

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: November 10, 2008
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, Carol Kalish, Nicki Hemby, Rick Delano
Dr. Dianne B. Youngblood, Superintendent, John Pryor, Principal,
Philip Kenter, Business Administrator, Tom Volz, School Attorney
Absent: James Walker, Joseph Berhalter, Susan Hiscock

I. ROUTINE MATTERS:

- A) Call to Order by the Vice President, Elizabeth Kotz upon her having ascertained the presence of a Quorum, Saluting the flag and Roll Call at 7:00 P.M.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated November 10, 2008.

Motion: Kalish Seconded: Hemby Vote: 4/0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Regular Meeting of the Board of Education dated October 14, 2008 and a Special BOE Workshop dated October 29, 2008.

Motion: Kalish Seconded: Hemby Vote: 4/0

- D) Invitation to visitors to address the Board of Education solely on Agenda Items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS:

- A. Grade 5 Social Studies Assessment will take place on November 12 &13, 2008
- B. First Quarter Ends on November 14, 2008
- C. Strategic Planning Council Meeting, November 18, 2008 at 2:45 p.m.
- D. "Connecting Families & Schools to help Children Succeed" with Guest Speaker Dr. Calvin Butts, President of SUNY Old Westbury, November 20, 2008 at 7:00 p.m.
- E. Report Card Distribution, Nov. 21 2008, ½ Day of School for Students and Parent/Teacher Conferences
- F. Policy Review Committee Meeting, Monday, November 24, 2008 at 6:00 p.m.
- G. BOE Workshop, Monday, November 24, 2008 at 7:00 p.m.
- H. Thanksgiving Dinner for grades Pre K -12 will be held at the Community House on Tuesday, November 25, 2008, at 11:30 a.m.
- I. School Closed for Thanksgiving, November 26-28, 2008
- J. Next Regular Board of Education Meeting, December 8, 2008 7:00 p.m.
- K. College Night, December 10, 2008, 6:00 p.m. in the school library
- L. Winter Concert, December 4, 2008 at 7:00 p.m. in the school gym
- M. Other

III. REPORTS:

- A) Toshiba Equipment Leasing Report – Mr. Earl Garyson gave a brief presentation about leasing Toshiba Equipment.
- B) Superintendent’s Report – Dr. Dianne Youngblood discussed several topics:
- The PTO offer to purchase 45 surplus laptop packages for \$250.
 - She informed the Board that a representative from Middle States Association will be present at the January 12, 2009 BOE Meeting to discuss the accreditation process and fees
 - The Princeton Review Course being offered in East Hampton
 - Plans to host an informative presentation by Richard Delano on the topic of Millennials and K-12 Education on January 12, 2009 at 7:00 p.m.
 - Provide an update on the East End Cooperative Purchasing Meeting held at Bridgehampton School district on November 5, 2008
 - Building request procedures (fee schedule needed)
 - Student Directories/Student Records
- C) Principal’s Report – Mr. Jack Pryor reported on the following topics:
- Student Council elections and the winning party, “The Peeps” ran as a team. Nina Hemby, Kelsey Reese, Cesar Banados and Vanessa Rojano will represent the student body. Their first meeting with the Principal will be Friday, Nov. 13, 2008.
 - The 5th grade students will take New York State Social Studies exam on Wednesday, Nov. 12th and Thursday, Nov. 13, 2008. He shared that the students are well prepared and will do very well.
 - The Principal and Lauren Sebor will make a presentation on Bio-Feedback and Brain Wave Activity and how it relates to ADD and ADHD
 - *Lauren Sebor gave a presentation on borrowed materials received from a clinical workshop that she took this past April. She briefly gave an overview of what the Neural Feedback Training (NFT) was and how it’s done. She explained the underlying mechanisms and gave samples of typical results. She said the overall advantages of Neural Feedback Training is that it is a non-invasive intervention without harm or side effects which can significantly and even permanently improve a wide array of symptoms.*
- D) School Business Administrator’s Report – Mr. Phil Kenter reported on the following items:
- The Toshiba Copier and Hassler/IMS Mailing Systems Lease Renewals.
 - TAN money has been credited to our money market.
 - Training has been ongoing in Finance Manager for payroll, purchase orders and payables.
 - All parents of non-resident student have signed and submitted their contracts as well as paid in full or on account as per their respective agreements.
 - Response to the Auditor’s Management Letter has been structured and awaiting the Audit Committee’s review.
 - Budget Calendar has been completed submitted for approval.
 - Receiving applications for the part-time clerk position in the business office and awaiting the complete civil service list for applications to the full time position.
 - Submitted the October 2008 Whitson’s Report for your review in the Board packets.
 - Discussion on creating a full time Treasurer position for the district.

- Discussion on creating a permanent part time clerk position in the business office.

IV. OLD BUSINESS:

Resolved that the Board of Education of the Bridgehampton UFSD approves the third reading of Meal Policy #8505.

Motion: Delano

Seconded: Kalish

Vote: 4/0

V. NEW BUSINESS:

A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Minutes Policy # 2360.

Motion: Delano

Seconded: Kalish

Vote: 4/0

B) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Draft Budget Calendar for the 2008-09 school year.

Motion: Hemby

Seconded: Kalish

Vote: 4/0

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE

VII. SUPERINTENDENT'S RECOMMENDATIONS:

A) **Finance Matters**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant # 12 Fund A, with 56 claims in the amount of \$77,418.63; warrant # 4 Fund T, with 25 claims in the amount of \$168,316.58; warrant # 5 Fund T, with 2 claims in the amount of \$67,837.94; and warrant # 11 Fund A, with 1 claim in the amount of \$300.00

Motion: Kalish

Seconded: Hemby

Vote: 4/0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/08-06/30/09.

Motion: Kalish

Seconded: Hemby

Vote: 4/0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period of 07/01/08-06/30/09.

Motion: Kalish

Seconded: Hemby

Vote: 4/0

B) **Personnel**

1) **Leaves**

2) **Resignations**

3) **Assignments**

a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Joe Zucker as Boys Varsity Basketball Volunteer Assistant Coach for the 2008-09 school year.

Motion: Hemby

Seconded: Kalish

Vote: 4/0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ronald White as Boys Varsity Basketball Volunteer Assistant Coach for the 2008-09 school year, pending updated coaching license.

Motion: Hemby Seconded: Kalish Vote: 4/0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth Robertson Laytin to the position of Non-certified Substitute Teacher for the 2008-09 school year at a rate of \$100 per day, effective November 12, 2008, pending fingerprint clearance.

Motion: Hemby Seconded: Kalish Vote: 4/0

C) **Use of Facilities**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the gym request submitted by Helen Smith, Guidance Director, for a presentation entitled: "Connecting Families & Schools to help Children Succeed" for November 20, 2008, 6:30-9:00 p.m.

Motion: Delano Seconded: Kalish Vote: 4/0

D) **Committee on Special Education**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for student #1 enumerated in the Committee on Special Education report at a meeting held on October 24, 2008.

Motion: Delano Seconded: Kalish Vote: 4/0

E) **Other**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a new CB SP Series Drum Set that includes a Bass Drum, Snare Drum, Floor Tom, 2 Mounted Toms, Throne, Hi-Hat Cymbals, Crash Cymbal, and all pedals and hardware from Mr. Robby Schiavoni of Sag Harbor and his family.

Motion: Kalish Seconded: Hemby Vote: 4/0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel and Negotiations matters at 9:20 PM.

Motion: Kalish Seconded: Hemby Vote: 4/0

Resolved that the Board of Education resumes back into public session at 11:00 PM.

Motion: Kotz Seconded: Kalish Vote: 4/0

Resolved that the Board of Education of the Bridgehampton UFSD hereby authorizes payment of \$700 per junior student, with a \$100 co-pay per junior student, to attend the Princeton Review course at the East Hampton School District during the Spring of 2009, subject to review and approval by District Counsel.

Motion: Kalish Seconded: Delano Vote: 4/0

Resolved that the meeting be adjourned at 11:10 P.M.

Motion: Kalish Seconded: Delano Vote: 4/0

Respectfully submitted,

Dr. Dianne Youngblood, Pro-Temp