

**Bridgehampton School District  
Board of Education Business Meeting  
October 24, 2012  
MINUTES**

**I. ROUTINE MATTERS**

**A)** The meeting was called to order at 7:04PM by Nicki Hemby, President, with the following people present:  
Ron White, JoAnn Comfort, Gabriela Braia, Lillian Tyree-Johnson, Larry LaPointe, Doug DeGroot, Dr. Lois R. Favre (Superintendent), John L. Pryor (Principal), Robert Hauser (School Business Administrator), Jeannine Stallings (District Clerk), Michael Vigliotta (Attorney).

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated October 24, 2012.

Motion: Lillian Tyree-Johnson                      Second: JoAnn Comfort                      Vote: 7-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 26, 2012 Board Meeting.

Motion: Lillian Tyree-Johnson                      Second: JoAnn Comfort                      Vote: 7-0

**D)** Invitation to visitors to address the Board of Education on agenda items

**E) Communications**

- 1) American Red Cross designated shelter  
Dr. Favre addressed the Board and explained that counsel was reviewing the Red Cross contract. The Board agreed to be a designated shelter.
- 2) Cornell University Cooperative Extension of Suffolk County  
Mrs. Fayyaz and Mr. Meyers were informed the Bridgehampton UFSD is the recipient of an "Outstanding Community Agency" Award based on their work with Cornell Cooperative Extension.

**F) Board of Education Items**

- 1) Update from Policy Committee  
Mr. Pryor and Ms. Stallings discussed the committee minutes with the Board
- 2) Update from Wellness Committee  
Dr. Favre discussed the committee minutes with the Board

**G)** Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

- A)** October 26, 2012: Student Government Halloween Party
- B)** October 31, 2012: Halloween Parade Kindergarten - 5<sup>th</sup> Grades
- C)** November 3, 2012: SAT Exam
- D)** November 6, 2012: Election Day / Superintendent's Conference Day- NO Classes
- E)** November 12, 2012: District Closed / Veteran's Day Observation
- F)** November 16, 2012: Parent Teacher Conferences – Early Dismissal
- G)** November 20, 2012: Thanksgiving Feast / Early Dismissal Drill
- H)** November 22 & 23, 2012: Thanksgiving – District Closed
- I)** November 28, 2012: BOE Meeting at 7:00pm

### III. REPORTS

#### A) Superintendent's Report

- In a response to Mr. LaPointe's question about what the school is currently doing to prevent bullying. Dr. Favre spoke about the Student Government aka the C.I.A. (Compassion In Action) and the group's goal of implementing the lessons learned through *Rachel's Challenge*.
- Dr. Favre also spoke about easing the burden of the teacher overload created by mandates, by 1 Friday afternoon (2 ½ hours) a month having the students attend Character Education Building seminar.
- Mr. David Holmes updated the Board on the Senior Class. He stated that the students are a pleasure to work with. The community is very receptive of the yard clean-up fundraising the seniors are doing. The goal is to raise \$1,000 per student and Mr. Holmes stated that they are about 60% there.
- Dr. Favre met with the senior class with the promise to present the Board with their 'wish list' of senior privileges.
  - ✓ The privilege to drive off campus was voted (6 to 1) "no" by the Board
  - ✓ The privilege to order in on Fridays was accepted
  - ✓ The privilege for a senior lounge is still under discussion but as of now, there is no real space available in the school
- Dr. Favre, on behalf of the Action Planning Committee, requested for Board member representation on the Committee
- Dr. Favre, on behalf of the Action Planning Committee, got approval from the Board to begin the process for gathering information on school building expansion.
- Dr. Favre and Mr. Pryor presented the Board with test score data

#### B) Principal's Report

- Mr. Pryor received a thank you letter from the Hampton's International Film Festival for the use of the greenhouse and the student involvement. Students met with 2 producers/directors of the films: Beautiful Mind and Growing Farmers.
- Mr. Pryor explained with the assistance Mr. Holmes about the Veteran's Day celebration being planned. Also mentioned was an American flag that was flown in Afghanistan and will be displayed on staircase.
- Mr. Pryor presented the Board with an autographed Red Sox jersey of Bridgehampton High School graduate, Carl Yastrzemski, which is going to be framed and hung in the gymnasium.
- Mr. Pryor thanked the BTA, the teachers as a group and individually for all their hard work on the Student Learning Objective (SLO).

#### C) Business Administrator's Report

- Mr. Hauser updated the Board on the following:
  - ✓ Window project: there is \$150,000 left to be used on the 2 fire escapes, having the fire pull handles lowered and sealing the building outside
  - ✓ Café: received the approval from the Inspectors and the 2 issues are fixed
- Mr. Hauser addressed the following agenda resolutions with the Board:
  - ✓ IV. New Business, (B) – adding "Elizabeth Kotz" and (C) – adding "Jennifer Vinski"
  - ✓ V. Superintendent's Recommendations, (A) (1): explaining the 2011-2012 Budget Transfer

- ✓ V. Superintendent's Recommendations, (A) (12): requesting the date changed to read "7/1/12-6/30/13"
- ✓ V. Superintendent's Recommendations, (A) (13): explaining the Lightpath contract was \$2,500 per month
- ✓ V. Superintendent's Recommendations, (A) (14): explaining who BookSmart is
- ✓ V. Superintendent's Recommendations, (A) (15): explaining that we needed to purchase a new water tank and had to pay for the rush job
- ✓ V. Superintendent's Recommendations, (A) (16): requesting the Board table the resolution
- ✓ V. Superintendent's Recommendations, (B) (3): requesting the addition of the words "provisional" and "subject to a memorandum of agreement" as recommended by counsel.

#### IV. NEW BUSINESS

**A) Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2013 Budget Development Calendar.

Motion: Lillian Tyree-Johnson

Second: Larry LaPointe

Vote: 7-0

**B) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth Kotz as the Audit Committee Chairperson for the 2012-2013 school year as outlined in the Board of Education Policy 6690.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Vinski as the Audit Committee Recording Secretary for the 2012-2013 school year as outlined in the Board of Education Policy 6690.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

*The following seven (7) resolutions were proposed as a consent agenda by Lillian Tyree-Johnson and second by Ron White with a Vote of 7-0*

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy #5440: Drug and Alcohol Abuse and Policy #6700: Purchasing.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD rescind the following outdated/redundant Policies: Policy #5430- Student Psychological Services; Policy #5431 – Suicide Prevention; Policy #5431-R – Suicide Prevention Regulation and Policy #5431-E – Suicide Prevention Exhibit.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School / Agency Services, with Dr. Christine Borelli Grout, and authorizes the Superintendent to execute the contract.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**G) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus (removal or donation) of the items delineated on the list submitted by Robert Hauser.

Motion: Lillian Tyree-Johnson                      Second: Ron White                      Vote: 7-0

**H) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of four (4) Rudy Muck trumpet mouthpieces made to the Bridgehampton UFSD from the IYM Corporation.

Motion: Lillian Tyree-Johnson                      Second: Ron White                      Vote: 7-0

**I) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Slow Food East End and the Josh Levine Memorial Foundation for the school greenhouse and gardens in the amount of \$500.

Motion: Lillian Tyree-Johnson                      Second: Ron White                      Vote: 7-0

**J) Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the School buildings for an American Red Cross Emergency Shelter.

Motion: Lillian Tyree-Johnson                      Second: Ron White                      Vote: 7-0

*The following fifteen (15) resolutions were proposed as a consent agenda by Lillian Tyree-Johnson and second by Ron White with a Vote of 7-0*

**V. SUPERINTENDENT'S RECOMMENDATIONS**

**A) Financial Matters**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following budget transfers.

2011/2012 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2280.490	\$39,066.16	A1680.490	\$39,066.16	
BOCES Special Schools		BOCES Central Services		

2012/2013 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2280.490	\$20,000	2110.160	\$20,000.00	To hire one (1) new Teacher Aide
BOCES OCC ED		Teacher Aides		

A2110.130	\$5,000.00	2110.160	\$5,000.00	To hire one (1) new Teacher Aide
7-12 Teacher Salaries		Teacher Aides		

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 10 Fund A with 43 Claims in the amount of \$ 160,081.23.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 9 Fund A with 21 Claims in the amount of \$ 32,911.31.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 6 Fund C with 7 Claims in the amount of \$ 30,202.78.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 5 Fund H with 5 Claims in the amount of \$ 32,230.41.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 5 Fund C with 1 Claim in the amount of \$ 97.20.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 6 Fund H with 2 Claims in the amount of \$ 29,357.45.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 7 Fund T with 7 Claims in the amount of \$ 6,241.52.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for September 2012.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/12-6/30/13.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**11)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the July and August 2012 Monthly Treasurer's Report.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**12)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/12-6/30/13.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**13)Resolved** that the Board of Education of the Bridgehampton UFSD approves the Optimum Lightpath contract for renewal and upgrade of internet services.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**14)Resolved** that the Board of Education of the Bridgehampton UFSD approves BookSmart Accounting, a division of Corporate Accounting Solutions Inc., to provide additional year-end Internal Accountant services for the 2011-2012 school year at an additional fee not to exceed \$7,500 and authorizes the Superintendent to sign the Letter of Engagement.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**15)Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the release up to \$10,855.00 from the Repair Reserve Fund for the emergency contingent expenditures to the Main Building boiler vacuum condensate tank. This has become a health and safety issue which needs to be performed in order for students to attend school in the respective building.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the tax levy breakdown as follows;

Whereas the voters of the Bridgehampton UFSD approved the proposed General Fund budget of \$10,696,364.00 for the fiscal year 2012/13 at the Annual District meeting held on May 17, 2012;

Therefore, Be It Resolved that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$22,383,680.00 in the amount of \$9,734,246.00 for school purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$160,000.00 for the Bridgehampton Child Care and Recreation Center purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$347,200.00 to be raised for the Hampton Library Building Fund Annual Debt Service;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$561,300.00 to be raised for the Hampton Library Operating Fund.

And be it further resolved that the total amount of taxes for these purposes be \$10,802,746.00.

Motion: **TABLED**

Second:

Vote:

## B) PERSONNEL

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Karlebach as a consultant for the purpose of home tutoring at \$66.72 per hour, and authorizes the Superintendent to sign the contract and arrange for payment.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Mary Johnsen as a consultant for the purpose of home tutoring at \$66.72 per hour, and authorizes the Superintendent to sign the contract and arrange for payment.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 7-0

- 3) **Resolved** the Board of Education of the Bridgehampton UFSD appoints Anthony Dragone to the provisional probationary position of Purchasing Technician effective October 29, 2012 at an annual salary of \$39,000 and authorizes the Superintendent to work with council on a memorandum of agreement.

Motion: Lillian Tyree-Johnson

Second: Ron White

Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Dr. Roberta Ginsberg to the position of Substitute Teacher, at a pay rate of \$150 per day, effective October 25, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Susan Bramoff to the position of substitute nurse, at a pay rate of \$25.00 per hour, effective October 1, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 7-0

- 6) **Resolved** that the Board of Education of the BUFSD appoints Dr. Laura Sagan as a consultant to provide training for Middle School teachers, grant funded, at a rate of \$400 a half day, not to exceed 5 half days.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 7-0

*The following two (2) resolutions were proposed as a consent agenda by Lillian Tyree-Johnson and second by Ron White with a Vote of 7-0*

**C) COMMITTEE ON SPECIAL EDUCATION**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Preschool Special Education for Student #10056 and authorizes the Superintendent to arrange for appropriate services.

Motion: Lillian Tyree-Johnson                      Second: Ron White                      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10075, #10048 and #10092 and authorizes the Superintendent to arrange for appropriate services.

Motion: Lillian Tyree-Johnson                      Second: Ron White                      Vote: 7-0

*The following nine (9) resolutions were proposed as a consent agenda by Ron White and second by Lillian Tyree-Johnson with a Vote of 7-0*

**D) BUILDING USE FORM**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Mr. Pryor for a permanent wall hanging in the gymnasium.

Motion: Ron White                      Second: Lillian Tyree-Johnson                      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Mr. Pryor for a temporary wall hanging on the wall of the Northwest stairwell.

Motion: Ron White                      Second: Lillian Tyree-Johnson                      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Lindsey Sanchez on behalf of the Student Government for the use of the gymnasium and bathrooms from 6:00pm -9:00pm on October 26, 2012 for the Halloween party.

Motion: Ron White                      Second: Lillian Tyree-Johnson                      Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ninfa Boyd and David Holmes on behalf of the 2013 Senior Class for use of the grounds in front of the main building and the bathrooms in the Special Education building from 8:00am – 1:00pm on November 3, 10, 17 and 24, 2012 for a car wash to raise money for the Senior Trip.

Motion: Ron White                      Second: Lillian Tyree-Johnson                      Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ninfa Boyd and David Holmes on



behalf of the 2013 Senior Class for use of the kitchen in the Middle School from 2:45pm – 6:00pm on October 26, 2012 for a bake sale to raise money for the Senior Trip.

Motion: Ron White

Second: Lillian Tyree-Johnson    Vote: 7-0

- 6) Resolved** Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by JudiAnn Fayyaz on behalf of Edible School Garden Group for use of the Business Lab from 4:30pm to 6:30pm on November 10 and December 1, 2012 for a Serve Safe Class and Test.

Motion: Ron White

Second: Lillian Tyree-Johnson    Vote: 7-0

- 7) Resolved** the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ken Giosi on behalf of East End SEPTO for use of the Café from 7:00pm to 9:00pm on November 14, 2012 for a presentation.

Motion: Ron White

Second: Lillian Tyree-Johnson    Vote: 7-0

- 8) Resolved** Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Caryn Lockard and Diane Nicholson on behalf of the American Cancer Society – Relay For Life for use of the field and gymnasium from 8:00am to 6am on May 31 and June 1, 2012.

Motion: Ron White

Second: Lillian Tyree-Johnson    Vote: 7-0

- 9) Resolved** Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Joshua Perl on behalf HITFest for use of the lawn and two dressing rooms from 5:00pm to 10:00pm on July 8-30, 2012 for rehearsal and on July 31 through August 18, 2012 for the performance.

Motion: Ron White

Second: Lillian Tyree-Johnson    Vote: 7-0

**VI. ADJOURN at 8:43pm to discuss contract negotiations with council.**

Motion: Ron White

Second: JoAnn Comfort    Vote: 7-0