show (K-8), 2-4pm |
| C) January 31, 2016 | Guild Hall Student Art Festival Opening Recept.(K-8), 2-4 |
| D) February 6, 2016 | Parrish Art Museum Secondary Art Show (9-12), 3-5pm |
| E) February 15, 2016 | Presidents' Day – District Closet |
| F) February 16-19, 2016 | Mid-Winter Recess – School Closed |
| G) February 24, 2016 | Board of Education Meeting |

III. REPORTS

A) Superintendent/Principal's Report

- We received approval on our recently submitted technology plan from the State Education Department – we update annually and will submit a new plan every three years
- This week marks the end of the first semester, which has been another great semester at Bridgehampton- students working hard, minimal discipline instances.
- This month we have been able to add a few substitutes to our list – which is wonderful.
- We had a donation right around the holidays from Nicole Humphrey of \$500 to purchase sneakers for our basketball team – which is very appreciated – we will work to get a nice letter out to her
- This month I began working on a new technology tool SuperEval that will permit me to provide you with my completed evaluation towards our goals in an online format – it will permit me to provide you with real data and information in a simple format – I look forward to you seeing it in action.
- The BTA continues to meet regarding the changes in APPR – our waiver will remain in place until next year – and we are required to have this plan in place by July 1 – I'm hoping to get it done earlier.
- Formal observations continue, and I hope to be fitting in some informal ones in the next couple of weeks as well.
- On that note, I will be meeting with Lee Ellwood from BOCES for my second Principal Observation on next Wednesday

- The Montauk Fishburger Assembly and Kickoff was awesome. Special thanks to Kat McClelland, JudiAnn Carmack, Sean Barrett, the Chef's and the rest of the team for making it happen.
- Mike will update you on Athletics this evening and Bob on the budget and our meetings about space –
- We received notice this month that one of our long term employees, a civil service member will need some extended sick leave – in true Bridgehampton Spirit – the BTA (our teacher's union) requested that we enter into a memorandum of agreement to permit them to donate sick days for this staff member – that's the spirit of family that is ever present here at Bridgehampton – I'd like to commend and thank the union for this effort- after reviewing in exec session we will ask you to approve that MOA this evening.

B) School Business Administrator Report

- Facilities

SED Building Condition Survey (BCS)

- New Architect & Engineer have inspected the exterior and interior buildings
- Data is being submitted online to SED
- Next is the Five Year Plan which will outline and prioritize the repairs, maintenance, and capital improvements

Building Committee - two meetings to date with architect to discuss & incorporate WS BOCES Demographic & Facilities studies. We are approximately 2-3 months away from presenting an outline/drawing.

- Finance
 - 2016/17 Budget Presentation

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD after the second reading at the December 16, 2015 meeting of the Board and the Public Hearing on Wednesday, January 27, 2016, approves Policy #5300, the Code of Conduct.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of policies: #5140 – Entrance Age; #1420 & #1420R – Complaints about Curricula or Instructional Materials & Regulation; #1740 – Relationship with Nonpublic Schools; and #9260 – Conditional Appointment and Emergency Conditional Appointment – Student Safety.

Motion: K. McClelland Second: L. LaPointe Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jenna Mascia to serve on the Wellness Committee for the 2015-2016 school year.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nanao Anton to serve on the Wellness Committee for the 2015-2016 school year.

Motion: K. McClelland Second: L. LaPointe Vote: 5-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

***Consent Agenda, Items A1-A23**

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfer.

2015/2016 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2110.130 7-12 Teacher Salaries	\$31,436.43	A2250.150 Student w/Disabilities Instructional Salaries	\$31,436.43	New .8 Special Education Teacher Salary January to June (six months)

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund A with 51 Claims in the amount of \$506,942.34.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund C with 11 Claims in the amount of \$4,180.43.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund F with 2 Claims in the amount of \$701.79.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund H with 3 Claims in the amount of \$138.05.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund T with 15 Claims in the amount of \$96,464.57.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund A with 55 Claims in the amount of \$79,661.12.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund C with 9 Claims in the amount of \$2,246.50.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund F with 2 Claims in the amount of \$1,406.01.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund H with 1 Claim in the amount of \$7,290.40.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund H with 1 Claim in the amount of \$575.00.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund T with 20 Claims in the amount of \$98,915.79.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 3 Claims in the amount of \$500.00.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund A with 57 Claims in the amount of \$252,028.09.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

15) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund C with 14 Claims in the amount of \$3,686.64.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund F with 3 Claims in the amount of \$628.39.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund H with 5 Claims in the amount of \$14,155.34.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund T with 15 Claims in the amount of \$92,957.88.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund T with 14 Claims in the amount of \$89,203.15.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for December 31, 2015.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated December 31, 2015.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/15 – 12/31/15.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

23) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/15 – 12/31/15.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

B) PERSONNEL

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Miller Asselin as a Certified Teacher Substitute and Teacher Aide Substitute for the 2015-2016 school year at a daily rate of \$125 and \$100, respectively, effective January 8, 2016.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Shannon Baxter as a Teacher Aide Substitute for the 2015-2016 school year at a daily rate of \$100, effective January 15, 2016.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Remi Dobbs as a Teacher Aide Substitute for the 2015-2016 school year at a daily rate of \$100, effective January 27, 2016.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Chloe Laundrie as a Certified Teacher Substitute and Teacher Aide Substitute for the 2015-2016 school year at a daily rate of \$125 and \$100 respectively, effective January 8, 2015.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Christopher Macaluso as a Certified Teacher Substitute for the 2015-2016 school year at a daily rate of \$125, effective January 13, 2016.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Christine Murphy as a Nurse Substitute for the 2015-2016 school year at an hourly rate of \$25, effective January 27, 2016.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

7. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jeff Neubauer to teach one extra period daily for the second semester, effective January 25, 2016 per the BTA Contractual rate.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

8. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Latisha Ellis-Worrell as Cheerleading Coach effective December 23, 2015.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

9. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Jennifer Maldonado for the Cheerleading Coach Stipend, to be paid 50% of Step 1 of the Coaching schedule, per the BTA contract, based on a December 24, 2015 start date.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

C) COMMITTEE ON SPECIAL EDUCATION

*Consent Agenda, Items C1 – C2

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students: #10363, #10052, #1104 & #10056 and authorizes the Superintendent to arrange for appropriate services.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Student #10116 and authorizes the Superintendent to arrange for appropriate services.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

D) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Facilities Use Request from Ronald White for use of the Gymnasium and Café for an Alumni Gathering on Saturday, February 27, 2016 from 1:00pm until 9:00pm.

Motion: K. McClelland

Second: L. LaPointe

Vote: 5-0

- E) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VI. ADJOURN at 9:16PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson

Second: L. LaPointe

Vote: 5-0

*9:17PM – Doug DeGroot left.

VII. MOTION TO RETURN to General Session at 9:50PM.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 4-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a paid, medical/FMLA leave of absence for a period not to exceed 12 weeks for Dorothy White commencing on or about March 1, 2016.

Motion: K. McClelland

Second: J. Vinski

Vote: 4-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the BTA and CSEA dated January 27, 2016 authorizing the transfer of sick time from BTA members to CSEA member Dorothy White.

Motion: K. McClelland

Second: L. LaPointe

Vote: 4-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the CSEA dated January 27, 2016 creating a Custodial Worker III position and appointing Dorothy White to that position.

Motion: K. McClelland

Second: J. Vinski

Vote: 4-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the BTA dated January 27, 2016 authorizing the Superintendent to assign testing periods as a duty period.

Motion: K. McClelland

Second: J. Vinski

Vote: 4-0

VIII. MOTION TO ADJOURN at 9:55PM.

Motion: L. Tyree-Johnson

Second: L. LaPointe

Vote: 4-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk