

BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES

Date: January 12, 2009
Meeting Type: Board of Education Regular Meeting
Present: James Walker, Elizabeth Kotz, Rick Delano, Susan Hiscock, Joe Berhalter,
Nicki Hemby, Carol Kalish
Dr. Dianne B. Youngblood, Superintendent, John Pryor, Principal,
Joyce Crews-Manigo, District Clerk, Tom Volz, School Attorneys

I. ROUTINE MATTERS:

- A) Call to Order by the President upon his having ascertained the presence of a Quorum, Saluting the Flag and Roll Call.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated January 12, 2009.

Motion: Kalish Seconded: Hiscock Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Special Meeting of the Board of Education dated December 8, 2008; a Regular Board of Education Meeting dated December 12, 2008; a Special Board Meeting dated December 18, 2008; and a Special Board Meeting dated January 5, 2009. (Note: Resolution IVA from the January 5, 2009 meeting should be revised to read as follows: **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Audit Committee review of the District's Corrective Action Plan, dated January 5, 2009 and the two management letters sent September 5, 2008 and due at the New York State Department of Education on January 14, 2009, with assurance that the response to the "Preparation of the Annual Financial Statements" significant deficiency finding be reported on the Significant Deficiency letter received from the Auditor.

Motion: Kalish Seconded: Hiscock Vote: 7-0

- D) Invitation to visitors to address the Board of Education solely on Agenda Items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS:

- A. Financial Aid Night, In the Middle School, January 14, 2009 at 6:00 P.M.
- B. HMEA Middle School Music Festival at Eastport South Manor School, January 17, 2009 at 7:30 P.M.
- C. Martin Luther King Day, January 19, 2009, School District Closed
- D. Mr. Richard Delano, Keynote Speaker on the topic of "Millennials and K-12 Education", January 21, 2009 at 7:00 p.m. in the school gymnasium
- E. NYS ELA Testing for Grades 6,7 & 8, January 20-23, 2009
- F. Second Quarter Ends, January 23, 2009
- G. HMEA High School Music Festival at Eastport South Manor School, January 24, at 8:00 P.M.
- H. NYS Regents Exams, January 27-30, 2009
- I. Next Board of Education Workshop Meeting, January 28, 2009 at 7:00 P.M.
- J. Second Quarter Report Card Distribution, January 30, 2009
- K. Policy Committee Meeting, Wednesday, January 28, 2009 at 5:00 P.M.

III. REPORTS:

- A) Middle States Accreditation Process - Dr. Hank Cram, President/Executive Director from the Commission on Secondary Schools (Middle States Association) gave a brief presentation on the Accreditation Process. He distributed information to the Board that explained what does accreditation means, how it works and why it mattered to be an accredited school.
- B) Audit Committee Update on Corrective Action Plan – Mrs. Phyllis Davis explained that that the Minutes from the BOE Special Meeting on January 5, 2009 were incorrect and should not have been accepted by the Board. She added that the Corrective Action Plan was not correct because a significant finding was not addressed. Dr. Youngblood said she e-mailed the Board an updated response Corrective Action Plan for their review. She said that she extracted #10 from the Corrective Action Plan and placed in the two pages Internal Control Letter as a significant deficiency. The final copies will be accepted by the Board and sent to the State as soon as possible.
- C) Report on The Incremental Cost per Student, from Kathryn DeGroot & Jenice Delano – The Financial Analysis Committee distributed information around the Board table that gave a maximum incremental (out-of-pocket) cost for: any child attending Bridgehampton School. As per their findings the cost per student on the basis of certain classroom expenses would be approximately \$2,256 per student. After a brief discussion the Board and the Committee agreed to continue the study for the cost per high school student.
- Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the Financial Analysis Committee to continue a study on the cost of operating the Bridgehampton high School.

Motion: Berhalter Seconded: Delano Motion: 7-0

D) Superintendent's Report –

- Dr. Youngblood presented a Development Achievement Citation to Mr. Joseph Berhalter on behalf of the NYSSBA for his participation in completing 40 credits by attending NYSSBA developmental events.
- She gave a follow-up on the December 11, 2008 Website Design Committee meeting. The committee, Public Relations and JJ Gembinski, our webmaster from BOCES came up with five different areas to be looked at to enhance our website: looking at the public site, data driven updates SUMS and a new web page. The cost and preliminaries of the web enhancement will be reviewed by stages due to budgetary concerns.
- Announcement and distribution of flier for Rick Delano's January 21, 2009 Presentation on Millennial K-12 Education

E) Principal's Report – Mr. Pryor reported on the following:

- NYSED Test Scores in Social Studies. He congratulated the 5th grade students and Mr. Byrne and all that worked with the students for a job well done. He announced that 100% of the class had passed; 87.5% had passed at level 4 (scores of 85-100 are level 4 scores) and 12.5% had passed at level 3. Our lowest score was an 84. We had 3 students score 94 or above. This is considered a high level 4.
- He announced the English Language Arts NYSED Exams are scheduled for January 13-15, 2009 for grades 3-5; and January 21 & 22 for grades 6-8. Regents' week is scheduled for January 27-30, 2009.
- Challenge Day with the 8th grades from Montauk School District took place at the VFW in Amagansett. He said it was a great program that helped the 8th graders understands their likes and differences. He added that this day shoed the need for more Social and Emotional Programs.

- C) Resolved that the Board of Education of the Bridgehampton UFSD be authorized to approve all budget transfers for the remainder of the 2008-2009 school year.

Motion: Kotz Seconded: Berhalter Vote: 5-2
(Nay: Hiscock, Kalish)

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE

VII. SUPERINTENDENT'S RECOMMENDATIONS:

A) **Finance Matters**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the budget transfer from A2630.400 to A2630.450 in the amount of \$29,613.75 for Optiplex GX760.

Motion: Delano Seconded: Hemby Vote: 2-5
(Nay: Kotz, Kalish, Hiscock, Delano, Hemby)

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the warrant #16 Fund A, with 33 claims in the amount of \$168,198.81; warrant #6 Fund C, with 2 claims in the amount of \$13,418.68.

Motion: Delano Seconded: Kotz Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/08-06/30/09.

Motion: Hemby Seconded: Kotz Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular Classroom Activity Account Report for December 2008.

Motion: Hemby Seconded: Berhalter Vote: 7-0

B) **Personnel**

1) **Leaves**

2) **Resignations**

3) **Assignments**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Annette Rivera for Intramural Ice skating Supervisor for the 2008-2009 school year as per the negotiated agreement between the BTA and BUFSD Board of Education.

Motion: Berhalter Seconded: Hemby Vote: 7-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD appoint an Interim Business Administrator, effective January 13, 2009, pending fingerprint clearance and a mutually agreed upon contract from the school attorney.

Motion: Seconded: Vote:

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Biana Stepanian and Robin Gianis as volunteer advisors for the Communication Arts Club.

Motion: Berhalter Seconded: Hiscock Vote: 7-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Mr. Ken Giosi and Mrs. Mary Johnsen as chaperones for the Senior Class Trip to Orlando, Fla.

Motion: Berhalter Seconded: Hiscock Vote: 7-0

C) Use of Facilities

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request by Angela Parisi, Guidance Counselor to use the middle school for Financial Aid Night on Wednesday, January 14, 2009, from 7:00 – 8:30 p.m.

Motion: Kalish Seconded: Hiscock Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request by Elizabeth Alves, School Nurse to use the middle school for Diabetes Awareness Workshop on Wednesday, February 11, 2009, from 6:00 – 7:30 p.m.

Motion: Kalish Seconded: Hiscock Vote: 7-0

D) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for student #1 enumerated in the Committee on Special Education report at a meeting held on December 19, 2008.

Motion: Hiscock Seconded: Kalish Vote: 7-0

E) Other

- 1) **WHEREAS**, school districts, the Board of Cooperative Educational Services and municipalities on the south shore, east end of Long Island (list attached), have determined it to be in the best interests of all districts/municipalities to combine efforts to apply for a Local Government Efficiency grant; and

WHEREAS, said entities have entered into an intermunicipal agreement detailing the shared products and services to be obtained; and

WHEREAS, said entities desire to participate in obtaining a Local Government Efficiency grant for the purposes of hiring a joint purchasing agent to coordinate procurement of the shared goods and services.

NOW, BE IT RESOLVED, that the Board of Education of the Bridgehampton Union Free School District hereby approves submission of a Local Government Efficiency grant application and designates the Hampton Bays Union Free School District as lead applicant in the grant process; and

BE IT FURTHER RESOLVED that Joanne Loewenthal, Superintendent of Hampton Bays UFSD, is hereby designated as the lead applicant contact person; and

BE IT FURTHER RESOLVED that the lead applicant contact person Superintendent Loewenthal or **her** designee is hereby authorized to submit a grant application to the Local Government Efficiency grant program for the 2008-2009 program year; and

BE IT FURTHER RESOLVED that Superintendent Loewenthal or **her** designee is hereby authorized to execute all financial and/or administrative processes relating to the grant program; and

BE IT FURTHER RESOLVED that Superintendent Loewenthal, as lead applicant contact person is hereby authorized to apply for a maximum grant of \$480,000; and

BE IT FURTHER RESOLVED that the Bridgehampton Union Free School District is hereby authorized to contribute its proportionate share of the 10% (\$4800) of the total grant amount awarded as local share matching funds.

Motion: Kotz Seconded: Hemby Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the tax exemption being offered by the State of New York for First-Time Homebuyers property tax exemption approved under Section 457 of the NYS Real Property Tax Law (RPTL).

Motion: Delano Seconded: Kalish Vote: 6-1 (Nay: Berhalter)

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the tax exemption being offered by the State of New York for Home Improvement Exemption approved under Section 421-F of the NYSRPTL.

Motion: Delano Seconded: Kotz Vote: 6-1 (Nay: Berhalter)

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the mileage reimbursement rate be established as per IRS regulated currently at 50.5 cents per mile.

Motion: Hemby Seconded: Kalish Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the deletion of Impartial Hearing Officer Eugene Arcery 55 as directed by the NYS Education VESID Monitoring System.

Motion: Hemby Seconded: Kotz Vote: 7-0

Nicki Hemby announced that she was going to work with the District Clerk to prepare a Board of Education Calendar. The entire Board agreed with her suggestion.

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel and Negotiations matters at 8:50 PM.

Motion: Kalish Seconded: Hiscock Vote: 7-0

Resolved that the Board of Education resumes back into public session at 10:13 PM.

Motion: Kotz Seconded: Kalish Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD appoints Dr. George J. Chesterton as Interim Business Administrator, Effective January 13, 2009 - June 30, 2009, pending fingerprint clearance, subject to mutually agreed upon terms and conditions and the Board authorizes the Board President to sign it.

Motion: Kalish Seconded: Delano Vote: 6-1 (Nay-Kotz)

Resolved that the Board of Education of the Bridgehampton UFSD hereby terminates its agreement dated June 22, 2008 with SBA Solutions, effective December 19, 2009.

Motion: Hiscock Seconded: Kalish Vote: 7-0

Resolved that the meeting is adjourned at 10:15 P.M.

Motion: Hiscock Seconded: Kalish Vote: 7-0

Respectfully submitted,
Joyce Crews-Manigo
District Clerk