

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: December 14, 2009
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, Nicki Hemby, Lillian Tyree, Carol Kalish, Joe Berhalter, Douglas DeGroot, Ronnie White
Dr. Dianne Youngblood, Superintendent, Dr. Chesterton, Business Administrator,
John Pryor, Principal, Joyce Manigo, District Clerk, Jeff Mongelli, School Attorney

I. ROUTINE MATTERS:

- A) Call to Order by the President upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:10 P.M.
B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda dated December 14, 2009.

Motion: Kalish Seconded: Hemby Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Workshop Meeting of the Board of Education dated on November 23, 2009.

Motion: Kalish Seconded: Hemby Vote: 7-0

- D) Invitation to visitors to address the Board of Education on agenda items
E) Communications
F) Board of Education Items
G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS:

- A. Budget Advisory Committee Meeting, December 15, 2009 at 8:15 AM
B. Policy Review Committee Meeting, December 15, 2009 at 4:30 PM
C. Superintendent Search Community Meeting, December 16, 2009 at 6:00 PM in the Middle School
D. Second Quarter Progress Report Period Ends, December 18, 2009
E. Student Council Holiday Luncheon, December 23, 2009 at 12:00 PM
F. Board of Education Workshop Meeting, December 23, 2009 at 5:00 PM
G. Christmas Holiday, District Closed, December 24-25, 2009
H. Winter Recess, School Closed, December 28 - January 1, 2010
I. District open during Winter Recess, December 28-30, 2009
J. Classes Resume, January 4, 2010
K. Next Regular Board of Education, January 11, 2010 at 7:00 PM
L. Strategic Planning Council Meeting, January 12, 2010 at 3:00 PM
M. Other

III. REPORTS:

- A) Audit Committee Report - Mrs. Davis, Audit Committee Chairperson asked the Board whether or not accept Coughlin Foundotos Cullen & Danowski, LLP audit for the 2009 Fiscal Year External Audit Report.

Resolved that the Board of Education of the Bridgehampton UFSD accepts the External Audit Report Fiscal Year Ending June 30, 2009 from Coughlin Foundotos Cullen & Danowski, LLP.

Motion: Hemby Seconded: Kalish Vote: 7-0

Mrs. Davis congratulated everyone involved for a job well done that resulted in a good external audit report. Then she gave an overview of the recommendations of the Audit Committee. She reported that in 2009 there were no significant deficiencies ... which was a first since the New York State required audits starting in 2005. Additionally Mrs. Davis presented the suggestions made by the auditors and the Audit Committee's Comments re Corrective Action Plan.

B) Architect's Report on the Window Replacement Project

C) Superintendent's Report – Dr. Youngblood reported on the following:

- She presented two Development Achievement Citations, one to Lillian Tyree and another to Nicki Hemby for their participation in the New York State School Boards Association leadership development opportunities.

D) Principal's Report – Mr. Pryor reported on the following items:

- He gave an update on PK3 – 12 student enrollment.
- He shared that the Princeton Review course was not going to be offered at the east Hampton High School this school year, and he was looking for other options for our students.

E) Interim Business Administrator's Report – Dr. Chesterton shared that he was already in the process reviewing other options for the school lunch program.

IV. OLD BUSINESS:

V. NEW BUSINESS:

A) Resolved that the Board of Education of the Bridgehampton UFSD accepts the first reading of Policy # 1500-R (Public Use of School Facilities Regulations) and 1500-E (Application for Use of School Building).

Motion: Hemby Seconded: Kalish Vote: 7-0

VI. **INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.**

VII. SUPERINTENDENT'S RECOMMENDATIONS: (Consent Agenda on Items VIIA 2-8)

A) Finance Matters

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #7 Fund C with 1 claim in the amount of \$99.95; and warrant #7 Fund T with 12 claims in the amount of \$80,681.72; and warrant #6 Fund T with 26 claims in the amount of \$88,477.68; and warrant #13 Fund A with 40 claims in the amount of \$132,222.27; and warrant #14 Fund A with 29 claims in the amount of \$27,562.70.

Motion: Seconded: Vote:
(Hold the above resolution until after executive session discussion)

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/09-06/30/10.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/09-06/30/10.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the month of November 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Extra Classroom Activities Report for the month November 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid from Gregory Electric for Electrical Work in the amount of \$100 per hour for the 2009-2010 school year.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid from East End Turf, Inc. in the amount of \$720 total per occurrence.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the transfer of \$91.58 from the inactive Band Club account to the general student account.

Motion: Hemby Seconded: Kalish Vote: 7-0

B) Personnel

1) Resignations

2) Leaves

3) Assignments (Consent Agenda on Items VIIB3 a-e)

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Everlette Taylor, who holds a N.Y.S. Professional Teaching Certificate in Literacy (Birth-Grade 6), as a Certified Substitute Teacher for the 2009-2010 school year at a rate of \$150 per day, effective December 15, 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Kristen Joy Graboski, who holds a N.Y.S. Initial Teaching Certification in Childhood Education (Grades 1-6), as a Certified Substitute Teacher for the 2009-2010 school year at a rate of \$150 per day, effective December 15, 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

- c) **Resolve** that the Board of Education of the Bridgehampton UFSD appoints John G. Barrett, who holds a N.Y.S. Initial Teaching Certification in Students with Disabilities Grades 7-12 (Concentration-English Language Arts) and a N.Y.S. Provisional Teaching Certification in English 7-12, as a Certified Substitute Teacher for the 2009-2010 school year at a rate of \$150 per day, effective December 15, 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints William G. Lowe, Jr., who holds a N.Y.S. Initial Teaching Certification in Physical Education, as a Certified Substitute Teacher for the 2009-2010 school year at a rate of \$150 per day, effective December 15, 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD amends the resolutions passed on July 6, 2009 appointing Norine Monti as Part-time Treasurer not to exceed twenty-five hours per week, and Part-time Account Clerk to work up to ten hours per week, to read “not to exceed twenty-five hours per pay period” and “to work up to ten hours per pay period”, effective December 15, 2009.

Motion: Hemby Seconded: Kalish Vote: 7-0

C) Use of Facilities

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by the Bridgehampton Student Council to use the gym and cafeteria on Wednesday, December 23, 2009, 11:15-2:45 PM for the Student Council Holiday Luncheon.

Motion: Tyree Seconded: Hemby Vote: 7-0

D) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through the administration, arrange for the provision of appropriate special education programs and services for student #1, enumerated in the Committee on Special Education report at a meeting dated November 10, 2009.

Motion: Tyree Seconded: Hemby Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through the administration, arrange for the provision of appropriate special education programs and services for student #2, enumerated in the Committee on Special Education report at a meeting dated December 7, 2009.

Motion: Tyree Seconded: Kalish Vote: 7-0

E) Other

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for Health and Welfare Services with the Southampton UFSD for health and welfare services for children residing in Bridgehampton School District and attending non-public schools in the Southampton School District between September 3, 2008 and June 25, 2009; and authorizes the Board President and District Clerk to sign the contract.

Motion: Tyree Seconded: Kalish Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for Health and Welfare Services with the Riverhead Central School District for health and welfare services for children residing in Bridgehampton School District and attending non-public school in the Riverhead School District between September 4, 2008 and June 26, 2009; and Authorizes the Board President to sign and initial the contract.

Motion: Tyree Seconded: Kalish Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of two (2) new hardcover and six (6) new paperbacks of Frederic Zeller’s book: When Time Ran Out: Coming of Age in the Third Reich which were given to Elizabeth Kotz for the school’s English Department by Mrs. Susan Zeller, a part-time resident of Sag Harbor.

Motion: Tyree Seconded: Kalish Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss the warrants, VIIA, at 8:20 P.M.

Motion: Kalish Seconded: Tyree Vote: 7-0

Resolved that the Board of Education resumes back into public session at 8:40 PM

Motion: Tyree Seconded: Hemby Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD accepts warrant #7 Fund C with 1 claim in the amount of \$99.95; and warrant #7 Fund T with 12 claims in the amount of \$80,681.72; and warrant #6 Fund T with 26 claims in the amount of \$88,477.68; and warrant #13 Fund A with 40 claims in the amount of \$132,222.27; and warrant #14 Fund A with 29 claims in the amount of \$27,562.70.

Motion: Hemby Seconded: Tyree Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD re-convened into an executive session to discuss to have a discussion with Counsel at 8:41 PM.

Motion: Tyree Seconded: Hemby Vote: 7-0

Ronnie White left the meeting at 8:41 PM

Resolved that the Board of Education resumes back into public session and adjourned at 9:40 PM

Motion: Kalish Seconded: Tyree Vote: 6-0

Respectfully submitted,

Joyce Crews-Manigo
District Clerk