

**BOARD OF EDUCATION  
WORKSHOP MEETING MINUTES**

Date: October 27, 2010  
Meeting Type: Board of Education Workshop Meeting  
Present: Nicki Hemby, Lillian Tyree, Elizabeth Kotz, Ronnie White, JoAnn Comfort, Doug DeGroot, Lawrence LaPointe  
Dr. Lois Favre, Superintendent, Mr. Robert Hauser, Business Administrator, Joyce Manigo, District Clerk,  
Absent John L. Pryor, Principal

**I. ROUTINE MATTERS:**

- A) Call to Order by the President upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:10 PM.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated October 27, 2010.

Motion: Tyree                      Seconded: Kotz                      Vote: 7-0

- C) Invitation to visitors to address the Board of Education on agenda items
- D) Communications
- E) Board of Education Items
- F) Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

- A. Superintendent Conference Day/Election Day (No Students), Tuesday, Nov. 2, 2010
- B. Board of Education Meeting on Wednesday, November 3, 2010 – Cancelled
- C. Next BOE Business Meeting, Wednesday, November 10, 2010 at 7:00 PM
- D. Veterans Day Celebration, Wednesday, November 10, 2010 at 9:00 AM
- E. Veterans Day, District Closed, November 11, 2010
- F. First Quarter Marking Period Ends, Friday, November 12 2010
- G. Grade 9-12 College Financial Aid Night, Monday, November 15, 2010 at 6:00 PM
- H. BOE Workshop Meeting, November 17, 2010 - Cancelled
- I. First Quarter Report Card Distribution (Early Dismissal), Parent Teacher Conferences, Friday, November 19, 2010
- J. Thanksgiving Feast, Early Dismissal, Tuesday, November 23, 2010
- K. Thanksgiving Recess, No Students, Wednesday, November 24-26, 2010, District Open, Wednesday, November 24, 2010
- L. Next BOE Business Meeting, Wednesday, December 1, 2010 at 7:00 PM

**III. REPORTS:**

- A) Superintendent's Report – Dr. Favre reported on the following topics:
  - In honor of Board Of Education Appreciation Week, the Administrators served the Board Members Dinner and the Board was presented gift bags from the PTO
  - Race to the Top (RTTT) is in full swing and Dr. Favre is working with BOCES to complete our Scope of Work which includes allowable activities related to *Standards and Assessment; Data Systems to Support Instruction; Great Teachers and Leaders* and *Turning Around the Lowest Achieving School*, as delineated by the state.
  - Bridgehampton gets RTTT funds in the amount of \$7747 – with allocations decided based on 09/10 Title 1 A funding. Much of it will go to BOCES for the network team over four years

- Staff-Development-Day plans were reviewed with training planned on curriculum alignment, team building, and RTTT. The Elementary team will go to the Deer Park School District to work on developing data teams, as part of a grant from the State Education Department (S3TAIR).
- Chef Elizabeth Ronzetti and her husband Adam (also a chef) have been assigned through Michelle Obama's Chef's to School's Program to Bridgehampton. They are most excited to be coming on board, and they have wonderful ideas on how to make our dreams a reality.
- A Halloween celebration will be held on Friday with a parade for K-6 and a dance for 7-12.
- In terms of an update, as requested on the Mandarin Chinese Class there are six students enrolled and they are 'live' with Beijing at 2 p.m. A camera to support the program has been ordered.
- Parents with students on the Basketball Team came in to request that the Superintendent change game times to 6 PM. Dr. Favre brought it to the board for a discussion, to have the Board's input and after a brief Board discussion, they unanimously voted to support the games at 6PM this year to see how it goes.
- With Ms. Manigo's assistance we will meet with the stakeholders for the Thanksgiving celebration early next week to solidify plans.
- A committee of school personnel committed to the 100<sup>th</sup> year celebrations; will be requested at staff development day.

B) Business Administrator – Mr. Hauser talked about the following topics:

- Jill Sanders from Coughlin & Danowski, external Auditors will be here on Nov. 10, 2010 to present the end of the year financial statements.
- Budget Committee met to discuss 2011-2012 budget.
- Architect stopped by to take pictures for the window project, nurse's office projects
- Snow bids will be going out.

**IV. OLD BUSINESS:**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the third reading of the following policies:

- Policy #5030 (Student Complaints)
- Policy #5420.2 (Requests for Religious Exemption from Immunization)
- Policy #5460 (Child Abuse, Maltreatment or Neglect In a Domestic Setting)
- Policy #5460-R (Child Abuse, Maltreatment or Neglect In a Domestic Setting Regulation)
- Policy #6700 (Purchasing)
- Policy #6700-R (Purchasing Regulation)

Motion: Tyree                                      Seconded: White                                      Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies:

- Policy #5210 (Student Organizations)
- Policy #5252 (Student Activities Funds Management)

Motion: Tyree                                      Seconded: White                                      Vote: 7-0

V. NEW BUSINESS:

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.

VII. SUPERINTENDENT’S RECOMMENDATIONS:

A) Finance Matters

- 1) Resolved that the Board of Education of the Bridgehampton UFSD accepts warrant #10 Fund A with 50 claims in the amount of \$148,750.67; warrant #5 Fund C with 1 claim in the amount of \$57.50; warrant #5 Fund F. with 1 claim in the amount of \$800.

Motion: Tyree Seconded: White Vote: 7-0

- 2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Treasurer’s Report dated September 2010.

Motion: Tyree Seconded: White Vote: 7-0

- 3) WHEREAS, by action of the Board of Education, the BHUFSD has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2009:

	Fiscal Year Ending
Reserves	<u>06/30/09</u>
Workers’ Compensation	\$241,839
Unemployment Insurance	\$ 81,581
Retirement Contribution	\$159,775
Employee Benefit Accrued Liability	\$598,446
Repairs	\$ 42,145
Advances	<u>\$ 21,138</u>
<b>Total Reserves</b>	<b>\$1,144,924</b>

And, WHEREAS, the Board of Education, at the time of establishing its tax levy on October 13, 2010, determined it would be appropriate to transfer funds from the 2009-2010 fund balance to certain of those reserves; and

WHEREAS, the tax levy established by the Board of Education on October 13, 2010 reflects such transfers as set forth below.

<u>Reserves</u>	Transfers Not to <u>Exceed</u>
Worker Compensation	\$ -0-
Unemployment Insurance	\$ 75,000
Retirement Contribution	\$150,000
Employee Benefit Accrued Liability	\$100,000
Repairs	\$ - 0 -
Advances	<u>\$ - 0 -</u>
<b>Total Reserves</b>	<b>\$325,000</b>

Motion: Tyree Seconded: White Vote: 7-0

B) Personnel

- 1) Resignations - None

2) **Leaves - None**

3) **Assignments**

- a) **Resolved**, that the Board of Education of the Bridgehampton UFSD approves Derek Miller as a Substitute Custodian, at rate of \$15 per hour.

Motion: Tyree                      Seconded: White                      Vote: 7-0

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- b) **Resolved** that the Board of Education of the Bridgehampton UFS approves Judiann Carmack-Fayyaz as Public Relations Liaison for the 2010-2011 school year at the 2010-2011 stipend agreement negotiated between the BTA and the BUFSD BOE in the amount of \$3494.

Motion: Tyree                      Seconded: White                      Vote: 7-0

**C) Use of Facilities**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Helen Smith on behalf of the Guidance Dept. to use the Gym for a Financial Aid Presentation on Monday, November 15, 2010 between the hours of 5:30 PM and 9:00 PM.

Motion: Kotz                                      Seconded: Tyree                      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Ninfa Boyd on behalf of the BHS PTO. to use the Gym and cafe for a "Wrap a Box of Kindness" on Tuesday, November 16, 2010 between the hours of 6:00 PM and 9:30 PM.

Motion: Kotz                                      Seconded: Tyree                      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Judiann Carmack-Fayyaz on behalf of the Environmental Club to use the Shop and the Greenhouse for club activities and environmental projects every Wednesdays between the hours of 2:45 PM and 3:30 PM for the remainder of the school year.

Motion: Kotz                                      Seconded: Tyree                      Vote: 7-0

**D) Committee on Special Education - None**

**Resolved** that the Board of Education of the Bridgehampton UFSD adjourns the meeting at 7:50 PM

Respectfully submitted,

Joyce Crews-Manigo

District Clerk