

**Bridgehampton School District
Board of Education Business Meeting
February 27, 2013
MINUTES**

I. ROUTINE MATTERS

A) Call meeting was called to order at 7:03PM by Nicki Hemby, President, with the following people present:
Ron White, JoAnn Comfort, Gabriela Braia, Lillian Tyree-Johnson (7:06PM), Larry LaPointe, Dr. Lois R. Favre (Superintendent), John L. Pryor (Principal), Robert Hauser (School Business Administrator), Jeannine Stallings (District Clerk), Tom Volz (Attorney), Michael Vigliotta (Attorney).

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated February 27, 2013.

Motion: JoAnn Comfort

Second: Ron White

Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 6, 2013 Board Meeting.

Motion: JoAnn Comfort

Second: Ron White

Vote: 5-0

D) Invitation to visitors to address the Board of Education on agenda items

E) Board of Education Discussion Items

1) BOCES Nominations

The Board has no nominations yet.

2) Safety Committee Update

Mr. Pryor will update in his Principal's Report

3) Facilities Action Committee Update

Mr. Hauser updated the Board on the following:

Johnson Controls proposal was reviewed.

Mr. Meyer requested Board support at the Facility meetings.

Pricing a new shed to replace the Gibney Trailer and shed

Two new a/c units are installed

Researching the upgrade of the PA and phone system

Faculty room renovation scheduled to be completed by the end of March.

4) Strategic Planning Committee

Dr. Favre updated the Board on the following:

All committees will use the Action Template for agendas and minutes

5) Policy Review Committee Update

Mrs. Hemby and Ms. Stallings updated the Board on the policies being discussed

6) 2013-2014 School Calendar

Dr. Favre updated the Board on the status of the 2013-14 school calendar:

The BTA is deciding this week on the proposed calendar.

The recommendation for a late start date and two (2) Superintendent

7) Summer Programming

Dr. Favre asked the Board for direction on the following summer camp/programs

a) Young Farmers

- b) Drama
- c) Marimba
- d) Jump Start

Mrs. Hemby wanted to look at the cost associated with each camp

Mrs. Comfort questioned the transportation costs

The Board instructed Dr. Favre to research the interest in the camps/programs with and without transportation being provided.

8) Building Approval for a Rock Camp (July 15-26)

Dr. Favre explained the following to the Board:

The camp will offer a percentage of scholarships to Bridgehampton students based on camp enrollment numbers.

The camp itself is not a huge money maker.

Mrs. Hemby wanted to offer the scholarships to residents of Bridgehampton.

Dr. Favre explained that the scholarships were intended for Bridgehampton students only.

9) Resolution for McGann Mercy Voter Proposition

The Board voted in favor of placing the proposition to extend the transportation mileage to 25 miles on the May ballot with a total transportation cost not to exceed \$60,525.

F) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) March 2, 2013: SCEMA All-County Music Festival
- B) March 8, 2013: Quarter 3 Progress Reports mailed home
SCEMA All-County Music Festival
- C) March 9, 2013: SAT Exam
- D) March 9-11, 2013: SCEMA All-County Music Festival
- E) March 13, 2013: Community Forum / Budget Advisory Committee at 6:00pm
- F) March 15, 2013: Instructional Day – NOT Inclement Weather Day
- G) March 20, 2013: Capital Reserve Vote
Audit Committee Meeting at 5:30PM
College Night at 6:00PM
Budget Advisory Committee / BOE Business Meeting at 7:00pm
- H) March 23, 2013: Parade – Marimba, Hampton Bays
- I) March 25-28, 2013: No Classes, District Open
- J) March 29, 2013: District Closed
- K) March 31, 2013: Easter
- L) April 1, 2013: District Closed

III. REPORTS

A) Superintendent's Report

Dr. Favre reported the following:

- Attended a state of the state budget meeting in Bellport and the Longwood Legislative Breakfast in the past couple of weeks – no sense that any assistance will be coming our way any time soon. All districts feeling the pinch of this the second year of the tax levy limitations. Already many have focused this year on programs and staffing cuts as

the focal point of budget discussions- and we will need to do the same as we move forward. The push to consolidate services is also on the forefront, and we will continue our discussions with area schools, to see how we can work together to realize savings.

- Dr. Favre and Mr. Hauser attended a meeting with Sag Harbor Administrative staff, and found some common areas where we might realize savings. Those conversations will continue – currently we have forged a relationship through some shared transportation, shared sports, and we believe there are other areas – that will assist both communities in realizing savings (plumbing, grounds, staff development are a few areas we are pursuing).
- Dr. Favre attended the Digital Photography’s show at the Hampton Library on the 15th. The students did a wonderful job and handled the showing in a most professional manner- their work is really inspiring. They seem to be getting a lot out of the course- Dr. Favre asked them to present to the board once the show is over.
- As indicated earlier in the school year, students entered a contest to re- do the Bridgehampton Bee – first, second and third place winners are here – if the board is in agreement as to the change in the logo – we will announce the names of the winners in the school, and work to get this new BEE featured here at the school.
- We will be mailing and circulating information about the Community forum – via mail , notices at the library, and via email and Facebook.
- Through a bulk mailing, the community will receive a flier regarding the upcoming public vote on the establishment of a Five Year Capital Reserve Plan for necessary facilities updates
- Dr. Favre asked for the Boards approval to allow Mr. Holmes to bring his spouse, at her expense, as an additional chaperone on the senior trip to Florida. The Board unanimously agreed.
- Dr. Favre asked the Board to allow the Greenhouse Committee to ask local families to have a specific garden bed which they would be responsible for. This would help with the maintenance of the Greenhouse area throughout the year. The Board agreed to the request with the stipulation that the only people allowed on the grounds are families of students or families of teachers.

B) Principal’s Report

Mr. Pryor reported on the following:

- Safety Committee: reviewed the policies that were amended in the Code of Conduct and as a result there will be a single entry point to the school. In addition, no parents will be allowed past the main desk for any reason. A letter was sent home stating the new safety measures.
- Facilities Committee: researching new PA, fire alarm and buzzer systems in conjunction with the Safety Committee recommendations.
- Thanked and congratulated the teachers on the first round of evaluations being completed.
- Drivers Education started Friday. There are two (2) driving shifts and a block of classroom time on Sundays.
- College acceptances are coming in. Eight (8) out of the twelve (12) seniors have received acceptance letters to college. There are a total of twenty (20) college offers received.
- The Bees have made it to the state Class D first (1st) round playoffs.

C) Business Administrator's Report

Mr. Hauser reported the following:

- 2013-2014 Budget is still being reviewed. March 13th will be the Community Forum and will gather and review the information received.
- Mr. Hauser stated that the first report was due to the State and asked the Board if they intended to pierce the tax cap. The Board agreed that they did not intend to pierce the tax cap and would continue to review the budget.

IV. NEW BUSINESS

The following eighteen (18) resolutions were proposed as a consent agenda by JoAnn Comfort and second by Ron White with a Vote of 6-0

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies: Policy #5300.30 – Prohibited Student Conduct; Policy # 5300.65 – Visitors to the Schools; Policy #5300.70 – Public Conduct on School Property.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the January 22, 2013 surplus list submitted by Sean Sharp.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the following budget transfers.

2012/2013 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A1310.490 BOCES Business Office Services	\$17,111.75	A1320.400 Auditing Contractual	\$17,111.75	To record 2011/12 Audit and Accounting expenses per Accountants recommendation

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant # 16 Fund T with 6 Claims in the amount of \$ 6,151.42.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant # 19 Fund C with 43 Claims in the amount of \$ 331,553.56.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 13 Fund H with 2 Claims in the amount of \$ 5,885.86.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 13 Fund C with 8 Claims in the amount of \$ 2,601.77.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 20 Fund A with 52 Claims in the amount of \$ 506,416.74.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 6 Fund F with 1 Claim in the amount of \$ 1,200.00.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 14 Fund C with 9 Claims in the amount of \$ 6,060.19.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 18 Fund T with 1 Claim in the amount of \$ 1,190.40.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for December 2012.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the January 2013 Monthly Treasurer's Reports.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/12-6/30/13.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/12-6/30/13.

Motion: JoAnn Comfort Second: Ron White Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves CBIZ to conduct the annual 2012/13 fixed asset reporting and property insurance update reporting at a cost of \$2,625.00 and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves the NYSUT Members Benefit Trust business agreement for vision care benefits and authorizes the Superintendent to execute the contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD approves the health and welfare services agreement between the District and the Riverhead CSD for 2 students residing in the Bridgehampton school district and attending Mercy High School in the Riverhead CSD for the 2012-2013 school year at a cost of \$667.80 per student for a total of \$1,335.60 and authorizes the Superintendent to sign the contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD approves the following health service agreements between the District and the nonpublic school listed below for the purpose of providing health services for children residing outside the Bridgehampton school districts and attending the nonpublic schools located in the District for the 2012-2013 school year and authorizes the Superintendent to execute and sign the contract.

- Ross Lower School
- Hayground School

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton Union Free School District hereby authorizes the District Clerk to take such steps as are necessary, in accordance with the provisions of the Education Law, including publishing in the legal notice for the annual meeting and election, for the purpose of voting upon the following proposition at the District's annual meeting and election on May 21, 2013:

Shall the Board of Education be authorized to increase student transportation services beginning with the 2013-14 school year, by changing the maximum mileage eligibility criteria: for students in grades 9-12 from the current distance of fifteen (15) miles from their home to the school they legally attend to 25 miles, at an estimated total cost for the 2013-2014 school year not to exceed \$60,525?

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 6-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Bartky HealthCare Center, LLC to provide psychiatric evaluation services for the 2012-2013 school year and authorizes the Superintendent to execute and sign a contract.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dr. Karen Russo to provide professional development on the April 22, 2013 staff development day (two sessions) on literacy strategies for the common core standards, at a rate of \$750 dollars for the day (inclusive of travel), and authorizes the Superintendent to execute and sign the contract.

Motion: Nicki Hemby

Second: Ron White

Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

The following two (2) resolutions were proposed as a consent agenda by Lillian Tyree-Johnson and second by JoAnn Comfort with a Vote of 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Pre-School Special Education for Students #10103 and #10066 and authorizes the Superintendent to arrange for appropriate services.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10061 and #10060, and authorizes the Superintendent to arrange for appropriate services.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 6-0

D) BUILDING USE FORM

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Jessica Rogers and David Holmes for use of the gymnasium from 6:30pm to 8:00pm on April 5, 2013 for a Read-A-Thon.

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ninfa Boyd and David Holmes on behalf of the Senior Class for use of the parking lot from 9:00am to 1:00pm on the following dates: 3/23; 3/30; 4/6; 4/13; 4/20; 4/27 for car washes to raise money for the senior class trip.

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Lindsey Sanchez on behalf of the Student Government for use of the gymnasium from 5:00pm to 8:00pm on March 15, 2013 for Game Night to raise money for the Student Government.

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the

Application for Use of School Building submitted by Steve Hudson for use of 7 rooms from 8:30am to 4:30pm on 7/8-7/19 and 7/15-7/26 for ROCK Camp.

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0

- 5) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ron White for use of the gymnasium from 7:00pm to 9:00pm on the Mondays and Wednesdays that the gymnasium is not being used, starting 3/4/13 to 6/10/13 for Open Recreation.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 6-0

VI. ADJOURN at 8:06pm to discuss negotiations with counsel.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 6-0