

**Bridgehampton School District  
Board of Education Business Meeting  
December 21, 2011  
Middle School at 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS:**

- A)** Call to Order at 7:00pm by JoAnn Comfort, the Vice President, with the following people present:

Elizabeth Kotz, Lillian Tyree, Larry LaPointe, Ron White, Doug DeGroot, Dr. Lois R. Favre (Superintendent), John L. Pryor (Principal), Robert Hauser, Tom Volz (attorney), Michael Vigliotta (attorney), Nicki Hemby (7:30pm)

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated December 21, 2011.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 30, 2011 and December 15, 2011 Board Meetings.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 6-0

- D)** Invitation to visitors to address the Board of Education on agenda items

- E)** Communications

- F)** Board of Education Discussion Items

1) Committee Updates

- a) Audit Committee: Committee Minutes 10/26/11 & 11/30/11
- b) Budget Advisory Committee: reported that they reviewed the second set of codes and have 2 more series of codes to review
- c) Strategic Planning Committee: Committee Minutes- 12/7/11; they are delineating goals and will determine what they are going to use to measure those goals; will work on Middle States Accreditation over the holiday break.
- d) Wellness Committee: Committee Minutes- 12/16/11

2) Exchange Students- Next steps

- a) Board agreed to review exchange students on an individual basis
- b) Include the Exchange Student Program in the updated school brochure.

3) Board meeting schedule

- a) Board addressed the concern over the public not having enough access to upcoming budget information
- b) Concept of a Community Forum was discussed with regard to disseminating budget information
- c) When Committee minutes are completed they are to be sent to the Board
- d) Board training will be added

4) Graduation date 2012

- a) Poll the parents of students grades 7<sup>th</sup> through 12<sup>th</sup>
- b) Possible Senior Leadership credit for the graduation date poll program
- 5) Eligibility Policy
  - a) Concerned that the policy is being used as leverage
  - b) Inquiry as to how often the students are assessed
  - c) Discussed how the policy relates to fall sport student athletes
  - d) Gather other school policies and compare with ours
- G) Consideration of additional items for the Agenda**

## **II. ANNOUNCEMENTS**

- A) January 3, 2012: Classes Resume**
- B) January 7 & 13, 2012: HMEA Middle School Music Festival**
- C) January 10, 2012: Facilities & Grounds Committee- 9:00am**  
     Safety Committee- 10:00am  
     Strategic Planning Committee- 2:45pm
- D) January 11, 2012: Policy Review Committee- 5:00pm**  
     Budget Advisory Committee- 6:00pm
- E) January 16, 2012: District Closed**
- F) January 25, 2012: Audit Committee- 5:30pm**  
     BOE Business Meeting- 7:00pm

## **III. REPORTS:**

- A) Superintendent's Report**
  - 1) Test Scores with Principal
    - a) Discussed test results and how the State sets the bench mark to score the results
    - b) The transient population's effect on test scores
  - 2) Pre K Program: with or without transportation
    - a) Dr. Favre to pull data showing the percentage of students who continue their education at BUFSD after attending Pre-School program
  - 3) Tax Levy Limitations
    - a) Discussed having a town meeting explaining specifics of what the Levy is and its impact
    - b) Board to receive training and information with regard to the Tax Levy in order to be better able to answer question posed by the public
- B) Principal's Report**
  - 1) Test Scores with Superintendent
- C) Business Administrator's Report**
  - 1) 2012/13 Budget Status
    - a) Reviewed Board budget, Administration budget, BOCES transportation, and Instructional codes
    - b) Scheduled for review next are Transportation, Employee Benefits, Debt Services, monies set aside for the capital fund, budget for the Free & Reduced lunch fund

- 2) 2012/13 Transportation
  - a) Board agreed to use SJP School Transportation Specialist LLC to provide all phases of the RFP
- 3) Facilities and Grounds
  - a) Mini Bus- Board agrees to surplus if cost to repair is too great
  - b) New Café- paperwork was filed with the Board of Health and should be out for bid in the next two weeks
  - c) Shades are shipping Friday
  - d) A/C units should be completely installed next week
  - e) Solar contract is almost complete
  - f) Slate roof- inspector is coming next week to check on the gutters on the roof
  - g) Pre-K building- the soil project will begin during the holiday break
  - h) Space Shuttle Memorial trees- down and continuing to break and pose a danger. Discussion ensued. Bob will have cost analysis with new trees.

#### IV. OLD BUSINESS

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the third reading of Policy #4321.2- School- Wide Pre-Referral Approaches and Interventions.

Motion: Joanne Comfort

Second: Ron White

Vote: 7-0

#### V. NEW BUSINESS

- A) **Resolved** that Board of Education of the Bridgehampton UFSD approves the following Policies to be rescinded as outdated and unnecessary: #4340- Adult Education Programs; #4343- Education of Homeless Children; #4350- Multicultural Global Education; #4510- Instructional Materials; #4510.1- Instructional Technology; #4600- Guidance Programs; #4720- Testing Programs; #4750-R- Promotion and Retention of Students Regulation; #4760- Makeup Opportunities; #4773- Individualized Education Program Diplomas; #4811- Grievance Concerning Instructional Materials; #4821- School Ceremonies and Observances; #4830- Assemblies; #5020- Equal Educational Opportunities; #5020.1-E- Sexual Harassment Formal Complaint Form; #5020.1-R- Sexual Harassment of Students Regulation; #5020.1- Sexual Harassment of Students; #5020.2-R- Racial Harassment of Students Regulation; #5154- Assignment of Students to Classes; #5155- Student Withdrawal from School; #5160- Student Absences and Excuses; #5160-E- Student Absences and Excuses Exhibit; #5161- Truancy and Tardiness; #5170- Student Attendance Accounting; #5182- Released Time for Religious Instruction; #5191- Students with HIV Related Illness; #5191-R- Students with HIV Related Illness Regulation.

Motion: Joanne Comfort

Second: Ron White

Vote: 7-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD suspends Policy #2410 in order to expedite the adoption of certain policies and approves the following Policies and deems them acceptable as written: #4327 – Homebound Instruction; #4327-E- Homebound End of Year Report; #4327-R-

Homebound Instruction Regulation; #4410- Grouping for Instruction; #4712- Student Progress Reports to Parents; #4714- Parent Conferences; #4730- Homework; #4740- Honor Roll; #5000- Student Policies Goals; #5120- School Census; #5130- Compulsory Attendance Ages; #5162- Student Dismissal Precautions; #5162-R- Student Dismissal Precautions Regulation.

Motion: Joanne Comfort                      Second: Ron White                      Vote: 7-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus (removal or donation) of the items delineated on the attached list submitted by Sean Sharp.

Motion: Joanne Comfort                      Second: Ron White                      Vote: 7-0

**VI. SUPERINTENDENT’S RECOMMENDATIONS:**

**A) Financial Matters**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves SJP School Transportation Specialist LLC to provide all phases of the transportation Request for Proposal (RFP) process for the 2012-2013 school year at a fee not to exceed \$3,800 and authorizes the Superintendent to sign the contract.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following 2011-2012 budget transfers.

2011/2012 BUDGET TRANSFERS			
FROM ACCT	AMOUNT	TO ACCT	AMOUNT
A5540.400 BH NON PUBLIC TRANSPORTATION	\$15,012.75	A5581.490 BOCES TRANSPORTATION	\$15,012.75
A5540.407 EXTRA CURRICULAR TRANSPORTATION	\$41,044.00	A5581.490 BOCES TRANSPORTATION	\$41,044.00
A2630490 BOCES SERVICES	\$127,679.50	A1680.DATA PROCESSING SERVICES	\$127,679.50

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 11 Fund A with 35 Claims in the amount of \$197,247.76.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 10 Fund H with 5 Claims in the amount of \$58,699.37.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 7 Fund C with 2 Claims in the amount of \$20,033.61.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 12 Fund A with 22 Claims in the amount of \$15,435.00.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 13 Fund A with 46 Claims in the amount of \$112,209.19.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 8 Fund C with 1 Claim in the amount of \$105.95.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 11 Fund H with 4 Claims in the amount of \$16,464.87.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/11-6/30/12.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/11-6/30/12.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the November's Monthly Treasurer's Report.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the November Claims Auditor Report.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD approve Patrick Aiello to teach self contained Global Studies, effective October 24, 2011 at a rate of \$34.86 per class (calculated as yearly rate divided by 200, divided by 6 hours, divided by 60 minutes-to determine a minute rate- times 38 minutes for each class) for the 2011-2012 school year.

Motion: Ron White                      Second: JoAnn Comfort                      Vote: 7-0

**B) Personnel**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Athena Savalas Moustakas to the position of Substitute Non Certified Teacher, at a pay rate of \$100 per day, effective December 21, 2011

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Lorraine C. Salamone to the position of Substitute Non Certified Teacher, at a pay rate of \$100 per day, effective December 21, 2011.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

**C) Committee on Special Education**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10047, and authorizes the Superintendent to arrange for appropriate services.

Motion: Ron White                      Second: Lillian Tyree                      Vote: 7-0

**D) Building Use Form**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Joanne Palisi for use of the café and kitchen area for service from 3:00pm – 8:00pm on the following dates: 12/13/11; 12/16/11; 1/4/12; 1/10/12; 1/17/12; 2/3/12; 2/10/12; 2/15/12 for Senior Class fundraisers.

Motion: Ron White                      Second: JoAnn Comfort                      Vote: 7-0

**VII. Adjourn to Executive Session** to discuss the personnel history of a particular individual and negotiations.

Motion: Elizabeth Kotz                      Second: Ron White                      Vote: 7-0