

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, December 16, 2015  
Café – 5:30 PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:34PM, followed by the Pledge of Allegiance.

**Present:** Ron White, Lillian Tyree-Johnson, Jennifer Vinski, Kathleen McClelland, Larry LaPointe, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Michael Vigliotta, Counsel; Tammy A. Cavanaugh, District Clerk

**Excused:** Jeff Mansfield

**Press:** Alisha Steindecker, *The Southampton Press*

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated December 16, 2015.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 30, 2015 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 18, 2015 meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: L. LaPointe                      Vote: 5-0

**E) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**F)** Invitation to visitors to address the Board of Education on agenda items

**G) Communications**

- (a) ES BOCES Dialogue November 2015 Board-to-Board Newsletter (in folders)
- (b) SCOPE Newsletter – Fall 2015
- (c) Letters of appreciation to David Elliott and the Band; Judiann Carmack & Jenna Mascia from the Hampton Library

\*6:04PM Doug DeGroot arrived

## H) Board of Education Discussion Items

- 1) Judiann Carmack Fayyaz & Jeff Neubauer – Extending the Garden
- 2) Audit Committee
- 3) Budget Advisory Committee
- 4) Safety Committee
- 5) Facilities & Grounds Committee

## I) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |                            |   |
|----------------------------|---|
| A) December 17             | Caroling Mini Tour                                |
| B) December 18             | End of second progress report marking period      |
| C) December 18             | Field Trip – 19 <sup>th</sup> Hole Restaurant     |
| D) December 23             | Progress reports posted                           |
| E) December 24 & 25        | Winter Recess – District Closed                   |
| F) December 24-January 3   | Winter Recess                                     |
| G) December 31 & January 1 | District Closed                                   |
| H) January 16-February 21  | Guild Hall Museum K-8 Art Exhibit                 |
| I) January 18              | Martin Luther King Jr. Day – District Closed      |
| J) January 21-February 28  | Parrish Art Museum Elem. & High School Art Show   |
| K) January 22              | End of second quarter                             |
| L) January 23              | Guild Hall Museum K-8 Art Exhibit Reception 2-4PM |
| M) January 27              | Second quarter grades are due                     |
| N) January 27              | Board of Education Meeting – 7PM – Café           |
| O) January 30              | Parrish Art Museum Elem Art Show Reception 2-4PM  |
| P) February 6              | Parrish Art Museum Second Art Show Recept. 3-5PM  |

## III. REPORTS

### A) Superintendent/Principal's Report

- Teacher observations are moving along – I've completed formal observations on most secondary teachers, and will move to formals on elementary in January – great work in co-teaching going on at the secondary level and terrific work on reader's writer's workshop in elementary
- We hosted our quarterly honor roll assembly at the beginning of the month, honoring secondary students on honor, high honors, as well as scholar athletes, who get a t-shirt. As per our attendance policy we also honored perfect attendance. We will recognize the elementary students at a later date.
- Our Elementary Concert, as always, was a terrific success. The Elliott/Sanchez team always seems to raise the bar for our students – and they always rise to the occasion.
- The Killer Bees Documentary team has been filming at games and during school. They have informed me of any/all moves, and have not disrupted instruction – they are always attentive to our needs/requests and a great flow seems to be happening.
- Our volleyball and basketball games are going well, there is a palpable excitement in the hive – look forward to seeing you all at the games
- Tomorrow the elementary is celebrating reading Pre-K to fifth grade in an assembly in the gym – there will be a mystery reader and an opportunity for some shared reading across the grade levels.

- Elementary Student Government is doing a coat drive for the needy and our Secondary Student government is having a raffle for wonderful prizes that will be awarded at our holiday luncheon next week.
- Following the meeting tonight, I hope you will join us for our Secondary Winter Concert.

## B) School Business Administrator Report

### Finance

- 2016/17 Tax Cap Update - CPI increase projected to be .0006% (almost a zero increase). Final CPI increase should be known by mid-January along with the Tax Levy Growth Factor.
- 2015/16 Current Budget - almost six months/half way into the year. We had several expenditures warranting BOE approved budget transfers (see agenda pages 3 and 4).

### Facilities

- Gymnasium - new vinyl banners installed and new wall padding ordered.
- Building Condition Survey (BCS) - on schedule to submit to SED 1/15/16
- BCS > New Five Year Capital Plan (significant maintenance & repair upgrades)

## IV. NEW BUSINESS

### **\*CONSENT AGENDA: Items New Business1 & 2**

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the December 1, 2015 Surplus List submitted by Bob Hauser.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD rescinds that portion of Resolution No. 1 under IV New Business on the November 30, 2015 Board of Education agenda to the extent it approved policy #5300 Code of Conduct.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the CSEA concerning a modified work week and work days during certain holiday breaks and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### **\*CONSENT AGENDA: Items A1 – A12**

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2015/2016 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A5581.490 BOCES Transportation	\$36,689.84	A5540.405 Public Transportation	\$36,689.84	New alternative high school program transportation

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2015/2016 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2110.130 Teachers' Salaries	\$10,882.66	A2020.165 Overtime	\$214.15	Additional staff class coverage and reallocation of 20% of main office secretary's salary to transportation
		A2610.150 Instructional Salaries	\$647.30	
		A2815.160 Non-Instructional Salaries	\$1,696.46	
		A2820.150 Instructional Salaries	\$1,005.00	
		A5510.160 Non-Instructional Salaries	\$7,319.75	
F2015.450 Paddlers Materials	\$18,500.00	F2015.400 Paddlers Purchased Services	\$18,500.00	Allocation of Paddler grant funds
A5581.490 BOCES Transportation	\$14,662.98	A5540.4015 Public Transportation	\$50,000.00	To transport one Bridgehampton resident student to/from Springs School District
A5540.400 Non-Public Transportation	\$14,540.00			
A5540.406	\$20,797.02			

Athletic Transportation				
A2020.400 Regular School Supervision Contractual	\$17,259.44	A2855.400 Athletic Contractual	\$17,259.44	Additional amount needed for Shared Sports due to Interim Athletic Director appointment

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers:

2015/2016 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A1420.400 Legal	\$24,100.00	A1430.490 BOCES Sub Service	\$304.32	Additional BOCES servces contracted for 2015/16
A1380.400 Fiscal Agent	\$10,200.00	A1680.490 BOCES Data Processing	\$10,950.18	
A2250.490 BOCES Students w/Dis	\$10,355.97	A2010.490 BOCES Standards Assessment	\$38,132.49	
A1620.481 Heating Fuel Oil	\$4,731.02			

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund A with 73 Claims in the amount of \$271,822.52.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund C with 14 Claims in the amount of \$4,242.41.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 2 Claims in the amount of \$6,855.00

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund H with 5 Claims in the amount of \$40,260.53

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund T with 20 Claims in the amount of \$100,519.77

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for November 30, 2015.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated November 30, 2015.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/15 – 11/30/15.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/15 – 11/30/15.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

## **B) PERSONNEL**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Elisabeth Cotter as a Certified Teacher Substitute and Teacher Aide Substitute for the 2015-2016 school year at a daily rate of \$125 and \$100, respectively, effective December 16, 2015.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves increasing Sylvia Fridie's weekly hours from 25 hours to 30 hours for a period of 90 days, effective December 21, 2015 in order to comply with the Affordable Care Act, GASB45 Post Retirement, and employee & retiree benefit year-end deadlines.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

## C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10061, #966, #10302, #10393 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

- D) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

## VI. ADJOURN at 6:20PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson      Second: L. LaPointe      Vote: 6-0

## VII. MOTION TO RETURN to General Session at 6:35PM.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Joseph S. Pluta, who maintains a Students with Disabilities Certificate (Birth-Grade 2 and Grades 1-6) as well as Certification in Adolescent Special Education (Grades 7-12), to serve as a .8 Special Education Teacher, M Step 1, whose term shall commence on January 4, 2016 at an annual salary of \$49,251, to be prorated to the start date, per the BTA contract.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Suarez as an Assistant 7/8 Girls' Basketball Coach for the 2015-2016 school year at a stipend of \$1,207.12 which is 50% of the first year coaching stipend per the BTA contract.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

## VIII. MOTION TO ADJOURN at 6:41PM.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk