

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, November 18, 2015
Café – 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:02PM, followed by the Pledge of Allegiance.

Present: Ron White, Lillian Tyree-Johnson, Doug DeGroot, Jennifer Vinski, Jeff Mansfield, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Thomas Volz, Counsel; Tammy A. Cavanaugh, District Clerk

Excused: Kathleen McClelland

Press: Alisha Steindecker, *The Southampton Press*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated November 18, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 3, 2015 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 28, 2015 meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

G) Board of Education Discussion Items

- 1) Budget Advisory Committee
- 2) District Wellness Committee

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

A) November 19	1 st Quarter Grades Due
B) November 23	11:15am – Early Dismissal 12:15pm – 2:45pm – Parent/Teacher Conferences
C) November 24	Crews- Manigo Thanksgiving Feast
D) November 25	No Classes
E) November 26 & 27	Thanksgiving Break – District Closed
F) December 16	Board of Education Meeting
G) December 18	End of second progress report marking period
H) December 23	Progress reports posted
I) December 24 & 25	Winter Recess – District Closed
J) December 24-January 3	Winter Recess
K) December 31 & January 1	District Closed

III. REPORTS

A) Superintendent/Principal's Report

- Students in grades 3 and 4 are currently taking part in swimming intramurals at EH YMCA which is going very well.
- Students in grades 9 and 11 attended Bay Street Theater for a performance of Of Mice and Men this morning- aligning with the secondary ELA curriculum
- Tomorrow – Music students in grades 5-12 will be going to Broadway for a performance of Mathilde at the Shubert Theater – I'm planning to join them
- Tomorrow we will be practicing out Lockdown drill – there will be no access to the building once the school goes into lockdown.
- On Monday we will host Parent Teacher conferences for the end of first quarter – elementary teachers have scheduled appointments with their parents /secondary parents may come from noon on to visit with teachers – a letter was sent home.
- Our wonderful volunteer team has been readying for the annual Thanksgiving Feast which will be on Tuesday from 11 -1PM – students then return to school to finish their day. There is no school on Wednesday.
- Teachers have been visited by our Reading and Writing workshop trainer again for two days this month- by all accounts the team is doing very well with implementation – and teachers and students seem excited by the process.
- It's been very busy here in the school – we have JV and Varsity basketball beginning their practices and season, as well as the girls modified volleyball and our cheerleaders practicing – it's great to see so much activity in the building
- For this season we also have students playing girls' varsity basketball at Pierson and Girls JV basketball at Pierson

B) School Business Administrator Report

Finance

STAR Exemption - provided 15/16 school year information to NYS Office of Real Property Tax Service to calculate the basic and enhanced STAR exemptions.

Facilities

- District Office - carpenter completed the rear handicap ramp and deck.
- Main Bldg - carpenter completed the basement Robotics /tech storage area.
- Gymnasium - new banners and wall padding ordered. Painter scheduled to start ceiling faux painting this weekend through next Friday.
- Hall of Fame Wall - architect designing and selecting materials.
- Snow & Ice Removal - preparing for winter conditions.

*7:13PM – Larry LaPointe arrived.

IV. NEW BUSINESS

***CONSENT AGENDA: Items 1-6**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of policies: #1230 Public Participation at Board Meetings; #2270 School Attorney; #8110 School Building Safety; #8112 Health & Safety Committee; #8220 Buildings & Grounds Maintenance & Inspection; #0115, 0115R, 0115-E Student Harassment & Bullying Prevention & Intervention Policy, Regulation & Exhibit; #5300 Code of Conduct.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 8th Grade trip to Washington, DC, May 15-18, 2016, chaperoned by Henry Meyer.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2016-2017 Budget Vote and Election Calendar.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Nina Merkert on November 16, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by John Daniels on November 17, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Sean Sharp on November 17, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) OTHER

1) **Resolved** that the Board of Education of the Bridgehampton UFSD casts the following vote for the following representative to the BOCES Board for the 2015-2016 school year:

a) Arlene Barresi

And authorizes the District Clerk to report the result to ES BOCES.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

B) FINANCIAL MATTERS

*CONSENT AGENDA, Items B1-B7; B9-B14

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the District Audit Committee's response to the District Management Letter, based on the 2014-2015 Auditor's recommendations and authorizes the Superintendent to sign and send the District Corrective Action Plan.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund A with 34 Claims in the amount of \$675,715.24.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 3 Claims in the amount of \$1,232.93.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund H with 1 Claim in the amount of \$3,050.00

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund T with 20 Claim in the amount of \$105,481.63

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund A with 59 Claims in the amount of \$190,188.68.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund C with 11 Claim in the amount of \$4,720.27

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 2 Claims in the amount of \$0.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund H with 3 Claims in the amount of \$3,180.02

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund T with 14 Claims in the amount of \$113,711.83.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 31, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated October 31, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/15 – 10/31/15.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/15 – 10/31/15.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

C) PERSONNEL

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Judiann Carmark-Fayyaz for the Newsletter Coordinator stipend as per the BTA contractual rate for the 2015-2016 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Sara Marie Palmer as a Teaching Assistant, effective November 16, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth C. Kirwan who maintains a Teaching Assistant certificate, to serve as a teaching assistant in the teaching assistant tenure area, whose probationary term shall commence on December 1, 2015 and expire on November 30, 2019 at an annual salary of \$28,972, prorated to the start date, per the BTA contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Evelia Nunez as a part-time Custodial Worker I at an hourly rate of \$15, commencing on November 19, 2015.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Evelia Nunez as a Substitute Custodial Worker I at an hourly rate of \$15 for the 2015-2016 school year.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Gabrielle Cerreno as a Teacher Aide Substitute for the 2015-2016 school year at a daily rate of \$100, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Susan M. Lahrman as a Teacher Aide Substitute for the 2015-2016 school year at daily rate of \$100, effective November 13, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Paula Wetzel as a Certified Teacher Substitute and Teacher Aide Substitute for the 2015-2016 school year at the daily rate of \$125 and \$100 respectively, effective November 16, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ron White as a volunteer (non-paid) JV basketball Assistant Coach for the 2015-2016 season, pending verification of appropriate certifications.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 5-0 (Ron White abstained)

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the October 28, 2015 resolution approving Jenna Mascia as a .6 Family & Consumer Science Teacher.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jenna Mascia, who maintains a Family & Consumer Sciences certificate, to serve as a .8 Family & Consumer Science Teacher, whose term shall commence on November 2, 2015 at a salary of \$39,069.46, .8 of a M Step 1, per the BTA contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

D) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10379, #10367 and #10378 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

E) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the building use request from Killer Bees LLC to film their documentary about the school and the school basketball team; to be on the school grounds during school hours as well as at all after school activities from November 19, 2015 through June 30, 2016; and authorizes the Superintendent to sign the contract.

A motion was made to table this resolution pending discussion in Executive Session with Counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VI. MOTION TO ADJOURN at 7:24PM to Executive Session to discuss matters with counsel.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

VII. MOTION TO RETURN to general session at 7:50PM.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the building use request from Killer Bees LLC to film their documentary about the school and the school basketball team; to be on the school grounds during school hours as well as at all after-school activities from November 19, 2015 through June 30, 2016; and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VIII. MOTION TO ADJOURN at 7:51 to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

IX. MOTION TO RETURN to general session at 10:09PM.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD awards JAG Architects the contract to provide services as outlined in the RFP dated October 23, 2015 and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-1

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Anne T. Gomberg to serve on the Budget Advisory Committee for the 2015-2016 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

X. MOTION TO ADJOURN at 10:11PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk