

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: July 6, 2009
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, Carol Kalish, Nicki Hemby, Joseph Berhalter, Ronnie White,
Lillian Tyree, Douglas DeGroot
Dr. Dianne B. Youngblood, Superintendent, Mr. John Pryor, Principal
Joyce Crews-Manigo, District Clerk, Tom Volz, School Attorney, 1 Reporter

I. ROUTINE MATTERS:

- A) Meeting convened into session immediately following the Reorganization Meeting at 8:00 PM.
B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated July 6, 2009.

Motion: DeGroot Seconded: Kalish Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Workshop Meeting of the Board of Education dated June 24, 2009.

Motion: DeGroot Seconded: Tyree Vote: 7-0

- D) Invitation to visitors to address the Board of Education on agenda items
E) Communications
F) Board of Education Items
G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A. SCOPE's Annual Dinner Meeting for Superintendents and School Board Members, Thursday, August 13, 2009
B. NYSSBA 90th Annual Convention, New York, NY, October 15-19, 2009
C. Next Policy Committee Meeting, TBD
D. Next BOE Workshop, Tentative: Wednesday, July 22, 2009 at 6:00 p.m. (Paperless Training Session at 5:00 PM)
E. Next BOE Meeting, Tentative: Monday, August 10, 2009 at 7:00 p.m.

III. REPORTS:

- A) Superintendent's Report – Dr. Youngblood shared the following information:
- She thanked the Community for their generous support of our 2009 graduating seniors. The scholarship awards for this year totaled more than \$59,000.
 - She updated the Board on “the closing of the books” for the school year which ended June 30, 2009.
 - Dr. Youngblood asked the Board to decide the amount, if any, each student tasking the PSAT Prep Course will be required to pay. The agreed that each student would contribute \$50.
 - Last, Dr. Youngblood informed the Board that she included in their packets, information on the EXCEL Aid. She advised them to review it and they would discuss it further at the BOE Workshop.
- B) Principal's Report – Mr. Pryor talked about the outcome of the Regents Exams that were taken this past June. He said he thought that the student's had done fairly well. There was one student that was recommended for summer school and that student is attending the Riverhead Program.

IV. OLD BUSINESS:

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the second reading of policy #5152-E (Admission of Non-Resident – Exhibit).

Motion: Hemby Seconded: Kalish Vote: 6-1 (Nay-Berhalter)
(Motion for Consent Agenda on items IVB,C,and D)

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the second reading of policy #1500 (Public Use of School Facilities).

Motion: Hemby Seconded: Kalish Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the second reading of policy #2270 (School Attorney).

Motion: Hemby Seconded: Kalish Vote: 7-0

- D) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the second reading of policy #1741 (Home Schooled Students).

Motion: Hemby Seconded: Kalish Vote: 7-0

V. NEW BUSINESS:

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2009- 2010 Extension of the Contract for School Food Service Management from Whitsons Culinary Group at the May 2009 CPI rate of 0% and authorizes the Board President to sign the contract.

Motion: Hemby Seconded: Kalish Vote: 7-0

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.**VII. SUPERINTENDENT'S RECOMMENDATIONS:**

- A) **Finance Matters (Motion for Consent Agenda on items VII 1-5)**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #31 Fund A, with 37 claims in the amount of \$2,532,706.27; warrant #14 Fund C with 2 claims in the amount of \$16,744.93; warrant #21, Fund T with 12 claims in the amount of \$277,619.58; warrant #22, Fund T with 11 claims in the amount of \$21,798.21.

Motion: Hemby Seconded: Tyree Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/07-06/30/08.

Motion: Hemby Seconded: Tyree Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/07-06/30/08.

Motion: Hemby Seconded: Tyree Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer’s Report for the month of June 2009.

Motion: Hemby Seconded: Tyree Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Budget Transfers:

From Acct. Code	Acct Title	To Acct. Code	Acct Title	Amount
A106400	District Meeting – contractual	A1060168	District meeting – election workers	5.00
A1060450	District meeting – materials & supplies	A1060168	District meeting – election workers	100.00
A1310151	Bus. Admin – Admin Salary	A1310160	Bus. Admin non-instructional salaries	1,593.62
A1620164	Custodial Substitutes	A1620160	Noninstructional salaries	701.57
A1620450	Custodial materials & supplies	A1620400	Contractual other than energy	7,000.00
A1620451	Custodial supplies	A1620400	Contractual other than energy	7,578.20
A2020406	Supervision – workshops, conferences & dues	A2020160	Supervision – noninstructional salaries	205.66
A2110408	Printing Services	A2110140	Substitute salaries	2,377.28
A2250400	Programs – contractual expense	A2110130	Teaching – 7-12 teacher salaries	15,401.94
A2810406	Guidance – workshops, conferences & dues	A2810150	Guidance – instructional salaries	423.11
A2815400	Health Services – contractual expense	A2815160	Health Services – noninstructional salaries	2,777.00
A2820	Psychological srvc – regular school	A2850150	Co-curricular instructional salaries	127.84
A2820	Psychological srvc	A2850	Co-curricular activ.-Reg school	127.16
A2850160	Co-curricular reg. school – noninstructional salaries	A2850150	Co-curricular – instructional salaries	4,115.00
A2850400	Contractual expense	A2850150	Instructional salaries	12,260.00
A2855160	Noninstructional salaries	A2855151	Administrator salaries	563.41

Motion: Hemby Seconded: Tyree Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by East End Turf, Inc. to provide lawn and landscape services to the district during the 2009-2010 school year at the hourly rate of \$37.45 for: maintenance of all planting beds, spring and fall clean-up, graduation and school opening, softball field preparation for spring play and school opening; cutting of the lawn, fertilizing and seeding the lawn, and any extra services.

Motion: White Seconded: Hemby Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Winter Brothers to provide Rubbish Removal to the district during the 2009-2010 school year at annual cost of \$5898.

Motion: White Seconded: Hemby Vote: 7-0

B) Personnel

- 1) **Resignations**
- 2) **Leaves**
- 3) **Assignments**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Norine Monti to the position of Part-time Account Clerk to work up to ten hours (10) per week, at an hourly rate of \$24.50, effective July 7, 2009.

Motion: White Seconded: Kalish Vote: 7-0

(Nicki Hemby left the meeting at 8:35 PM)

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Sylvia Howell-Fridie to the position of Part-time Account Clerk to work up to twenty-five (25) hours per week, at an hourly rate of \$24.50, effective July 7, 2009.

Motion: White Seconded: Kalish Vote: 6-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Deidre A. Herzog, C.P.A. to serve as Internal Accountant for the 2009-2010 school year at an annual fee not to exceed \$35,000 and Authorizes the Superintendent to sign the Letter of Engagement dated July 2, 2009.

Motion: Kalish Seconded: Tyree Vote: 6-0

(Nicki re-entered the Meeting at 8:38) (Lillian Left the Meeting 8:38)

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves ten hours for 2009 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teacher's Association, for Joanne Palisi to develop a Junior/ Senior Course and a school wide Character Education Program.

Motion: Kalish Seconded: Hemby Vote: 6-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves ten hours for 2009 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teacher's Association, for Helen Smith to develop a Junior/Senior Course and a school wide Character Education Program.

Motion: Kalish Seconded: Hemby Vote: Tabled

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Lenore Wright, who holds a New York State Certification in English to a three-year probationary appointment, effective September 8, 2009 through September 8, 2012, at BA+30 Step 6 (\$63,095).

Motion: Kalish Seconded: Hemby Vote: 6-0

(Lillian re-entered the Meeting at 8:41)**C) Other**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2009-2010 3% wage adjustment for Yvonne Jackson, Superintendent's Secretary from \$37,766 to \$38,899.

Motion: DeGroot Seconded: Hemby Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2009-2010 5% wage adjustment for Dr. Dianne B. Youngblood, Superintendent, from \$178,637 to \$187,569.

Motion: DeGroot Seconded: Kalish Vote: Tabled

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2009-2010 5% wage adjustment for John Pryor, Principal, from \$134,998 to \$141,748.

Motion: DeGroot Seconded: Kalish Vote: Tabled

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2009-2010 3% wage adjustment for Joyce Crews-Manigo, Guidance Secretary, from \$50,592 to \$52,110.

Motion: DeGroot Seconded: Hemby Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2009-2010 3% stipend adjustment for Joyce Crews-Manigo, District Clerk, from \$7,072 to \$7,208.

Motion: DeGroot Seconded: Hemby Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD extends the appointment of Dr. George J. Chesterton as Interim Business Administrator, effective January 13, 2009 –June 30, 2009, to June 30, 2010 subject to mutually agreed upon terms and conditions and the Board authorizes the Board President to sign an updated Memorandum of Agreement.

Motion: DeGroot Seconded: Hemby Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the license agreement between the Bridgehampton School District and SCOPE Education Services, dated July 6, 2009 to provide a PSAT Prep Program to eligible high school students, as described in the agreement, subject to review and approval by Counsel..

Motion: DeGroot Seconded: Hemby Vote: 7-0

Addition To Agenda:

Resolved that the Board of Education of the Bridgehampton UFSD agrees to provide tuition to district resident students to attend the PSAT Prep Program provided each individual pays \$50, subject to review and approval by Counsel.

Motion: DeGroot Seconded: Tyree Vote: 7-0

D) Use of Facilities

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request for the use of the front of the school building submitted by Mike Byrne & Annette Rivera for a Car Washes for the Outdoor Activity Club on Sept. 18, 25, 2009 and Oct. 2, 2009, from 2:45-6:00 PM.

Motion: Berhalter Seconded: Kalish Vote: 7-0

E) Committee on Special Education

- 1) **RESOLVED** that the Board of Education of the Bridgehampton U.F.S.D. shall, through the administration, arrange for the provision of appropriate special education programs and services for students #3 enumerated in the Committee on Special Education annual review report in a meeting dated 5/1/09; students 4,5,9,15,33 in a meeting dated 5/19/09; student #35 in a meeting dated 5/20/09; students #6,23 in a meeting dated 5/27/09; students #16,21,31 in a meeting dated 5/28/09; students #7,10,36,38 in a meeting dated 5/29/09; students #8,18,22,25,29,30 in a meeting dated 6/2/09; students #2,12,37 in a meeting dated 6/3/09; students #10,19,24 in a meeting dated 6/4/09; students #17,20,39 in a meeting dated 6/9/09; and students #13,26,40 in a meeting dated 6/16/09; students #1,28,32 in a meeting dated 6/19/09 and student #27 in a meeting dated 6/23/09.

Motion: Tyree Seconded: Kalish Vote: 7-0

F) Other (Motion for a consent agenda on items VIIF 1-5)

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes that \$35,496 should be transferred from the reserve for compensated absences to the General Fund Budget, thereby increasing the Budget by said amount. Transfer into code 2110.130.

Motion: Tyree Seconded: Kalish Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes payment to Thomas Kelly, as per the BTA contract and memorandum of Agreement for early retirement incentive and payment for unused sick days, a total of \$35,495.80. This represents \$25,000 for the incentive and payment of \$10,495.80 for 14 sick days.

Motion: Tyree Seconded: Kalish Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of 350 used range (practice) golf balls from the Bridge Golf Course for use in the district's Spring Golf Intramural Program for grades 2-6 and high school Physical Education classes.

Motion: Tyree Seconded: Kalish Vote: 7-0

- 4) **WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Bridgehampton UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with Other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Membership Committee consisting of one (1) representative from each Participant shall be formed. The Participant shall accordingly appoint one (1) representative to the Membership Committee. Said representative shall be provided with a list of bids. A meeting of the Membership Committee shall be held annually. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion: Tyree Seconded: Kalish Vote: 7-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following list of Tax Shelter Annuity Providers:

Vendor #	Company Name	Address
1	20 th Century Investors	P.O. Box 419385, Kansas City, MO
509	Aetna (ING Life Insurance & Annuity)	P.O. Box 9810, Providence, RI
151	Capital Guardian (Capital Bank & Trust)	P.O. Box 2560, Norfolk, VA
344	Equitable (Equitable life Assurance)	P.O. Box 2996 GPO, New York, NY
338	Legend Employee Benefit	P.O. Box 551073, Tampa, FL
1469	Fidelity (Fidelity Investments)	P.O. Box 770002, Cincinnati, OH
600	Lincoln Investment (Lincoln Investment Planning Inc.)	P.O. Box 13813, Philadelphia, PA
672	Metropolitan Insurance	P.O. Box 777, Philadelphia, PA
696	Mutual (Mutual Inc.)	P.O. Box 60710, Rochester, NY
727	Nationwide (Discontinued)	P.O. Box 182021, Columbus, OH
806	Oppenheimer (Oppenheimer Funds)	P.O. Box 5390, Denver, CO
1103	Met Life (Travelers Ins. Co.)	P.O. Box 90519, Charlotte, NC
1129	Vanguard (Vanguard Fiduciary Trust Co.)	P.O. Box 1103Valley Forge, PA
	GWN Marketing (GWN Marketing Inc.)	One Suffolk Sq., Suite 410, 1601 Vets. Highway, Islandia, NY

Motion: Hemby Seconded: Kalish Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Legal and Personnel Concerns at 8:00 P.M.

Motion: Hemby Seconded: Kalish Vote: 7-0

Resolved that the Board of Education resumes back into public session at 10:35 PM.

Motion: Hemby Seconded: Kalish Vote: 7-0

RESOLVED that the Board of Education of the Bridgehampton U.F.S.D. appoints the firm Guercio and Guercio as the Bridgehampton School's counsel for the 2009-2010 school year at an annual retainer fee of \$25,000, plus \$225 per hour for litigation and \$225 per hour for labor rate with an annual cap of \$20,000 for negotiations.

Motion: Berhalter Seconded: Kalish Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD approves ten hours for 2009 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teacher's Association, for Helen Smith to develop a Junior/Senior Course and a school wide Character Education Program.

Motion: Kalish

Seconded: Hemby

Vote: 7-0

Resolved that the Meeting is Adjourned at 10:48 PM.

Respectfully submitted,

Joyce Crews-Manigo
District Clerk